

## **HARBERTON PARISH COUNCIL**

Minutes of the ordinary meeting of Harberton Parish Council 7.30pm on Tuesday 9<sup>th</sup> January 2018, Harberton Parish Hall

In attendance: Cllrs Beamish, Broom, Bowley, Camp, Davidson, S.Hockings, Janes, McDonnell, Waite, Williams White, D.Cllr Tucker, C.Cllr Hodgson.

Apologies: Cllr J.Hockings

Not in Attendance: 0

Public: 2

Clerk: Ms Radford

### **Public Session**

- i. A representative of the Harbertonford Playing Field Association (HPFA) attended the meeting to provide a more detailed plan of proposed landscaping of the area, following a meeting held with cllrs. This was discussed by cllrs at Item 8.
- ii. A resident attended to raise issue of an advertising sign that had been installed within a gateway to a field on the A381. Clarity was sought as to whether this sign was on private land and if it breached planning. The member of the public commented that placement of signs should be controlled within the countryside. The D.Cllr agreed to take the issue to enforcement and report back to the Clerk.

### **Agenda**

1. **Apologies** were received as above.

#### **2. Declaration of Interests**

2.1 Councillors were reminded of the need to update their register of interests.

2.2 No interests were declared on items on the agenda.

#### **3. Reports from County and District Councillors** for information.

3.1 County Councillor (C.Cllr) A written report was circulated to councillors ahead of the meeting.

3.1.1 A modified TAP fund application had gone forward to support the extension of the Totnes Rural Area Youth Engagement project to Rattery and Harberton Parishes.

3.1.2 The C.Cllr has attended Devon County Council (DCC) meetings regarding the improvement of adult care services. There are concerns that following inspection some care services require urgent improvement.

3.1.3 The DCC Cabinet will be considering speed limits across the county once National Atkins report released (est Jan/Feb). Any recommendations would then go to Corporate Scrutiny Committee in March towards a public meeting in June 2018. It was commented that any Neighbourhood Planning groups should seek ways to ensure this could be self-enforcing i.e. with traffic calming measures incl. buildouts, planters (although these should not obstruct), imprint road surface etc.

3.1.4 It was reported that basic data on collisions can be found on the Traffic Orders and Road Traffic Collisions website at [www.devoncctraffweb.co.uk](http://www.devoncctraffweb.co.uk). The site only shows injury collisions as damage only data is not collected by the Police 2017 data will not be validated until March 2018.

3.1.5 Following Cllrs concerns about safe public access to Cockwells Nursery site for the purchase of Christmas Trees, officers visited the site 6<sup>th</sup> December 2017 to view the site from a health and safety perspective. It was observed that the site does not allow access to the burnt areas and the area in which the tunnels were located were fenced off. In relation to the fire and the enforcement of the site as an unlicensed waste site, the officer was not aware of any water tests having been undertaken, but any concerns about water contamination can be reported to the Environment Agency. It was reported that the C.Cllr has asked this to be looked into. Cllrs commented that they would like it to be acknowledged, for future reference, that on the master plan for the waste disposal site it was shown that all the run off went into a pond, and this was not factually correct as run off on this site goes into the Harbourne and the Dart.

3.1.6 The C.Cllr is scheduled to attend the examination of the Joint Local Plan and invited cllrs to forward any issues for the C.Cllr to raise on their behalf.

3.2 District Councillor (D.Cllr)

3.2.1 It was reported that following assessment of a multi-agency unit including representatives from South Hams District Council (SHDC) and the Police, the public toilets in Totnes were closed over Christmas due to drug use; inappropriate disposal of needles put the public at risk. Agencies are aware of the individuals involved and providing rehabilitation support where it has been accepted. The toilets have since been reopened, but if paraphernalia is left in the toilets, they will be locked again until they have been adequately cleaned. It was commented that a proposal was made by the Totnes Town Council to make a nominal charge for toilets as a deterrent and to provide a sharps bin. Whilst it was commented that this issue was not connected to homelessness in Totnes, there was a conversation around intervention required to support the reduction of vagrancy and begging in the town.

3.2.2 Cllrs requested that SHDC clear debris over the drains in Harberton village. The D.Cllr replied that SHDC will clean within the village boundary, but the responsibility is with Devon County Highways. It was commented that other parishes have made provision in their precept for cleaning drains in August/September, keeping clear when necessary.

