

## HARBERTON PARISH COUNCIL

Minutes of the ordinary meeting of Harberton Parish Council at 7.30pm on Tuesday 10<sup>th</sup> July 2018, Harberton Parish Hall.

Cllr Beamish	<i>Present</i>	Cllr Camp	<i>Present (L)</i>	D.Cllr Tucker	<i>Apologies accepted</i>
Cllr Bowley	<i>Present</i>	Cllr Davidson	<i>Present</i>	C.Cllr Hodgson	<i>Present</i>
Cllr Broom	<i>Present</i>	Cllr J.Hockings	<i>Present</i>		
Cllr Janes	<i>Present</i>	Cllr S.Hockings	<i>Present</i>	Clerk: Ms Radford	<i>Present</i>
Cllr McDonnell	<i>Present</i>	Cllr White	<i>Present</i>	Public	11
Cllr Waite	<i>Apologies accepted</i>	Cllr Williams	<i>Present</i>		

### **Public Session**

All members of the public (MoP's) spoke about the landing site for Devon Air Ambulance at Harberton Playing Field.

- i) The first MoP to speak was in support of the landing site, following her husband's recent accident. Fearing a fractured skull and brain bleed the land ambulance in attendance assessed that the patient required swift conveyance to Derriford Hospital. The Air Ambulance arrived within three minutes, landing initially in a field close to the residential property. As it was too difficult to transfer the patient to the helicopter at this location, the air ambulance was directed to the playing field, where the land ambulance had clear access to load the patient onto the helicopter. The pilot said that if anyone in the village had any life-threatening injuries he could have them in Derriford and in surgery within 12 minutes. The MoP concluded that they think this is a vital and essential service. The Chair thanked the MoP and hoped that her husband was making a good recovery.
- ii) MoP2 spoke to say that they were pleased that everything worked out in this case, however no evidence has been provided to suggest a different outcome if the patient had been conveyed by land ambulance to a waiting helicopter in Harbertonford.
- iii) MoP3 said that it was reassuring that the air ambulance could land in this rural village day or night to allow for anyone to be transported wherever they needed to go.
- iv) MoP4 commented that they are curious why people are objecting to it as it would seem to be a 'no brainer'. The field is empty most of the time and landing site would not be used often but would be a fantastic service should it be required.
- v) MoP5 commented that there appears to be public opinion that the project is a 'no brainer', however research that is available online suggests that there is no discernible advantage of a helicopter over a land ambulance. MoP5 commented that whilst the Devon Air Ambulance Trust (DAAT) suggests this research is dated, they have not quoted any more recent research. MoP5 commented that there are inaccuracies and omissions in DAAT's reply to a set of points raised about the service, specifically in relation to relation to response times and flying behaviours of helicopters and of flying in different weather conditions. MoP5 commented that the response that DAAT would follow civil aviation guidance but did not answer the specific issue raised. MoP5 commented that potential night landing scenarios could include serious matters but could also be issues that could be tended to without evacuation to Derriford, such as fainting, fitting or drunkenness, commenting that in the majority of cases triage would be done by the attending land ambulance and the helicopter ambulance a secondary service. MoP5 commented that they witnessed the recent incident in Harberton and talked to the attending ambulance crew. It was reported that the crew were pro the air ambulance because they carry specialised equipment and an on-board doctor. They were unable to make comment on the cost or operating speed of the helicopter but did comment that as there are only three ambulances available between Totnes, Kingsbridge and Dartmouth, and emergency services are really stretched. MoP5 commented on public spending on emergency cover. He commented that he supports daytime helicopters however believes the charity should have a greater number of doctors as trustees. He asked the Parish Council to consider the evidence-based facts in the collated paper provided. In response to the issue of the research a cllr commented that that there had been a Cochrane Review on the question of air ambulance versus land ambulances in 2015. Its panel reviewed the evidence and decided that the quality of the scientific research done was of such low quality that they could draw no conclusions whatever from it; there are biases in each direction and there were failures to introduce scientific controls. As the research was not well done, it must be discarded until some better research is available. Research presented to the Council predates this report. MoP5 asked why this was not declared in the consultation meeting. Cllrs responded that this research was sought out following the concerns as raised by the MoP. A cllr commented that in the research provided by the MoP it is quite misleading to suggest that 59% of DAAT attendances were to equestrian incidents, when in fact, 59% of sporting events attended are equestrian. Sporting events themselves made up a much smaller proportion of overall incidents attended.
- vi) A cllr raised the issue of two occasions when the dual carriage way was shut, one for a period of 18 hours. MoP5 commented that at night time roads are quieter.
- vii) MoP6 made a comment about government privatisation of services through charities. The Chair requested that MoP's are careful in statements made that are not based in fact. MoP6 commented that the playing field

