

## HARBERTON PARISH COUNCIL

**Minutes** Meeting of the Finance Committee of Harberton Parish Council

7.30pm on Tuesday 2<sup>nd</sup> October 2018, Harbertonford Village Hall Meeting Room

**In attendance:** Cllrs Beamish, Janes, J.Hockings, Williams

**Apologies:** Cllr Broom, Camp

**Clerk:** Ms Radford

### **Agenda**

1. **Apologies** Were received as above. In the absence of the Chair and Vice Chair, it was agreed that Cllr J.Hockings would chair the meeting.
2. **Report on actions from the minutes** There were none.
3. **Receive end of quarter budget report** The committee reviewed the report showing income of £21,159.75 and expenditure of £8494.21 at the end of the second quarter.
4. **Review allocation of earmarked reserves** Following expenditure in the quarter, it was agreed to recommend the following revision to earmarked reserves to the Parish Council: Training reserves £222; Bus Shelters £1205.23.
5. **Review end of quarter bank reconciliation** The Finance Committee reviewed and accepted the end of year bank reconciliation. This showed a balance of £48854.92 including reserves.
6. **Review applications to the Community Benefit Fund and consider grant recommendations**
  - 6.1. **Harberton Church Community Fund** Application to purchase 40 sets of LED Christmas lights in strings of about 200 bulbs to decorate the Trees referred to above. The lights will decorate the trees at the festival and continue to be used year after year. The village halls and churches of Harberton and Harbertonford will be able to apply to use them after the festival for other functions. They will be stored in a locked room in the Church and can be borrowed by application to one of the three festival organisers.  
**Amount requested:** Up to £700.  
**Finance Committee Recommendation:** It was **AGREED** to recommend that the application to a value of up to £700 was supported, with the condition that the applicant submit an update to the Parish Council by 9<sup>th</sup> October, following their research into suppliers and whether lights will be battery or mains operated.
  - 6.2 **Warmheart Community Projects** The Gift of Christmas: stories under the Christmas Trees. A free storytelling event for families as part of the Christmas Tree Festival. Approx.15 families may come, mainly from Harberton, and also Harbertonford. Approx. 30 children and 30 adults. The event will bring people into the Christmas Tree festival, thus boosting donations to the Church Fund. The event is Community-building: strengthening relationships between parents, children and older adults through enjoyment and creativity. Hopefully it will encourage the children to tell the stories themselves, thus becoming storytellers  
**Amount requested:** £200  
**Finance Committee Recommendation:** It was **AGREED** to recommend that the application is supported, with the condition that the Community Benefit Fund is acknowledged as supporting the project on any publicity or promotional material.
7. **Confirmation of next meeting date** It was **AGREED** that as the next meeting would fall on the 1<sup>st</sup> January, to move the meeting to Wednesday 2<sup>nd</sup> January 2018.