4. **Minutes It was RESOLVED** to approve the minutes of the following meetings as an accurate record:
- 4.1 the Ordinary Meeting of Harberton Parish Council 12<sup>th</sup> December 2017
- 4.2 the meeting of the Finance Committee of Harberton Parish Council on 2<sup>nd</sup> January 2018
5. **Report Matters Arising from the Minutes** for information only
- 5.1 Community Speed Watch It was reported that the Police Officer that had approached the Parish Council about support for community initiatives has now transferred to Exeter and will have no further input. It was reported that he was awaiting information on Data reference accidents in the area to be returned from the collisions unit, which would then be forwarded to the local team in the hope that they continue to push for a community speed watch. It was suggested that PCSO Broadhurst would be the best contact going forwards. Clerk to pass on to PCSO Broadhurst contact information to Cllr Davidson.
- 5.2 South Hams District Council (SHDC) & West Devon Borough Council (WDBC) Local Planning Validation List Consultation It was reported that the Clerk had forwarded a comment suggesting that the Educational element of any 106 payment could be made clearer with guidance on levels of payment. It was noted that the CLT project may be required to make a £40,000 contribution to Schools. It was commented that whilst this is not a significant sum for a commercial developer to the CLT this is about a third of a house.
- 5.3 Winsland House Press Statement It was reported that a statement had been drafted for the press and posted on the Facebook page to which criticism of development in the area had been made. In summary, the statement outlined the draft nature of the plan that is due another round of public consultation, that the Harberton Parish Neighbourhood Plan Steering Group has been in dialogue with SHDC officers to discuss the issues. The statement also referred to the high priority that parish residents placed on affordable and social housing, which can only be delivered by sites of a certain scale, such as Winsland House. It does not appear as though the story was followed up, but the issue may re-emerge in the future.
- 5.4 DALC Training It was reported that the Chair went on the new councillors short course, which was highly informative and worth attending.
6. **Planning**
- 6.1 Consideration of planning applications Cllrs discussed application 4294/17/PDM; Notification for prior approval for proposed change of use of agricultural building to dwellinghouse (Class C3) and for associated operational development (Class Q(a)&(b)) (resubmission of 0907/17/PDM) at Valley End Farm Harberton (was Beenleigh Meadows), reiterating comments made in the past that this is not an agricultural site, but amenity land. There was a discussion about applications in which 'agricultural buildings' are built without the intention for agricultural use, but with a future intention to convert to residential. Cllrs were keen for the District Council to take more action to prevent this as permission would not be given for a dwelling on sites such as these. The D.Cllr commented that more action is being taken on such cases. **It was RESOLVED** to OBJECT to the application unless suitable evidence is provided that the building was in agricultural use in March 2013. The clerk agreed to refer to past Parish Council resolutions in response to SHDC.
- 6.2 Report on planning decisions
- 6.3 3448/17/FUL CONDITIONAL APPROVAL Provision of agricultural livestock building Beenleigh Manor Farm Harbertonford
- 6.4 3596/17/FUL CONDITIONAL APPROVAL Application for a general purpose agricultural building at Moore Farm Harberton. It was noted that as the proposed building is within the buffer zone of a mains gas pipeline the applicant with need to liaise with utilities before commencement. It was noted buildings within both applications were considered 'reasonably necessary for the purposes of agriculture' by SHDC officers.
- 6.5 Receive a report on enforcement cases (for information only) It was reported that the January list had not been received.
7. **Monthly reports**
- 7.1 Finance Committee Update It was reported that the committee met on 2<sup>nd</sup> January 2018 and reviewed and approved the 3<sup>rd</sup> quarter budget report and bank reconciliation as prepared by the clerk. It was reported that at the end of the 3<sup>rd</sup> quarter the Parish Council had a balance of £44137.87 including reserves. The Parish Council thanked the Clerk for preparing the materials necessary to set the budget.
- 7.2 Neighbourhood Plan update No report. Next meeting will be at the end of January.
- 7.3 Community Land Trust (CLT) update It was reported that the transport consultant is writing a rebuttal to Devon Highways objections. It was commented that advice had been given that the drainage plan would not be completed until planning had been received. A survey would need to be completed as South West Water does not know where the sewer runs, but the CLT is currently out of funds to contract this work. Reference was made to DCC's schools requirement of £40,000. The D.Cllr commented that funds could be available through SHDC and will follow up on the CLT's behalf.
- 7.4 Town and Parish Fund 2017/18 It was reported that following consultation with District Councillors and other Parish Councils involved in the Totnes Rural Area Youth Engagement project that an application would have a greater chance of success if the grant request reduced to £6000 and focus on expansion of TRAYE into Rattery and Harberton Parishes rather than provide additional support to Parishes already operating the scheme. Member Panels that will meet to determine the submitted applications will be held on the afternoon of Thursday, 1 February 2017 to which both Chairs of Rattery and Harberton Parish Council will attend. It is hoped they will be accompanied by a group of young people likely to benefit from the funding.