is a community field used by local children, for camping, the dog show, parking and other events. The concern is that should the landing site be approved the land will no longer be accessible as the very valuable resource of a playing field.

- viii) MoP7 responded that the community would still have complete control of the playing field and can close the site if used for other events, further commenting that a pole with a light on it is minimal impact for such a vital service to the village. MoP7 commented that the service has saved residents recently and in the past. It was commented that the lanes aren't always clear, such as when the village was cut off by snow for five days. It was commented that ambulances are in short supply and very high demand and that one of the reasons the village defibrillator was installed is because the community wanted to take responsibility for themselves.
- ix) A cllr commented on the issue of transporting a patient to Harbertonford, commenting that large farming vehicles such as silage trailers can be met on the narrow roads. Whilst it was noted that the example given had been during in the day, silaging also happens at night.
- x) MoP8 commented that it can be very difficult for cars to get through to Harbertonford at any hour of day or night due to parking in narrow lanes. It was their opinion that a rural community needs this sort of service.
- xi) MoP5 reiterated that as elected representatives, Parish Councillors should consider research as well as popular feeling. MoP5 would like to lobby for better cover from first responders, the reinstatement of minor emergency units and beds at local hospitals and consider whether DAAT's helicopter is a distraction from the wider issue of public spending cuts. Cllrs commented in response that government spending policy is out of the remit of Parish Councils. The Chair commented that no NHS money is being diverted to support this supplementary service.
- xii) MoP8 commented that government policy is not relevant. All that is wanted is a landing square in the village to save lives.
- xiii) The Chair commented that it had been mentioned at the last meeting that the Parish Council needs to make its decision based on evidence and not just popularity. The Chair then read out a prepared statement to remind the public of the Parish Council's role, referring to written guidance. This is abridged for the minutes. It is entirely right and proper for Parish Councils take into account popularity among Parish residents alongside other evidence. Historically a Parish Council's function is to focus village opinion and represent such opinion to the outside world as well as carry on small scale, local tasks. As the first tier of local government, Parish Councils provide communities with a democratic voice and a structure for taking community action. Occasionally there will be conflicts of interests that require sensitive judgement, for example when different groups might disagree about the use of a village green. Making difficult decisions in an open reasoned way is something local councillors need to do well. Local councillors have a responsibility to be well informed, especially about diverse local views and not assume that they represent the views of all electors without consulting them. The public meeting on the topic of the air ambulance initiative was held therefore, to provide an opportunity for people to express views to the council and raise questions. The 'vote' taken at that meeting was not definitive. A Parish Council needs to consider all the relevant facts and issues and on matters that require decisions and represent the whole electorate, not just those who just attend meetings. On the question of cost benefit analysis of air ambulance compared to road ambulance, there is a misunderstanding of the choice of the decision available to the Parish Council. The Parish Council is being asked to either allocate funds to provide lighting for a landing site or to reserve those funds for some other unspecified future purpose. There is no application before the Parish Council that the funds should be allocated towards road ambulance provision. The Parish Council is not aware of any charitably run road ambulances in the area, and if the funds were given to the NHS, it would not result in the provision of an extra road ambulance. The Parish Council does not have enough funds to make a difference to the overall problem regarding road ambulances, but it does have enough funds at its disposal to allow for cover landing at night, the operation of which is wholly funded by charitable donations from the public. It was suggested that as the night landing site in Harbertonford has been used twice already, this was a good use of funds. The other question was in terms of lack of evidence of the efficiency of the air ambulance compared to the road ambulance. As already commented, the research on the matter has been subject to the Cochrane Review, finding that all the papers published before 2015 were so low quality by scientific terms that no conclusions could be drawn from them at all. Therefore, there is no reliable scientific research to refer to when coming to a decision.
- xiv) Final comments were made that if it saves one life it is worth the cost. A cllr commented that if the proposal was turned down, cllrs must live with the decision in the event that a life could have been saved by the service. All members of the public left the meeting.

