

HARBERTON PARISH COUNCIL

Dear Councillors, the next ordinary meeting of Harberton Parish Council will be at 7.30pm on Tuesday 9th May 2017, Harberton Parish Hall

Public Session From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Members of the public may not take part in the Parish Council meeting itself.

A short presentation will be made by the Bob the Bus appeal during this section.

Agenda	* papers provided
1. Apologies	
2. Declaration of Interests	
2.1 Register of Interests: Councillors are reminded of the need to update their register of interests.	
2.2 To declare any interests (nature and scope) on items on the agenda.	
3. Reports from County and District Councillors for information.	
4. Minutes consider approval of the following minutes: Annual Parish Meeting 11 th April 2017 Ordinary meeting of Harberton Parish Council 11 th April 2017	* *
5. Report Matters Arising from the Minutes for information only <u>Harbertonford playground lease</u> (Clerk) <u>Devon Air Ambulance community landing site scheme</u> (Clerk) <u>Lloyds current account</u> (Clerk)	
6. Planning	
6.1 Consideration of recommendation on the following planning application: 0451/17/HHO Householder application for replacement of existing single storey extension with new two storey extension Mill Barn Crowdy Mill, Harbertonford	
6.2 Consideration of the following consultation request: 0892/17/VAR Application for variation of condition 4 (to extend the planning permission timeframe by 5 years) of planning consent 39_45/0706/12/F Marley Thatch Farm, Marley Thatch, South Brent	
6.3 Receive a report on planning decisions.	
6.4 Receive a report on enforcement cases (for information only).	
7. Monthly reports for information	
7.1 Finance Committee update	
7.2 Neighbourhood Plan update	
7.3 Community Land Trust update.	
7.4 Town and Parish Fund 2016 updates	
7.5 Clerk's update	
7.5.1 Request for confirmation of clerk's salary in signed letter	
8. Annual Audit to review documents required as part of annual audit:	
8.1 Statement of Internal Control	*
8.2 Grants and Proof of Need Summary 2016/17	*
8.3 PAYE Documentation and Data Back-Up procedure – consider if still required	*
8.4 Protocol on recordings of meetings	*
8.5 Treatment of anonymous letters	*
9. Consideration of funding to Bob the Bus appeal	*
10. Earmarked reserves consider allocation earmarked reserves from the general reserve	
11. Harberton Telephone Kiosk consideration of contract	
12. Management of Harbertonford Playground	
12.1 Consider grass cutting quotes	
12.2 Receive update on recruitment of committee	
12.3 Receive annual inspection report and consider actions	
13. Correspondence	
13.1 April and May DALC Newsletters	
13.2 Pool Closure at Harbertonford School	
13.3 Land between Woodcourt Road and Moeleigh Road Harbertonford	
13.4 Tree Preservation Order? Harbertonford Playground	
13.5 Harberton Playing Field complaint	

<p>14. Finance</p> <p>14.1 Notice of income and expenditure since last meeting.</p> <p>14.2 To consider payments as per the May 2017 payment schedule.</p>	<p>*</p>
<p>15. E-Circulars for information, including Rural Services Network, Devon Home Choice, Devon County Council Community News Round-up, Public Sector Executive, Fields in Trust, Emergency Planning newsletter.</p>	
<p>16. Matters at the discretion of the Chairman: Councillors' reports and items for future agendas Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.</p>	
<p>17. Date of next ordinary meeting</p>	