

Harberton Parish Neighbourhood Plan (HNP)

Meeting of the Steering Group

7.00pm, Thursday 7th January 2016 Harbertonford CE Primary School

Present: Martin Clayden, Anton Fitzpatrick, Ginny Davidson, Roger Hands, Peter Kirkham, Nuala McDonnell, Dennis Smith, Alex Williams, Charlie Wynne, Cat Radford (Clerk)

Apologies: Julian Holland, Sally Lougher

Agenda

1. Apologies – were received as above.

2. New members to the steering group Martin Clayden was elected to the steering group.

3. Consider approval of minutes of the last meeting The minutes were signed as an accurate record.

4. Actions from minutes not included elsewhere on the agenda

Regulations and legislation information list Ongoing.

Heritage and Landscape Members It was reported Nuala's contact will advise on content but not join the committee or working group.

5. Receive comments from Parish Council meeting - none to report.

6. Read website comments and consider publication

A link to a personal blog had been placed in the comments section without any context. It was agreed that it was not appropriate to publish this link as there was no guarantee that the link content would not change at any time.

7. Consider approval of spending, if any –none

There was a comment that the Parish Council will set the 2016/17 precept at the next ordinary meeting and Parish Councillors on the committee should consider Neighbourhood Plan budget for the next financial year.

8. Review revised chapters as prepared by each working group

The following chapters/sections had been reviewed and redrafted and discussed

- Transport
- Social Amenities
- Introduction
- Sustainable Energy

It was discussed that

- the aim of trying to get it to 5 pages is going to be very challenging and that working groups should not sacrifice chapter content for brevity
- each chapter, once in final draft stage, should be passed to another group for editing. **Ginny** agreed to edit Transport chapter **Charlie** agreed to edit Social Amenities chapter
- there could be generic appendices that are referred to through each chapter
- there could be generic maps within the appendices produced at reasonable size
- that there will be areas of overlap between chapters, i.e. the impact of lack of parking.
- parking issues should be detailed in housing, transport and social amenities
- **Nuala and Roger** agreed to look at potential car parking sites and consider wording for a policy on parking.
- there could be reference to land reserved for community orchards and parking as well as designated for housing development
- protected areas of land should be listed with explanation of how and why they are protected

It was AGREED to publish the draft introduction as presented to the meeting with amendment to foot note.

It was AGREED to publish the sustainable energy chapter as presented to the meeting.

It was AGREED that the draft chapters should be clearly identified as drafts via a draft watermark or headlining and with the date at which they were agreed.

9. Agree outline and next steps for 'Have We Got It Right' leaflet – postponed to next meeting

10. Update of meetings attended or invited to – not discussed

11. Any other business – not discussed

12. Confirm date of next meeting – Thursday 28th January 2016

Meeting closed at 9pm