

## **Minutes of Harberton Parish Council**

meeting held on Tuesday 13 April 2010 at Harbertonford Primary School at 7.30pm.

**Present:** Cllrs Fearn, Hockings, Johnson, Steer, Beamish, Janes, Hookway, Williams & District Cllr Robert Steer.

**Apologies:** County Cllr Paula Black, Cllrs Hoddinott, Jeffreys, Hill & Knight.

**Members of the Public:** 11.

**Speaker:** Ms Delyth Jenkins Evans of SHDC.

**Clerk:** Mrs D Crann.

The Chairman opened the meeting, welcomed everyone and invited members of the public to speak.

Then he invited Ms Delyth Jenkins Evans from SHDC to speak. She had come to talk about the Code of Conduct which had been introduced in 2000 and revised in 2007 with no changes in 2010. Cllrs must comply with the Code of Conduct whenever on official business or representing the Council, be respectful and not disclose confidential information. Cllrs must declare personal interests with Monitoring Officers within 28 days of taking office, together with any prejudicial interests. They must be aware of bias – having or giving the appearance of having allowed an irrelevant external factor to influence them - predetermination and predisposition. Dealing with complaints was now carried out at a local level within the area. Several points were discussed during her talk and questions answered. Ms Delyth Jenkins Evans then left the meeting together with several members of the public – only two stayed on.

### **Reports:**

Report from County Cllr Black. None this month.

Report from District Cllr Steer. He had visited Leigh Bridge, Harberton and SHDC Planning Dept is dealing with the unauthorised wooden building. Cllr Steer had also visited Dartmouth

with the Robert Owen Foundation who has been training young gardeners. SHDC have taken on one apprentice to work for SHDC their in their gardens. Ways for Follaton House to earn money were being considered at present. Problems at Dundryge House/Yard were also high on the list. Potholes were causing many problems in the District, but would be dealt with by DCC. Police Report. Received by email 28/03/10. 2 reported crimes – false representation & theft, both being dealt with.

### **Matters Arising:**

- 1) Interactive Signing on A381 in Harbertonford. Signs are in situ, but despite contact with DCC Highways, still do not work.
- 2) Repairs to fence at Harberton Playing Field – ongoing.
- 3) Buses to/from Kingsbridge School – ongoing.
- 4) General Data Protection Guidance for Town & Parish Councils. The Clerk had spoken with the Information Commissioner's Office, who said that as we were a small Council with no personal details on computer and do not offer any personal services, we do not need to register.

The minutes of the last meeting were considered, agreed and signed by the Chairman as a true record.

### **Planning - Parish Council recommendations.**

#### **Decisions between meetings:**

**TPO 862** Land at Dundryge Court, Harberton. Received too late to be effective.  
**23/0371/10/F** – New Oak Barn, West Leigh, Harberton. 2 pairs of swing doors to open fronted barn style garage. No objections.  
**23/1828/09/F** – Tigley Croft, SX759602. E-mail received re activity on site which is now to be ended by 17/03/10.

### **Correspondence:**

1) Proposed Allotments in Harbertonford. Following a site meeting which had been held on 01/04/10, councillors had visited two sites – one in Hernafor Lane, the other the Fordstock field. They were of the general

opinion that the Fordstock field would be better, being more level. Cllr Beamish volunteered to be one of the Parish Cllrs on a Sub-Committee which will co-ordinate matters with the Allotment Society to start to organise matters. A second Parish Cllr remains to be chosen. It was proposed by Cllr Johnson, seconded by Cllr Janes to invite two members of the Allotment Society to join the sub-committee. All in favour.

2) Invoice received from DCC for grasscutting in Harbertonford Playground from April 2009 to Mar 2010 - £137.40. To be paid. Proposed by Cllr Steer, seconded by Cllr Hockings. All in favour.

3) P3 Parish Paths Scheme. Cllr Hookway reported she had had a site meeting with Ros Davies of DCC PROW at the gateway of Footpath No13 where the newly installed gate had collapsed. It had been agreed that this was to be put right at no charge by the contractor Rupert Everitt. It was also suggested by Cllr Hockings that the Parish Council should withdraw from the P3 Parish Paths Scheme altogether and repay the balance of £1125.00 to DCC. This will be discussed again at the next meeting.

4) Notification has been received that the new External Auditor will be Wayne Rickard from the Audit Commission, Plymouth. Also notification received that the Annual Audit will be carried out on 21/06/10.

5) DPFA annual subscription. Now due £35.00 to be paid. Proposed by Cllr Steer, seconded by Cllr Beamish. All in favour.

6) HPFA has applied for a grant towards grasscutting of the Playing Field in Harberton. It was proposed by Cllr Hockings, seconded by Cllr Beamish to pay £450.00. All in favour. Further grants are to be sought towards playground equipment. Also clarification of the situation regarding the Lease with the Parish Council and the permission to install equipment in the play area. The Chairman will liaise with Jan Culf and report back.

7) Notification of temporary road closure. Moreleigh Road. Harbertonford 01/06/10 by Carillion Talent.

8) The Clerk reported the notice Board in Harbertonford was in need of repair as the back of the Notice Board was always very wet.

She will speak with Steve Jane on the matter. 9) Re Jackmans Lane – Byway, on the border of the Parish with Totnes. John Halliday of DCC Highways has replied saying that unfortunately there is little that can be done about the damage done by 4x4 off road vehicles to these byways unless the culprit is caught.

10) Email from Mrs Ganter regarding damage to the fence at Harberton Parish Hall on the right-hand side going up the drive. Cllr Hockings had kindly repaired this now, for which many thanks.

11) Letter received from Diocese of Exeter regarding an extension of the Lease at Harbertonford Playground for another six years from 23/08/11. This is to enable Cllr Jeffreys to access certain grant money from the Big Lottery Community Spaces Grant towards playground equipment. Cllrs were all in agreement with this and the Clerk will write to the Diocese accordingly.

12) Email received from Inspector Livingstone of Totnes Police as a monthly update, was shown to the meeting.

#### **Other items on the table:**

SHDC Executive Forward Plan; SHDC Minutes of Executive Meeting 04/03/10 & 08/04/10; Junk Mail No 4; DCC In Touch magazine; DCC Emergency Plan newsletter; South Hams Society bulletin; Senior Council for Devon Apr 2010; SHDC Agenda & Minutes; DAPC newsletter; R & D. Express.

#### **Matters at the Discretion of the Chairman**

1) Cllr Beamish reported a broken bollard on the edge of pavement at the narrow section of Bow Road, Harbertonford.

Cheques signed -

**No 477** - Devon County Council - £137.40

**No 479** - DPFA - £35.00

**No 481** - HPFA - £450.00

**D/D** - Plus Net - £9.99

The meeting closed at 10.00pm.

The next will be the Annual Meeting at Harberton Parish Hall on Tuesday 11 May 2010 at 7.30pm, to be followed by the monthly Parish Council meeting.