## 7.5 Clerk's update

- 7.5.1 *Devon Air Ambulance* It was reported that the Devon Air Ambulance Trust landing site in Harbertonford had been used a second time on 3<sup>rd</sup> January to convey a patient to Derriford Hospital.
- 7.5.2 *Parish Play Areas* It was reported that regular inspection reports for the village play areas are received from SHDC and forwarded to the relevant committees. The clerk regularly requests for more clarification on what action is required following reports, and thus the reporting is become more detailed. It was noted for the minutes that reports for both sites have included reference to lack of signage with contact details, however SHDC has clarified that this is not a requirement but best practice to do so where possible. The clerk has therefore passed this information on to the relevant committees for their consideration.
- 7.5.3 *Data protection* It was reported that the Clerk has booked a place on Devon Association of Local Councils (DALC) training to prepare for changes in data protection legislation.
- 7.5.4 *Webinar with new external auditor* It was reported that the clerk has booked a place on an interactive webinar with PKF Littlejohn LLP, the new external auditor.

8. **Harberton Playing Field Association Planting** consideration of proposals for planting and landscaping. It was reported that Cllrs Bowley, S.Hockings and Williams attended a site meeting with representatives of the committee for more information. It was reported that Cllrs had expressed concerns about encroachment onto the playing field; there is a lot of hazel and ash on the new bank that should be coppiced back before new planting is undertaken. As Cllrs did not have any concerns about the proposed siting of the apple trees **it was RESOLVED** to support proposals to plant the trees and to relay the following comments:

- It was suggested that the HPFA contact the Devon Rural Skills Trust and the Devon Greater Horseshoe Bat Project to support the hedge laying and coppicing required.
- The Parish Council wishes to seek advice from its insurers before the HPFA proceeds with the proposed fire pit.

9. **Devon Air Ambulance Trust (DAAT) Community Helipad for Harberton** It was reported that the DAAT would like to have a night landing site in Harberton to give DAAT the best chance of reaching a patient as quickly as possible. The representative is happy to give a presentation to local residents as part of a process to assess if the community does want to support the voluntary project. **It was RESOLVED** that the Clerk and Chair to book the hall for a date in the week of 26<sup>th</sup> February and publicise a meeting.

10. **Standing Orders** It was **RESOLVED** to adopt the revised Standing Orders.

## 11. 2018/19 Budget and Precept Demand

- 11.1 **Consideration of budget** The budget as prepared by the Finance Committee was reviewed. Budgeting for the provision of a Parish Lengthsman was discussed and it was agreed to undertake the research necessary to precept for this service in the 2019/20 budget. **It was RESOLVED** to accept proposals for the creation of earmarked reserves as listed in the budget. **It was RESOLVED** to accept the budget as prepared by the Finance Committee.

	Budget 2017-18	Budget 2018 -19	Notes	+/-
Precept	10528.00	10535.00		7.00
Council Tax Support Grant	504.00	454.00		-50.00
Harberton Parish Hall Ground rent	10.00	10.00		0.00
Bank interest	0.00	0.00		0.00
VAT refund	180.00	1400.00		1220.00
Community Benefit Fund	5656.00	5656.00		0.00
TAP Fund	0.00	0.00		0.00
County Council Locality Fund Grant	0.00	0.00		0.00
Harberton Playing Field Association	0.10	0.05		-0.05
Project Grant income (misc)		0.00		0.00
Other Misc. income				0.00

### Repayments

Harbertonford Playground Committee /Harberton Playing Fields Association	100.00	100.00		0.00
Allotments	500.00	500.00		0.00

### Earmarked Reserves

Totnes Rural Area Youth Engagement Project (TRAYE)		800.00		800.00
Office Equipment		200.00		200.00
Mower contingency repairs	200.00	200.00		0.00
Training reserves	300.00	300.00		0.00
Harbertonford Playground	0.00	732.09		-732.09
Parish Defibrillators	0.00	668.89		668.89