## **Agenda**

1. **Apologies** were received as above

## **2. Declaration of Interests**

2.1 Councillors were reminded of the need to update their register of interests.

2.2 No interests were declared on items on the agenda.

## **3. Reports from County and District Councillors** for information.

3.1 **County Councillor (C.Cllr)** The C.Cllr's written report was tabled for information.

3.1.1 *Buddle Hole Map* The C.Cllr delivered an A1 print of the map. Devon County Highways (Highways) officers agreed to walk round with a new lengthsman should Parish Councillors contract such a service. It was commented that there was a lot more detail available on the online version of the map.

- 3.1.2 *We have to talk about plastic* leaflets were distributed along with other information leaflets.
  - 3.1.3 *Clean Air Strategy* It was commented that there is no allocation of funds from Devon County Council (DCC) which is critical to the success of the strategy. The strategy is all about developers funding developments in highways as opposed to the public purse contributed to by Council and Income Tax. The C.Cllr's response has been published on her new blog <https://jacqihodgson.org/>
  - 3.1.4 *Gypsy and traveller encampments* The C.Cllr commented that there a high proportion of the enforcement caseload relates to such encampments. It was noted that the encampment at Tigley is still present, but that concern has been about associated parked cars rather than the encampment itself.
  - 3.1.5 *Library consultation* Deadline end of the month. The service is now run by 'Libraries Unlimited' who are inviting views as to how rural library services are run, such as via bus services.
  - 3.1.6 *Cockwells Nursery* Following a request for an update the C.Cllr responded that there had been no further news.
  - 3.1.7 *TRAYE* Cllrs were informed that an advertisement for a youth worker has been published in the paper.
  - 3.1.8 *Pot Holes* Cllrs commented on the inefficiency of pot hole repairs, having observed workers filling specific pot holes when others on the same stretch of road are not done.
- 3.2 District Councillor (D.Cllr) No report.

#### 4. Minutes

The following minutes were approved as an accurate record:

- 4.1 Ordinary Meeting of Harberton Parish Council 12<sup>th</sup> June 2018
- 4.2 Meeting of the Finance Committee of Harberton Parish Council 3<sup>rd</sup> July 2018

