

HARBERTON PARISH COUNCIL

Minutes of the meeting of the Finance Committee of Harberton Parish Council

7.30pm on Tuesday 4th July 2017, Harbertonford Village Hall Meeting Room

Present: Cllrs Peter Beamish, Geoff Broom, David Camp, John Hockings, Gwen Janes

Not in attendance: Nick Williams

Apologies: 0

Public: 2

Clerk: Ms Radford

Public Session

- i) The Chairman and Treasurer of the Parish Hall attended the public session to introduce the Community Benefit Fund application to the Finance Committee, give details about the materials to be used and to answer any questions arising. After which, both members of public left the meeting.

Agenda

1. **Apologies** were received as above
2. **Report on actions from the minutes** None arising
3. **Receive end of quarter budget report**
Cllrs received the end of quarter report (Quarter 1) on income and expenditure and accepted it.
4. **Review end of quarter bank reconciliation**
Cllrs received the end of quarter (Quarter 1) bank reconciliation as prepared by the clerk showing a balance of £ 50663.69 including reserves:

Bank balance	£50663.69
Community Benefit Fund Reserves	£34851.77
Election reserves	£3000.00
Remaining balance	£12811.82

5. **Review applications to the Community Benefit Fund and consider grant recommendations**
Cllr Broom declared an interest.

It was **RESOLVED** to make the following grant recommendations to the Parish Council:

Project Summary	£ request	£ offered	Conditions or Reason for Objection	Method of payment
Harberton and Harbertonford History Society Oral History Project. Harbertonford Woollen Mill. The grant is to purchase dedicated computing equipment suitable for video editing with 3 terabytes of storage of video files and 16GB of RAM and a high speed processor. This laptop would be used by a number of volunteers sharing the workload.	£520.00	Offer 100% of requested amount £520.00	With condition that the equipment is owned by the History Society and used only in connection to History Society projects.	On receipt of grant acceptance with cheque.
Harberton Parish Hall Repairs to pedestrian access and vehicle ramp at hall will allow a continued use of the hall by removing the risk of entrance collapse or blockage and will greatly assist access for pedestrians, wheelchairs, disabled vehicles and deliveries.	£1,000.00	Offer 100% of requested amount £1000.00		On receipt of grant acceptance with cheque.

6. Consider payments

It was **RESOLVED** to make the following payment

Chq	Paid to	Invoice	Description	Amount before VAT	VAT	Total
16	South Hams District Council		Planning Application	97.50		97.50
					Total	£661.76

7. Consider recommendation to Parish Council on contribution to school gate project

The benefits and challenges of gating the school were discussed at length. It was agreed that loss of the car-park for community use would be detrimental to the village. It was discussed whether the school would be eligible to apply to the Community Benefit Fund and **it was RESOLVED** to recommend to the full council that as the Link Academy Trust is in charge of its own finances and not a statutory body as such, it could be free to put in an application to the Community Benefit Fund for fencing, providing the support enabled ongoing community access to the carpark.

It was also discussed that a permissive, fenced path could be created around the edge of the playground and into the playpark if a new fence was installed approximately three feet from the current boundary with the gardens of Marl Park. It was agreed to raise the suggestion with the school as this would resolve the concerns about access to the Park and Riverdale from Old Road.

8. Consider recommendation to Parish Council on allocation of earmarked reserves

It was reiterated that that Councils have no legal powers to hold revenue reserves other than those for reasonable working capital needs or for specifically earmarked purposes. When a council's year-end general reserve is significantly higher than the annual precept, an explanation should be provided to the auditor.

Earmarked reserves, which are set aside for specific purposes and for savings for future projects, should be realistic and approved by the council.

The clerk reported a projected net expenditure for the remainder of the 2017-18 financial year as £8902.61.

Expected receipts in the remainder of the year	£5,874.10
Expected remaining payments in the financial year	£14,776.71
	£8,902.61

It was **RESOLVED** to recommend to the full council that reserves be earmarked for bus shelter projects and car park repairs as below:

	Bank Balance	£50,663.69
Community Benefit Fund		£34,851.77
Elections		£3,000.00
Projected net expenditure in the year		£8,902.61
Bus Shelters		£2,000.00
Car park repairs		£1,500.00
Remaining balance (general reserves)		£409.31

9. Confirmation of next meeting date Tuesday 3rd October 2017

Meeting closed at 21:10