Elections	0.00	3000.00	3000.00
Bus Shelters	0.00	2000.00	2000.00
Car Park repairs	0.00	1500.00	1500.00
Harbertonford School Security Fencing Project	0.00	2750.00	2750.00
<b>Totals</b>	<b>17978.10</b>	<b>30806.03</b>	<b>12827.93</b>

<b>Expenditure</b>			
	<b>Budget 2017-18</b>	<b>Budget 2018-19</b>	
Room Hire	300.00	150.00	-150.00
Subs	375.00	375.00	0.00
Insurance	700.00	450.00	-250.00
PCC Grants Harberton	450.00	450.00	0.00
PCC Grant Harbertonford	400.00	400.00	0.00
Salary	2824.85	3818.88	Assuming salary spine point increases 13p per hour (as last year). NB clerk's hours increased to 8 hours per week in April 2017. 994.03
Salary overtime	1412.42	675.00	Estimated by the Finance Committee based on the overtime logged by the clerk in the first three quarters of 2017/18 -737.42
Neighbourhood Plan Salary	434.59	440.64	Assuming salary increase of 13p per hour and NP work continues throughout the year. 6.05
Tax/NI payments	0.00	0.00	0.00
Clerk Expenses	200.00	150.00	-50.00
Office Expenses	250.00	150.00	-100.00
Professional Fees	450.00	450.00	0.00
Broadband	90.00	90.00	0.00
Grasscutting Harbertonford	500.00	700.00	200.00
Grasscutting Harberton	500.00	700.00	200.00
Harberton and Harbertonford Playground Expenditure	100.00	100.00	0.00
Playground Inspections	240.00	350.00	110.00
Harbertonford Playground Lease	50.00	60.00	10.00
Allotment	500.00	500.00	0.00
Neighbourhood Plan	175.00	90.00	For room hire only -85.00
Grant funded projects	0.00	0.00	0.00
Contingency	1000.00	400.00	-600.00
Community Benefit Fund	5656.00	5656.00	0.00
<b>Earmarked Reserves</b>			0.00
Totnes Rural Area Youth Engagement Project (TRAYE)		800.00	NEW LINE earmarked reserve 800.00
Office Equipment		500.00	NEW LINE £200 from precept and £300 from reserves. 500.00
Mower contingency repairs	200.00	200.00	0.00
Training reserves	300.00	300.00	0.00
Harbertonford Playground		732.09	732.09
Parish Defibrillators		868.89	£200 from precept to add to earmarked reserves for ongoing running costs 868.89
Elections	600.00	3000.00	2400.00
Bus Shelters		4000.00	£2000 from reserves and £2000 from precept 4000.00
Car Park repairs		1500.00	1500.00
Harbertonford School Security Fencing Project		2750.00	(half from Community Benefit Fund and half from reserves) 2750.00
<b>Totals</b>	<b>16607.86</b>	<b>30806.50</b>	
<b>Income minus expenditure</b>	<b>1370.24</b>	<b>-0.47</b>	

11.2 2018/19 Precept Demand It was **RESOLVED** to set the 2018/19 precept demand at £10535.00. Whilst this is an increase of £7.00 on the precept for 2017/18, the reduction in Council Tax Support Grant means that there is a reduction of £0.58 on the 2017/18 demand to SHDC.

- 11.3 Agree future actions on projects identified within the budget. It was noted that one quotation had been received to date for works on the bus shelter. The Clerk agreed to refer to the Finance Regulations to ensure that the proper number of quotations are received. It was commented that the bus stop sign is rusted and could be replaced. It was suggested that this was the property of the bus company, but the C.Cllr agreed to confirm. Cllrs agreed to forward information on building companies to contact for quotations.

