

HARBERTON PARISH COUNCIL

MINUTES of the meeting of the Finance Committee of Harberton Parish Council

7.30pm on Tuesday 6th October 2015, Harbertonford Village Hall Meeting Room

In attendance: Cllr Beamish, Camp (Chair), Janes

Apologies: Cllrs Broom, Hockings, Williams

Clerk: C Radford

Agenda

- 1. Apologies** were accepted from Cllrs Broom, Hockings and Williams. In the Parish Council Chairman's absence, the Vice Chair, Cllr Camp, chaired the meeting.
- 2. Approval of minutes from the last meeting** The minutes were approved as an accurate record and signed by the Vice Chair.
- 3. Report on actions from the minutes**
 - Bank Account** All signatory paperwork has been compiled and has been given to Barclays Bank.
 - Appraisal** The Clerk's annual appraisal has been completed.
 - Response to query regarding Community Fund** Ongoing.
 - Community Benefit Fund payments round 3** It was confirmed that all round 3 payments have been made. It was commented that the Parish Council have not yet seen any advertisements for the availability of the gazebos parish wide as yet, although it was commented that thanks were given to the Parish Council at the Dog Show. It was commented that for clarity, future funded projects should be asked acknowledge the Harberton Parish Community Benefit Fund rather than the Parish Council for the grant.
- 4. Parish Council Bank account signatories. It was RESOLVED** that the Finance Committee recommend to the Parish Council that the clerk become a signatory of the Lloyds Bank Current Account to enable administration of the account as engaging with the bank on even simple matters is very difficult without this.
- 5. Receive budget report from the Clerk.** The third quarter accounts were reviewed with no concerns arising. The clerk was thanked for her work.
- 6. Review applications to the Community Benefit Fund and consider grant recommendations**

No applications had been made had been made in the fourth round.

It was commented that more notices will be circulated regarding the presence of the fund before the next quarter.
- 7. Confirmation of next meeting date.** The next meeting of the Finance Committee will be on the 5th January 2016 at which time the precept budget will be proposed for approval by the Parish Council.

Meeting closed at 20:40