

HARBERTON PARISH COUNCIL

Minutes of the meeting of the Finance Committee of Harberton Parish Council
7.30pm on Tuesday 3rd October 2017, Harbertonford Village Hall Meeting Room

In attendance: Councillors (Cllrs) Beamish, J.Hockings, Janes, Williams

Apologies: Cllrs Broom, Camp

Clerk: Ms Radford

1. **Apologies** were received as above. In the absence of Cllrs Broom and Camp, Cllr J.Hockings agreed to chair the meeting.
2. **Report on actions from the minutes** There were none.
3. **Receive end of quarter budget report** Cllrs reviewed and accepted the budget report prepared by the clerk.
4. **Review end of quarter bank reconciliation**
Cllrs received the end of quarter (Quarter 2) bank reconciliation as prepared by the clerk showing a balance of £ 53,837.13 including reserves. It was agreed to accept the bank reconciliation.
5. **Review applications to the Community Benefit Fund and consider grant recommendation**

Link Academy Trust (on behalf of Harbertonford Primary School)

Security Fencing Project: To erect a secure fence across the front of the school building which will allow continued use of the school car park for local residents without compromising the safety of the children and the security of the school buildings and premises.

Amount Requested £5500

Finance Committee Recommendation As the Link Academy Trust is not able to offer any match funding to the project, a 100% offer was proposed, 50% from the Community Benefit Fund and 50% from Parish Council general reserves.

Conditions or Reason for Objection

It was agreed that as this application is considerably over £1000 that the full application should be circulated to Councillors for consideration by the full council.

Whilst the Finance Committee supports the application in principal, there are some concerns about how secure the fencing proposed on the left of the building, up the bank, will be. Councillors would like to ensure that the security fencing is properly secure and the job has been done properly. It was therefore agreed:

- To ask the school if the quotations provided by contractors included any technical drawings that could be viewed.
- To ask the Executive Head to attend the next meeting of the Parish Council to answer questions about the fencing.

Method of payment On completion of the project, on production of receipts and on approval of the Parish Council.

6. **Consider recommendation to Parish Council on allocation of earmarked reserves**

It was noted that the Parish Council had received funds within the quarter with the intention that those funds would be ring fenced for specific projects. **It was RESOLVED** to recommend to the Parish Council that earmarked reserves for the Defibrillator project and Harbertonford Playground Association are created, as below:

Bank balance	£53,837.13
Community Benefit Fund	£33,331.77
Elections	£3,000.00
Projected net expenditure in the year	£4955.47
Bus Shelters	£2,000
Car park repairs	£1,500
Defibrillator	£304.11
Harbertonford Playground Association	£732.09
Remaining balance (general reserves)	£8,013.69

It was agreed to discuss further allocation of the general reserves at the January meeting of the Parish Council at which the 2018-19 budget is proposed discussed.

7. **Confirmation of next meeting date** Tuesday 2nd January 2018. Meeting closed at 20:30