

HARBERTON PARISH COUNCIL

Meeting of the Finance Committee of Harberton Parish Council

7.30pm on Tuesday 2nd January 2018, Harbertonford Village Hall Meeting Room

In attendance: Councillors (Cllrs) Beamish, Camp, Janes

Apologies: Cllr Broom, J.Hockings and Williams

Clerk: Ms Radford

Agenda

1. **Apologies** were received as above.
2. **Report on actions from the minutes** There were none.
3. **Receive end of quarter budget report** Cllrs reviewed and accepted the budget report prepared by the clerk.
4. **Review end of quarter bank reconciliation**
Cllrs received the end of quarter (Quarter 3) bank reconciliation as prepared by the clerk showing a balance of £44137.87 including reserves. It was agreed to accept the bank reconciliation.
5. **Review applications to the Community Benefit Fund and consider grant recommendations** There were none.
6. **Consider recommendation on 2018/19 budget and earmarked reserves**
The Finance Committee reviewed the 2017/18 spending to date, the proposed spend at the end of the financial year and made proposals for the 2018/19 budget.

Cllrs considered budgeting for projects proposed at the December ordinary meeting of the Parish Council:

Totnes and Rural Youth Engagement Project (TRAYE)	£800	Proposed allocation from reserves
Harberton Bus Shelter	£4000	Proposed to budget £2,000 from Precept in addition to current reserves of £2000
Parish Lengthsman	£0	It was considered that the actual cost of a lengthsman in a Parish the size of Harberton would increase the precept considerably, and therefore recommend to fully cost the project for consideration of the full council for future budgets.
New laptop for the clerk	£500	It was proposed to create a new 'office equipment' line to cover cost of new laptop, projector and if the printer requires replacement in the year. It is proposed to budget £200 from precept and £300 from reserves.
Defibrillator maintenance	£868.89	It is proposed to budget £200 from the precept to add to remaining earmarked reserves of £668.89 for ongoing maintenance.
Harberton Devon Air Ambulance Community Landing Site	0	The Finance Committee agreed that this project should not be included in the 2018/19 budget as it was not clear if Harberton residents wished to move forward with the project.

It was RESOLVED to recommend to the Parish Council that the precept be set at £10,535.00. This would be an increase of £7.00 on the previous year.

7. **Confirmation of next meeting date** Tuesday 3rd April.

Meeting closed at 9.40pm