#### 5. Report Matters Arising from the Minutes for information only

- 5.1 Harbertonford Defibrillator Kiosk Light No further information has been received. It was agreed that the Clerk approach a qualified electrician to fix the light.
- 5.2 Community Speed Watch No further information has been received.
- 5.3 Parish Map of Buddle Holes The Clerk had forwarded the PDF map to SHDC for printing, however a paper copy has now been delivered by the C.Cllr. **ACTION: Cllrs Davidson, Bowley and Waite** agreed to form an action group to begin preparing a lengthsman brief.
- 5.4 Harbertonford Bus Shelter Maintenance Ongoing.
- 5.5 Emergency Plan Cllr Broom reported that the plan is in progress and that he is reviewing several different templates. The C.Cllr commented that the Staverton Emergency Plan has just been completed and may provide a good template. Cllr Broom agreed to bring a draft to the Parish Council for review in September.
- 5.6 Telephone Kiosk Insurance Ongoing. The Clerk has not yet had a response to her query to the insurance company.
- 5.7 Highways report The Clerk had received a response from Highways to issues raised:
  - 5.7.1 *Hazard Farm Road*. The deterioration photographed by Cllr S Hockings had already been identified by DCC safety inspectors. Category 1 defects were addressed soon after. The Officer has submitted this road for funding to get some maintenance patching done if priorities allow. It was noted that during a site inspection there was no flooding evident and the officer was unable to identify any location where this may be a problem. It was agreed to reply to suggest a site visit during wet weather and to reiterate that the issue appears to be in relation to a lack of soak away for the run off from the roof of the barn.
  - 5.7.2 *Debris, Cricket Club to Vicarage Ball, Harberton* It was reported that the officer had undertaken a site visit and suggested that the debris naturally accumulates on gully grills and can result in surface blockage. It was noted that this would historically been a lengthsman's role, but due to cuts to this service, relies on locals being proactive and clearing surface debris themselves when it becomes apparent. Cllrs agreed to respond that the issue at this location is that the gully itself is sited on the curb, above any water flow.
  - 5.7.3 *Encampment, Ashridge Cross, Tigley* It was reported that DCC can only act if there are parking restrictions in place, therefore any issues regarding this site should be reported to the Police.

#### 6. Planning

- 6.1 Consideration of the following planning applications:
  - 6.1.1 1763/18/FUL Retrospective application for change of use of agricultural building to use as an annex ancillary to adjacent dwelling at The Orchard, Harberton **It was RESOLVED** to make NO OBJECTIONS to this proposal.
  - 6.1.2 1764/18/FUL Retrospective application for use of land for siting movable timber lodge for use as an annex ancillary to adjacent dwelling at The Paddocks, Harberton **It was RESOLVED** to SUPPORT the application.
  - 6.1.3 1819/18/HHO Householder application for single storey extension with a flat roof at The Forge, Dorsley Barton, Harberton **It was RESOLVED** to SUPPORT the application.
- 6.2 Receive a report on planning decisions It was reported that the Local Planning Authority had APPROVED application 1164/18/ARC Approval of details reserved by conditions 5 (surface water drainage) and 8 (landscaping scheme) following grant of planning consent 2559/17/FUL at Orchard Lodge, Harbertonford.
- 6.3 Receive a report on enforcement cases A hard copy of enforcement cases was circulated for information.

#### 7. Monthly reports

##### 7.1 Finance Committee

- 7.1.1 Update It was reported that the Finance Committee had met and had reviewed and approved the end of quarter budget report and bank reconciliation. The budget report showed an income of £14,225,50 and

expenditure of £4320.54 in the quarter. The bank reconciliation showed a balance of £46094.42 including reserves. It was reported that no applications had been made to the Community Benefit Fund.

- 7.1.2 Consider recommendations on reserves review **It was RESOLVED** to accept the Finance Committee's recommendation to the Parish Council on review of the earmarked reserves:

Earmarked Reserves	Budget	Spent in Q1	Q1 Revised reserves
Community Benefit Fund	32337.77	0	32337.77
Totnes Rural Area Youth Engagement Project (TRAYE)	800	0	800
Office Equipment	500	0	500
Mower contingency repairs	200	0	200
Training reserves	300	48	252
Harbertonford Playground	732.09	582	150.09
Parish Defibrillators	868.89	0	868.89
Elections	3000	0	3000
Bus Shelters	4000	20.37	3979.63
Car Park repairs	1500	0	1500
Harbertonford School Security Fencing Project <i>Expenditure was made in 2017/8 accounts</i>	2750	0	0
	46988.75		43471.98

Following discussion cllrs requested to discuss application guidelines for the Community Benefit Fund at the September meeting. It was agreed to raise awareness of the fund.

