

HARBERTON PARISH COUNCIL

Dear Councillors, the next ordinary meeting of Harberton Parish Council will be at 7.30pm on Tuesday 13th June 2017, Harbertonford CE Primary School

Public Session From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Members of the public may not take part in the Parish Council meeting itself.

NB The owner of land on Woodcourt Road is expected to make a short presentation on proposed development.

| Agenda | * papers provided |
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| 1. Apologies | |
| 2. Declaration of Interests | |
| 2.1 Register of Interests: Councillors are reminded of the need to update their register of interests. | |
| 2.2 To declare any interests (nature and scope) on items on the agenda. | |
| 3. Reports from County and District Councillors for information. | |
| 4. Minutes consider approval of the following minutes: | |
| 4.1 Annual Meeting of Harberton Parish Council 9 th May 2017 | * |
| 4.2 Ordinary Meeting of Harberton Parish Council 9 th May 2017 | * |
| 5. Report Matters Arising from the Minutes for information only <u>Harbertonford playground lease</u> (Clerk) <u>Devon Air Ambulance community landing site scheme in Harberton</u> (Clerk) <u>Lloyds current account</u> (Clerk) <u>Vehicle at Harbertonford Nursery</u> (Clerk) | |
| 6. Planning | |
| 6.1 Receive a report on planning decisions | |
| 6.2 Receive a report on enforcement cases (for information only). | |
| 7. Monthly reports | |
| 7.1 <u>Finance Committee</u> update | |
| 7.2 <u>Neighbourhood Plan</u> update | |
| 7.3 <u>Community Land Trust</u> update | |
| 7.4 <u>Town and Parish Fund</u> 2016 updates | |
| 7.5 <u>Clerk's update</u> | |
| 8. Annual Audit | |
| 8.1 <u>Receive Internal Auditor's report</u> | |
| 8.2 <u>Consider Annual Governance Statement</u> | |
| 8.3 <u>Consider Annual Accounting Statements</u> | |
| 8.4 <u>Consider Notice of Date of Commencement of Period for the Exercise of Public Rights</u> | |
| 9. Review Finance Committee Terms of Reference | |
| 10. Harberton Parish Councillor Vacancy consider next steps for co-option | |
| 11. Review Standing Orders consider adopting updated model standing orders | * |
| 12. Earmarked Reserves consider earmarked reserves as per example provided by the clerk | * |
| 13. Harbertonford Playground | |
| 13.1 Update on development of new committee | |
| 13.2 Allianz report: Update on Earth Wrights inspection and consider actions | |
| 13.3 Consideration of grass cutting quotations | |
| 13.4 Removal of equipment from Riverdale | |
| 14. Harberton Telephone Kiosk consider taking legal advice prior to signing | |
| 15. Correspondence | |
| 15.1 Harbertonford Youth Club: request for support from volunteer committee | |
| 15.2 Grant Resources Information News: computers for rural people | |
| 15.3 Consultation to begin parking permit proposals | |
| 15.4 Play Area Agreement | |
| 15.5 Street cleansing after events | |
| 16. Finance | |
| 16.1 Notice of income and expenditure since last meeting. | |
| 16.2 To consider payments as per the June 2017 payment schedule. | * |
| 17. E-Circulars for information, including Rural Services Network, Devon Home Choice, Devon County Council Community News Round-up, Public Sector Executive, Fields in Trust, Emergency Planning newsletter. | |
| 18. Matters at the discretion of the Chairman: Councillors' reports and items for future agendas Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. | |
| 19. Date of next ordinary meeting | |

