

HARBERTON PARISH COUNCIL

Minutes of the ordinary meeting of Harberton Parish Council at 7.30pm on Tuesday 12th November 2019, Harberton Parish Hall.

| | | | | | |
|----------------|----------------|------------------|------------------|-------------------|----------------|
| Cllr Beamish | <i>Present</i> | Cllr Camp | <i>Apologies</i> | D.Cllr McKay | <i>Present</i> |
| Cllr Bowley | <i>Present</i> | Cllr Davidson | <i>Present</i> | C.Cllr Hodgson | <i>Present</i> |
| Cllr Janes | <i>Present</i> | Cllr J.Hockings | <i>Present</i> | | |
| Cllr McDonnell | <i>Present</i> | Cllr S. Hockings | <i>Apologies</i> | Clerk: Ms Radford | <i>Present</i> |
| Cllr Waite | <i>Present</i> | Cllr Phillips | <i>Present</i> | Public | |
| VACANCY | | Cllr Williams | <i>Present</i> | | |

Public Session

- i) A member of the public (MOP) attended the meeting to comment on planning application 3306/19/FUL. As the owner of the neighbouring property, the MOP raised the following concerns: no contact has been made by the applicant to discuss impact of the plans on the shared party wall or how excavations or building works would impact on her land or garden; plans show windows that would overlook her garden raising concerns of loss of privacy; and loss of parking outside her garage. Parish Councillors noted these concerns and suggested that the MOP speak to the District Councillor and write to South Hams District Council SHDC with objections.
- ii) A MOP who is a neighbour to planning application 3317/19/PDM commented as previous owner of the barns, noting use of asbestos in the roof construction and plans for safe removal. The MOP also raised concerns of increase in traffic within the rural setting associated with five new dwellings. The MOP commented that the barns have been allowed to deteriorate therefore should they be developed well, it will improve the local area.
- iii) The applicant on planning application 3317/19/PDM was in attendance and was invited to respond. He commented that the asbestos roof would need to be removed in any scenario. The applicant was asked by cllrs where livestock would be moved and if the building is truly redundant. If taken out of use, would a plan be made to develop a new barn elsewhere? The applicant responded that the buildings are not fit for use as modern tractors cannot gain access, the site is not ideal for big lorries for farming purposes and there are environmental issues relating to livestock and the water system as the yard slopes down to the stream and not the slurry tank. Animals are kept on site currently, but there are risks when there is rain.
- iv) A MOP requested to raise commented on a planning application 2499/18/FUL not on the agenda but to which the Parish Council is due to make comment. It was noted the previous planning application to which the Parish Council objected to in November 2018 was withdrawn. The MOP noted very little change to the newly published plans. No change has been made to parking provision and there is scope within the right design to increase parking for the number of houses planned. Dormer windows are included, there is brick cladding rather than timber cladding. There is no response to the request for a demolition plan, nor information about flood risk to current properties. There were concerns about light pollution toward the river and impact on the bat flyway.
- v) A MOP provided an update on plans for the pub and shop at Harbertonford. It was reported that a survey to gather public responses was circulated in the Parish and results are available to view at www.harbertonford.com/survey. A Community Benefit Society has now been set up and an application for a bank account is underway. Now the legal vehicle is established, the society can begin to apply for funding for this project, but may also be used to draw down funds for other projects such as the village park and work with the District Council to pursue other projects.

Agenda

1. **Apologies** were received and accepted as above. It was reported that Cllr Steve Hockings has made decision to resign from the Parish Council. Cllrs agreed to thank Steve for his work in support of the Parish. The Clerk will begin procedures to advertise the post for co-option.

2. Declaration of Interests

2.1 Register of Interests: Cllrs were reminded of the need to update their register of interests.

2.2 The following interests were declared on items on the agenda.

| Cllr | Item | Interest | Action |
|-------------------|----------------|--|---|
| John Hockings | 7.1.1 | Neighbour to planning application | The Cllr declared that he would speak as a member of the public in the public session only. The Cllr left the room at the time at which the planning application was considered. |
| D.Cllr John McKay | 7.1.4 | Neighbour to planning application under appeal | The D.Cllr did not participate in discussion on this issue. |
| Chris Bowley | Public session | Neighbour to planning application 2499/18/FUL | The Cllr declared that he would be speaking as a member of the public in the public session. It was noted that the cllr will not attend the site meeting at which this application will be discussed by the Parish Council. |