- 7.2 Neighbourhood Plan update It was reported that the HNP Steering Group is in the process of drafting a response the meeting with SHDC at Follaton House; the first to detail the actions on both sides, the second to document an official complaint. It was noted that since the meeting had taken place, one of the officers had now forwarded comments on the plan which have been circulated to the HNP Steering Group for consideration. Cllrs were informed that the HNP Steering Group had suggested that the new site assessment include reference to Harbertonford CE School catchment area. Cllrs responded positively.
- 7.3 Community Land Trust update It was reported that the group is still responding to requests for further information from SHDC and is in an ongoing discussion with Highways regarding proposed splays. It was commented that the plan is unlikely to be taken to the August meeting of the Development Management Committee. The C.Cllr suggested that the CLT get in touch with Transition Homes for advice.
- 7.4 Town and Parish Fund 2017/18 Cllr White agreed to sit on the TRAYE committee and take on the liaison role with Harbertonford youth club volunteers. It was noted that the new youth worker has made three visits to the Parish and sessions have been well received.
- 7.5 Clerk's update A date for the Clerk's appraisal has yet to be agreed.

## 8. Devon Air Ambulance Community Landing Site

- 8.1 It was reported that a letter had been received from the Operations Director of the Devon Air Ambulance Trust (DAAT) in response to the issues raised by a Harberton resident. This letter was published on the Parish Council website, along with the paper from the resident, the presentation and notes from the public meeting. A link was circulated via the Harberton Village Circular and members of the community invited to give their view in writing to the Clerk. 25 emails had been received, which including co-signatories, were from a total of 27 residents. Two residents had written twice. 17 residents wished to express support for the proposal of creating a night landing site in the village. 9 residents expressed concerns and/or made objections. All papers had been circulated to councillors and late entries tabled. The Clerk provided a summary of concerns:
- 8.1.1 *Evidence of Need* Doubts that there is a persuasive argument for the efficacy of Helicopter Emergency Services. The landing site in Harbertonford already meets the needs for Harberton residents
- 8.1.2 *Capital and ongoing maintenance costs* Comments that resources would be better spent on increasing land ambulances and paramedics; lobbying for better Satellite Navigation in the area to enable land ambulances to find addresses and navigate to patients more effectively and/or other local causes.
- 8.1.3 *Limit primary function of the playing field* concerns that the recreational function of the community asset would be compromised if it became a night-landing site, necessitating restrictions and extra admin such as checks for debris or play equipment.
- 8.2 There was a lengthy discussion in which the following points were raised:
- 8.2.1 *Government spending/Land Ambulance vs Air Ambulance argument* Whilst it was acknowledged that there is local concern about the lack of land ambulance service in the area, it was agreed that cllrs disregard the issues regarding government spending as this is outside Parish Council control. It was noted that one of the letters of representation from a MoP it had been suggested that DAAT received money from the Government, which is inaccurate; it has received money from the LIBOR fines which is totally different. It was commented that DAAT provides a complementary service as should a patient be conveyed to hospital by the air ambulance, this releases land ambulance crews to attend other incidents in the area. Cllrs suggested writing to the local MP about the low numbers of land ambulances in the region.
- 8.2.2 *Criticism of the Charitable Sector* It was agreed that the response from DAAT to the criticisms raised needed to be read in conjunction with the significantly more detailed response to Totnes Rotary, however criticism of Devon Air Ambulance Trust as a charity, use of their funds or trustee members is for monitoring by the Charity Commission. Such issues are irrelevant to the decision in front of the Parish Council.