## 12. Correspondence

- 12.1 SLCC News Bulletin 7<sup>th</sup> December 2017: Changes in Data Protection Law It was reported that the Society of Local Council Clerks (SLCC) intends to provide a full set of model documentation to enable local and smaller authorities prepare for new Data Protection requirements coming into effect in May. Training courses will be available and the Advisory Service available for questions.
- 12.2 Planning Business Needs for the Future It was reported that as part of the ongoing work towards the Plymouth and South West Devon Joint Local Plan (JLP) information is being gathered to help understand the future need for commercial land and premises in the area. Business owners who think they may require bigger premises, more land or would like to move into the South Hams or West Devon are asked to complete a short online survey here: [https://www.surveymonkey.co.uk/r/SHWD\\_DevLandNeed](https://www.surveymonkey.co.uk/r/SHWD_DevLandNeed)
- 12.3 Change of Command at South Hams and West Devon Councils It was reported that Steve Jordan, the Executive Director for Strategy and Commissioning at SHDC and WDBC is moving on to a senior role at Swindon Borough Council. Members have decided that his position will not immediately be replaced, providing opportunities for other senior officers to take on more responsibilities.
- 12.4 HPC letter re Zebra Crossing. The Clerk had received a letter that described an incident in which pedestrians on the zebra crossing in Harbertonford had a near miss with a police vehicle travelling at speed with flashing lights but no warning siren overtaking a queue of waiting northbound vehicles. The letter commented that the incident demonstrates how deadly the current designated pedestrian crossing is, and trusts that the report can be used to good effect when an opportunity arises. It was reported that the Clerk had forwarded the letter to PC Darren Wallis and PCSO Russell Broadhurst but had received no formal comment on the incident from the Police, aside PC Wallis' comment that he would be taking no further part in the development of community initiatives within the Parish following his move to Exeter. Cllrs requested that the clerk forward the letter to the Police's traffic division at Middlemore and to the C.Cllr.
- 12.5 Submission of flood event information to Devon County Council in case of flooding this winter It was reported that Devon County Flood and Coastal Risk Management Team has commented that if the Parish is affected by flooding, any information that can be supplied during or after a flood is incredibly valuable in helping the authorities get a picture of unfolding events and assist with the recovery process as 'eyes and ears on the ground'. Photos or a few details of streets and especially properties flooded sent to [floodrisk@devon.gov.uk](mailto:floodrisk@devon.gov.uk) is extremely helpful when investigating the cause of a flood event. Further guidance materials are available online, along with an online report form: <https://new.devon.gov.uk/floodriskmanagement/report-flooding-to-property/>
- 12.6 E-bulletin from Devon ALC December It was reported that the E-Bulletin included reference to
- 12.6.1 the Devon Association of Local Councils (DALC) member survey to collect views on the service
  - 12.6.2 the National Association of Local Councils' (NALC) response to the decision not to extend Council Tax referendum principles to parish and town councils for three years as welcome and significant, recognizing the growing role of parishes in tackling the big challenges facing communities.
  - 12.6.3 changes to statutory rates of pay, including increases in sick pay expected to take effect from 6 April 2018.
  - 12.6.4 Local Government Pay Offer suggesting a two-year pay increase from 2018. No specific information about pay scales from 2018 has been received.
- 12.7 Devon Highways Parish & Town Council Update December 2017 It was reported that Devon Highways has created a new publication specifically for Town and Parish Councils. Following feedback received at recent conferences 'Roadmap' has been created to do more to advise councils on the information that is already readily available to improve the way in which Devon County Highways communicates. It was reported that the Clerk will forward the newsletter to the Chair and the Snow Warden. The clerk commented that it is hoped this doesn't replace specific emails that require a Parish Council response.
- 12.8 Green lane repaired at Peak Cross by volunteers It was reported that a press release had been received, detailing improvements undertaken by the Trail Riders Fellowship (TRF) to green lane ref uUCR 301 runs northerly from Peak Cross on the A381. All labour, excavator, pumps and stone fill used to remove the water hazard and bring the linking lane back into use for motorbikers, mountain bikers, horse riders and hikers were supplied without charge by the TRF as part of their policy to help keep green lanes open for use for all. 'Before' photographs were supplied, showing the lane as waterlogged with deep puddles, some 1m deep and 'after' images showing the lane level and resurfaced. It was agreed to forward to the Harberton village circular.
- 12.9 Local Government Finance settlement - deferring the setting of council tax referendum principles for Town and Parish Councils Cllrs were informed that the government intends to defer the setting of referendum principles for town and parish councils for 3 years. This is subject to the sector taking all available steps to mitigate the need for Council Tax increases, including the use of reserves where they are not already earmarked for other uses or for 'invest to save' projects which will lower ongoing costs and the government seeing clear evidence of restraint in the increases set by the sector as a whole. There is an opportunity for Town and Parish Councils to respond to consultation on the Local Government Finance Settlement before 16<sup>th</sup> January.
- 12.10 Automatic enrolment pension contributions It was reported for the minutes that under the Pensions Act 2008 the minimum amounts paid into automatic enrolment pension schemes are increasing for employers and their staff. However as Harberton Parish Council does not have any staff to put into a pension scheme, no further

action is required to implement increases. If it is later identified that staff need to be put into a pension scheme then the Parish Council will need to ensure that at least the minimum amount is paid into the scheme.

