

Harberton Parish Neighbourhood Plan (HNP)

Meeting of the Steering Group

7.00pm, Thursday 25th February 2016 Harberton Parish Hall Committee Room

Minutes

In attendance: Ginny Davidson, Anton Fitzpatrick, Peter Kirkham, Sally Lougher, Nuala McDonnell, Dennis Smith, Alex Williams Charlie Wynne.

Apologies: Roger Hands, Julian Holland,

Secretary: Cat Radford

1. **Apologies** were received as above.

1.1 Record of two consecutive meetings missed

It was noted that Roger Hands and Alex Williams had missed two consecutive meetings, Julian Holland had missed three consecutive meetings and would need to be re-elected to the steering group.

It was reported that Martin Clayden would not be rejoining the steering group at this time.

It was agreed to readvertise the opportunity to join the steering group when the 'have we got it right' questionnaire is distributed to all residents.

2. **New members to the steering group** – there were none

3. **Consider approval of minutes of the last meeting** **It was agreed** to sign the minutes as an accurate record.

4. Actions from minutes not included elsewhere on the agenda

Uploading new chapters to the website – Economy Chapter has not yet been uploaded onto the site

ACTION: CHARLIE

Published Drafts - All chapters have now been clearly marked as drafts on the website.

Allotment waiting lists – Cat agreed to contact village allotment societies to request waiting lists

ACTION: CAT

5. Receive comments from Parish Council meeting

It was reported that the Parish Council had asked for information about when they would see the full plan. It was discussed to propose holding an extraordinary meeting in order to receive comments from Councillors on the full draft plan. It was proposed that the 21st April could be a suitable date.

Following discussion on receiving legal advice on the final draft, **it was AGREED** to request a quote from a lawyer with a good understanding of local planning policy to review the final draft and offer comment. **ACTION: NUALA**

6. **Read website comments and consider publication** – No new comments.

7. **Consider approval of spending, if any** - None

8. **Receive update on car parking/amenity land enquiries** In his absence, Roger had sent an email stating that discussions had been held with the owners of Meadow Close with regarding to a mix of housing, parking and amenity land on that site. Ginny concurred that she had held similar conversations with the land owner, with proposals to site approximately 4 to 5 houses at this location. It was commented that this location would be ideal for bungalow development for elderly residents looking to downsize.

It was reported that discussion regarding parking and amenity land sites in Harbertonford are still to be had.

9. Review revised chapters as prepared by each working group

9.1 Transport

Minor amendments were made to wording to improve understanding of the draft.

The Chairman of the Parish Council, Geoff Broom, had been asked for comment on the chapter and his responses were read out at the meeting. As a result, there was discussion on increasing road safety on the A381, including provision of a 30 mph limit between Brockhills and the Petrol Station, reducing the speed further to 20 mph through the village centre. Policy T2 was reworded to include this. **ACTION: CHARLIE** to forward Geoff's email to Peter for further review.

Traffic control measures at Harbertonford Bridge to the zebra crossing were discussed. All comments were incorporated in revised wording.

It was AGREED

- to remove statement regarding not allowing 'significant increase in traffic'.
- to refer to proposals for provision of a footbridge in the plan, without including it in a policy statement.
- to include provision of new sites for parking for both villages in policy T7.
- to reformat the draft chapter into one column.

It was AGREED to remove statements within the plan that refer to proposals removed because of lack of support in consultation. These statements should be included in chapter appendices or a specific cover document instead.

Subject to those changes **it was AGREED** to publish the current chapter as the definitive draft.

9.2 Social Amenities

Some small amendments were made to wording.

It was AGREED to publish the chapter as the definitive draft, to review again at the next meeting.

9.3 Housing

It was commented that South Hams District Council have still not provided new target figures for housing in the Parish. In the previous housing figures, Harbertonford had been allocated approximately 75 new homes on a site that has since been withdrawn by the land owners.

It was AGREED:

- to include more detail regarding the policy area previously identified by SHDC as protected.
- to put the list of protected views in the appendices.
- to remove context information on site allocation in this draft as it was considered.
- to remove reference to the provision of a re-sited bus stop as this proposal was not supported in the plan.

It was noted that in the most recent draft, the site numbers do not correspond to the numbers that appear on the map. **ACTION: CHARLIE** to review and revise.

It was AGREED that when questionnaire percentage data appears that 'agreed' should always proceed 'disagreed', regardless of the figures.

It was reported that the Neighbourhood Plan cannot require developers to insulate properties above standard building regulations. It was commented that the policy as written encourages "innovation to achieve low carbon sustainable design" but that it cannot be a requirement.

It was agreed that, with the changes above being made, to accept this housing chapter as the definitive draft and publish on the website.

9.4 Environment: Rural and Built

It was AGREED to amend the subheadings for this chapter to Rural Landscape, Ecology and Heritage.

It was AGREED to publish this draft on the website and review at the next meeting.

10. Review proposed format for 'Have We Got It Right' leaflet and agree next steps – Not discussed

11. Correspondence:

11.1 Consider response to South Hams District Council Playing Pitch Strategy and Green Infrastructure Framework – Not discussed

11.2 South Hams response to proposed National Planning Policy Framework - Not discussed.

11.3 February DALC Newsletter/NP Funding – Not discussed.

12. Update of meetings attended or invited to

It was reported that the Devon Neighbourhood Plan Roadshow is taking place in Newton Abbot on Friday 18th March 2016. Details can be supplied by email to those with an interest to attend.

13. Any other business

Funding Report It was reported that GroundWorks have requested a report on spend of grant funding to date. **ACTION: CAT** to send the most recent accounts to Charlie to enable him to compile a report.

Quiet road signage It was agreed to discuss 'quiet road' signage at the next meeting.

14. Confirm date of next meeting.

Thursday 31st March 2016

It was proposed to suggest to change the April meeting to 21st April due to the secretary's availability.