- 8.2.3 *Evidence base* Following appraisal of the 2015 Cochrane Review it was agreed that there was no reliable evidence base on the efficacy of air ambulances that could be taken into consideration.
- 8.2.4 *Playing Field Use* It was agreed that this is the key issue for Parish Council consideration.
- 8.2.4.1 *Ad hoc Camping* Following research, a cllr noted that a camping licence is legally required. The Clerk confirmed this is delegated to local authorities who draw up local criteria. There was discussion about the frequency of camping throughout a given year and that a landing site would not prohibit such irregular occurrences. It was noted from information displayed on the Parish Hall notice board that the Parish Hall must be booked by any group camping on the playing field to provide overnight facilities and therefore DAAT could be informed at the same time such a booking is made. Cllrs agreed that the Parish Council should be informed of arranged camping for insurance purposes as a matter of course. It was also suggested that the lower area behind the Old Hall could be designated for casual camping as this would fall outside the landing square.
- 8.2.4.2 *Play Equipment* Cllrs discussed the issue of moveable goals and tyres that have been on use on the playing field and at times left overnight within the proposed landing square. The Clerk had approached DAAT for advice, who commented that some responsibility needs to be taken by users so that equipment is not left in the middle of the landing area. Other communities have simply undertaken to inform residents of where things should be stored once a site goes live as part of a positive PR message. It was suggested that funding could be sought from the Community Benefit Fund to re-establish permanent goals positioned on the outside of the landing square.
- 8.2.4.3 *Size of landing square* There was discussion about size of the landing square; there has been loss of open space due to overgrowth of trees on the southern boundary that could be reclaimed through maintenance.
- 8.2.4.4 *Enhancement* It was agreed by cllrs that the addition of a landing site was an enhancement to the community asset and is not changing the use of the playing field.
- 8.2.5 *Playing Field Lease* It was commented that the lease had not been reviewed or updated since it was draft in 1963, despite boundary changes to the land and other changes in circumstances over time. It was generally agreed that a review was overdue and that the Parish Council should take this forward.
- 8.2.6 *Landing site network* It was commented that this site would form part of an emerging network of Devon landing sites, and as such, it is likely that it would only be used in emergencies involving village residents. Hopefully it will never be used. It was reiterated that the Playing Field provides ease of access to a helicopter and its paramedics, but also to a land ambulance meeting that helicopter.
- 8.2.7 *Benefits to the rural community* It was commented that Harberton is a rural community with a lot of farming and high risk of dangerous accidents. Recent isolation through snow fall was also noted. Cllrs referred to other known occasions in which air ambulance attended incidents in rural areas with much quicker arrival times than land ambulances. It was also commented that it was an advantage to have landing sites in both Harberton and Harbertonford to benefit both village communities.
- 8.2.8 *Community Support* Considering response to the public meeting, letters and emails received and discussions cllrs have had with individuals, cllrs agreed that there was more support for the initiative than opposition.
- 8.3 **It was unanimously RESOLVED** the Parish Council supports the provision of a lighting pole at the Playing Field at Harberton for the use of the air ambulance when responding to emergencies during the hours of darkness. **ACTION:** It was agreed to draft a document to lay out proposed responses to the issues raised, detailing process for the various site use scenarios. **The Clerk** agreed to approach DAAT for their advice on positioning of football posts and camping outside the landing square, following which the Parish Council will continue discussion with the Playing Field committee about the current activities that take place on the field and investigate the costs of installation.
9. **Harbertonford Carpark Surface** Invitation for tenders is ongoing. It was suggested to approach Glendennings at Ashburton for a quote.
10. **Harberton Bus Shelter** It was reported that the contractor had provided details of insurance cover and it was agreed that public liability cover was sufficient. No further information had been received regarding the provision of a notice board. It was agreed to delegate sign off the cost of a notice board to the Chair so that work could proceed in August.
11. **GDPR** It was reported that the Clerk's work on preparation of a retention policy was ongoing and would be carried forward to a future meeting.
12. **Correspondence**
- 12.1 20180615 Communities Together Fund It was reported that the previous Town and Parish (TAP) Fund, has been as the Communities Together Fund. The fund is now open to applications from voluntary and community organisations as well as Parish and Town Councils. **It was RESOLVED** to publicise the opportunity to community groups and to bring forward any projects for discussion at a future meeting.
- 12.2 20180619 News Release Councils Transformation is Complete Cllrs were informed via a press release that since the T18 Programme started five years ago, the total annual savings realised are £2.9 million for the South Hams and £1.5 million for West Devon, with most of these savings made through staffing savings. Between 2014 and 2015 the workforce was reduced by 30%. The reduction of office-based staff has also meant a reduced need for office accommodation, with many areas of Council offices now leased to partner agencies.