3. Reports for information from

3.1 County Councillor A hard copy of County Councillor's report was tabled

- 3.1.1 *Drug dealing* The C.Cllr responded to the Clerks' query on the issue of drug dealing that this is essentially an issue for the police and should be reported to them. The C.Cllr reported the existence of a victim care call line should this be required. There were concerns raised about 'County Lines' gangs using vulnerable young people to move drugs around the country. It was reported that the Community Safety Partnership have regular meetings at which this is discussed.
- 3.1.2 *A381* The C.Cllr has been seeking a meeting with Highways officers since July. HATOC meeting is on Friday 29th November and the item is on the agenda. It was suggested that the installation of village gateways has been shown to have an impact on reduced traffic speeds and that section 106 funding could support such initiatives. Nothing is moving on the air quality survey work, however a monitor has been put in at Harbertonford.
- 3.1.3 *Illegal rural encampments* It was reported that Devon County Council (DCC) will not move illegal rural camps unless there is somewhere for people to go. The C.Cllr has been lobbying DCC to establish a traveller forum to provide properly serviced sites as this county division has more encampments than any other. The C.Cllr invited the Parish Council to forward letters about illegal rural encampments to her to liaise with DCC.
- 3.1.4 *Totnes Climate and Ecological Emergency Action Planning Week* Cllrs were informed.
- 3.1.5 *TRAYE finances* Cllrs requested accounting spreadsheets for review.

3.2 District Councillor

- 3.2.1 *Travellers on green lane* Notices are due to be issued on the 5 caravans sited above Dorsley.
- 3.2.2 *Planning training* Cllrs agreed to email the D.Cllr with preferences for training on 18th, 25th November, 9th, 16th December.
- 3.2.3 *Review of Localities* Cllrs were informed that a group has been established to look at what the Localities team do and how to make the team's role more efficient.
- 3.2.4 *A381* D.Cllr reported circulating a document detailing concerns about the A381 to Highways which will be considered at the HATOC meeting.
- 3.2.5 *Parish Council to support application to the Road Safety Trust for improvements to the A381* It was reported that the Road Safety Trust has money available for road safety schemes. During discussion it was noted that schemes would need to be innovative. It was commented that the circumstances in Harbertonford are special, and such a scheme could measure the impact of an arterial route that goes through a village. It was suggested that linking two zebra crossings on either side of the bridge with a single set of lights could be put forward. **It was RESOLVED** to support the principle of a funding application.
- 3.2.6 *Permissive path at Kiln Lane* The D.Cllr reported being asked to establish a permissive path and was informed by Cllrs that the issue had been raised with landowners in the past with no success. The Clerk will put the D.Cllr in touch with a member of the Harberton Parish Neighbourhood Plan Steering Group to liaise.

4. Minutes The following minutes were approved as an accurate record:

- 4.1 Ordinary Meeting of Harberton Parish Council 8th October 2019

5. Report Matters Arising from the Minutes for information only

- 5.1 Community Speed Watch No further contact had been made by the Police, however a company is making an approach to all Parish Councils to install automatic solar powered speed watch technology at an initial cost of £295, which includes 1 year of subscription. The Clerk was asked to find out more information about what the scheme includes, and whether it would function during hours of darkness. Cllr Davidson reported meeting the co-ordinator of the Devon Community Speed Watch initiative and expects contact shortly.
- 5.2 Parish Snow Warden Cllrs were informed that the Neighbourhood Highways officer is the Parish Council's contact for the Snow Warden Scheme and should be in touch. **Cllrs Bowley and Phillips** agreed to lead on snow warden duties for the Parish Council.
- 5.3 Air Ambulance Landing Site Contact details for the Parish Council and Parish Hall have been forwarded to Devon Air Ambulance (DAAT) and the site is now considered live. The Parish Council has received protocol on how to contact DAAT to take the site offline, and emergency contact details. **It was RESOLVED** that this information is to be forwarded to Harberton Parish Hall committee. It has yet been agreed the process in which the three organisations notify each other and DAAT, should the site be taken offline. DAAT has been informed by the Clerk that the site should be taken offline on the following dates to allow for overflow parking on the playing field: Saturday 16th November 2019 (Cricket club fundraiser), Wednesday 27th November 2019 (Christmas Tree Festival opening), Thursday 6th - Saturday 8th February 2020 (Village pantomime). It was suggested that anyone who requests permission to take the site offline should confirm with the Parish Council that it is left clear at the end of the event and advise DAAT should this not be the case.

