

Harberton Parish Neighbourhood Plan (HNP)

Meeting of the Steering Group

7.00pm, Thursday 24th September 2015 at Harbertonford CE Primary School

Agenda

1. Apologies. a. Record of two consecutive meetings missed	
2. Consider approval of minutes of the last meeting	Draft Minutes
3. Actions from minutes not included elsewhere on the agenda	
4. New members to the steering group – consider electing new members to the steering group	
5. Receive comments from Parish Council meeting	
6. Read website comments and consider publication	
7. Consider approval of spending	
8. Receive update on questionnaire responses and second wave submissions	
9. Agree process for prize draw	
10. Agree process of data analysis and next steps for working groups, including setting a date for presentation of results to Parish Council	
11. Update of meetings attended or invited to.	
12. Any other business	
13. Confirm date of next meeting.	