- 12.3 20180620 SHDC Play area agreements Cllrs were informed that the cost of the Play Area Agreements that provide insurance, monthly inspections by Council Mobile Locality Officer, plus an annual engineering report provide by the Council's insurer, Allianz, is due to increase to £200 in 2018/19. It was noted that despite the price increases, the district wide service will still be heavily subsidised by SHDC. Parish Councils have been given the option of making independent inspect and insure arrangements for 2018/19. **It was RESOLVED** to accept the increase.
- 12.4 20180626 Tougher Penalties for Irresponsible Dog Owners Cllrs were informed via a SHDC press release that the District Council is cracking down on dog owners who have their dogs off the lead in public areas, or who don't clean up after their dogs. For a full list of the areas where dogs must be kept on a lead, and where dogs are not permitted is available via the SHDC website.
- 12.5 St Andrew's Church Cllrs were informed that the Parish Council had received a letter of thanks for the grant towards upkeep of the graveyard.

### 13. Finance

#### 13.1 Notice of income and expenditure since last meeting.

13.1.1 It was reported that the Parish Council's VAT claim of £1666.75 had been credited to the Lloyds account on 5<sup>th</sup> July 2018.

13.1.2 It was noted that in order to benefit from a discount for the purchase of an SSL certificate for the Parish Council website at a pre-VAT cost of £43.99, it was necessary to purchase a certificate for two years.

#### 13.2 July 2018 Payments **It was RESOLVED** to make the following payments:

Chq	To	Invoice/ paperwork	Detail	Before VAT £	VAT £	Total £
SO	Cat Radford	Payslip 20180722	Salary July: £330.03	368.11	0.00	368.11
			NP Secretary July: £38.08			
SO	Cat Radford	Payslip 20180822	Salary August: £330.03	368.11	0.00	368.11
			NP Secretary August: £38.08			
64	Cat Radford	Clerk Expenses claim 20180705	Reimbursement for Parish Council SSL Certificate: Godaddy	87.98	17.60	134.52
			Mileage/Parking	13.95	0.00	
			Broadband claim (2 months)	14.99	0.00	
65	Exeter Diocesan Board of Finance	NA	Annual lease of land at Harbertonford CE Primary School	60.00	0.00	60.00
66	Andrew Hockings Technology Support	8733	Livedrive cloud UK based backup from July 2018 to June 2019 Unlimited storage, unlimited computers.	48.00	0.00	48.00
Totals				961.14	17.60	978.74

It was agreed to make an online payment of £200.00 to Citizen's Advice South Hams to replace cheque 33 written in December 2017 and since lost.

14. **E-Circulars** for information, including Rural Services Network, Devon Home Choice, Devon County Council Community News Round-up, Public Sector Executive, Fields in Trust, Emergency Planning newsletter.

#### 15. Matters at the discretion of the Chairman: Councillors' reports and items for future agendas

15.1 Seats on Harbertonford Green **Cllr Waite** agreed to wood-treat two seats.

15.2 Commercial Waste It was reported that commercial waste bins are not being emptied.

15.3 Overgrown green lane It was reported that the lane from Keys Englebourne Lane to Monkey Oak is virtually impassable to walkers because it is overgrown. It was agreed to report this to the Public Rights of Way (PROW) as this is the safest walking route between the two villages.

15.4 Cyclists on the A381 Cllrs reported complaints of people cycling on the road and not using the designated path.

15.5 Parish Boundary Marker Stone **Cllr Camp** agreed to visit the site of the marker stone at Peak Cross as it has either been overgrown or has been knocked from its position.

15.6 Gateway splay at Bridge Cross and Dry Bridge It was commented that there seems to have been an increase in the splay to the gateway at this location.

16. **Date of next ordinary meeting** 7.30pm Tuesday 11<sup>th</sup> September 2018. It was agreed that an EGM be held in August should the Parish Council be requested to consult on any planning applications.