- 12.11 GDPR Requirements It was reported that a letter from the Parish Council's internal auditor had been received about planning for the new Data Protection regulations due to come into effect. Following the receipt of several from town and parish councils requesting that the internal auditor acts as the council's Data Protection Officer, the auditor is considering offering the service, along with audit of the council's compliance arrangements with General Data Protection Regulation (GDPR), provision of training and drafting guidelines/procedures. The Parish Council is asked if this is a service of interest. The Clerk has responded commenting that the Clerk can assess this once more information has been obtained via training with DALC and suggests that the Parish Council considers this once more is known.
- 12.12 Bin A resident has been in touch regarding the state of a large bin situated opposite the pub in Harbertonford. Over the past 6 months it has frequently been overflowing, has an unpleasant smell and is unsightly. There is doubt as to whether the bin is on private land and who owns it – it is assumed to belong to the pub. Cllrs commented that it was likely to be a commercial bin not being collected on time. The Clerk will forward to the D.Cllr and Locality Officer.
- 12.13 Notification of Road Closure outside of 3 Woodcourt Road, Harbertonford It was reported that Kier has applied for a parking bay suspension to complete SWW utility works outside of the property. These works, subject to approval from Devon Highways, will take place from 24<sup>th</sup> April - 1<sup>st</sup> May 2018.
- 12.14 Hanging Branch on the Plymouth Road The clerk had received a report on a hanging branch in the Fork Cross area. Cllrs volunteered to contact the landowner and learned within the meeting that they were aware of the tree in question and was waiting for a tree surgeon to attend.

### 13. Finance

13.1 Notice of income and expenditure since last meeting - none

13.2 January 2018 payments The following payments were approved:

Chq	To	Invoice/ paperwork	Detail	Before VAT £	VAT £	Total £
SO	Cat Radford	Payslip 20180122	Salary Jan: £313.73	349.93	0.00	349.93
			NP Secretary Jan: £36.20			
36	Cat Radford	Clerk Expenses claim	Mileage/Parking	12.33	0.00	19.83
			Broadband claim	7.50	0.00	
37	P.Westlake	301	Harbertonford Play Area grass cutting during Jul, Aug, Sept, Oct, Nov. Total of 8 cuts @ £30 per cut	240.00	0.00	240.00
					Total	609.76

14. **E-Circulars** It was reported that e-circulars received included: Rural Services Network, Devon Home Choice, Devon County Council Community News Round-up, Public Sector Executive, Fields in Trust, Emergency Planning newsletter newsletter. It was reported that the Clerk had circulated a Rural Vulnerability Service newsletter to all councillors with a focus on rural transport.

### 15. Matters at the discretion of the Chairman: Councillors' reports and items for future agendas

- 15.1 Puddle at Harbertonford Playground It was reported that there is a puddle developing on the matting surfaces on the play area in Harbertonford. It was agreed to forward this to the committee. Cllr Bowley agreed to attend a meeting to discuss this if required.
- 15.2 Road surface levels at Gerston Cross It was commented that since the A381 was resurfaced, there is a considerable drop in levels on the green lane (Gerston Cross to Blakemore) in which a large puddle of water collects across the road. It was commented that there was a road traffic incident on Gerston cross in which a vehicle ended up in the hedge. Cllrs commented that water being drawn across the A381 from the puddle at Gerston could have contributed to the increase of ice at the crossroads which in turn, may have contributed to the traffic incident.
- 15.3 Finger Post Signs It was suggested to email Paul McFadden regarding the damaged footpath sign. It was commented that the finger post sign at Blakemore that was reported to the C.Cllr is being knocked by large vehicles and it was suggested it should be re-sited.
- 15.4 Flood alleviation in Harbertonford It was reported that Palmers Dam worked well this winter. It was commented that the owner of Old Mill (Riverside Hill Mill) is likely to put in a proposal to the Environment Agency and Devon County Council to create an alleviation channel to the 'S' bend in the Harbourne at this location.

16. **Date of next ordinary meeting** 13<sup>th</sup> February 2018

Meeting closed at 9.30pm