6. Co-option of Councillor to Harbertonford Ward No expressions of interest have been received. The clerk has requested the role be advertised in Village Life in the December issue.

7. Planning

7.1 Consider planning applications

- 7.1.1 *3317/19/PDM* Notification for prior approval for proposed change of use of agricultural building to 5no. dwellinghouses (Class C3) and for associated operational development (Class Q(a+b)), Barn at SX 759 588

Langford Farm, Harberton. **It was RESOLVED** to neither support nor object to the application, but make note on the possible asbestos on the property and to ensure that this is properly tested and dealt with appropriately.

7.1.2 3327/19/TCA T1, T2 and T3: Ash - Fell due to poor health, at The Steve Jane Memorial Ground, Woodcourt Road, Harbertonford. During discussion it was noted by the Tree Warden that advice regarding the health of the trees was not given by an arboriculturalist. **It was RESOLVED** to recommend that before consent to the removal of the trees was given, the Parish Council would ask the SHDC Tree Officer to view the trees to assess health.

7.1.3 3306/19/FUL Construction of single storey unit of accommodation above existing garages at Garages at Bow Road, Harbertonford. **It was RESOLVED** to OBJECT to the planning application with the following reasons:

- Loss of amenity
- Un-neighbourliness
- Loss of privacy to the existing properties
- Development at this location would exacerbate already critical issues of parking in village - the garage area currently provides space for several cars which would be displaced if a new dwelling were developed here
- Practical effects on traffic could be poor in the middle of the village
- Water and sewerage provision in the plans are not considered adequate
- With its overhanging balcony the proposed development would visually narrow the road in an already narrow area
- The overhanging design is not in keeping with the conservation area
- Should development be approved, a proper plan of works would need to be provided as the construction period could cause major congestion in middle of village.

7.1.4 APP/K1128/W/19/3237202 Appeal regarding an application for permission in principle for one new dwelling at Wilma, Woodcourt Road, Harbertonford. It was noted that on 12th March 2019 the Parish Council had discussed the planning application and resolved to make no objections but expressed serious concerns about traffic, access and impact on flooding and would require provision of a construction management plan for any future development. **It was RESOLVED** to add further comment that it is the Parish Council's view that the site falls outside the village and in open countryside.

7.2 Receive a report on planning decisions and feedback on Parish Council recommendations

7.2.1 2829/19/CLE Lawful development certificate CERTIFIED for existing use of land as residential garden land. Sampsons Barn Harbertonford TQ9 7TR

7.2.2 3073/19/TCA Works to a Tree in a Con Area NO OBJECTION RAISED T1: Willow - Dismantle to ground level. Tree roots have caused wall to crack and is growing too close to garage/ shed at Briar House Fore Street Harberton. It was noted that the Parish Council had made reference to use of DCC 3-2-1 formula to replant three young trees to replace the tree removed. An email was read in full from the Case Manager that clarified that the District Council is unable to impose or enforce a 1-2-1 re-plant condition on standard applications for works to a tree in a conservation area, unless a 5-day notice has been received for emergency works to fell a tree in a conservation that is either completely dead or an immediate threat to life or limb, or if a tree subject to a Tree Protection Order (TPO) is felled. DCC's recommendations on 3-2-1 re-planting campaign is an attempt to minimise loss of tree cover in the wake of the Ash Dieback epidemic.

7.3 Receive a report on enforcement cases A hard copy of the enforcement caseload was circulated for information.

8. Monthly reports

8.1 Finance Committee No report.

8.2 Harberton Parish Neighbourhood Plan (HNP) It was reported that the steering group have commenced a line-by-line review of the plan and is currently considering extending meetings to cover more ground or have more frequent sub-group meetings.

8.3 Community Land Trust update No update.

8.4 Clerk's update

8.4.1 Update on action on reported drug dealing at Pendarves As the matter had been drawn to the Parish Council's attention by a member of the public, the Clerk has contacted the Police and D.Cllr and C.Cllrs to ask if they are aware of reports of this issue and if it being addressed by a multi-agency team. No response had been received from the Police. The C.Cllr suggested that noting number plates would be useful to pass on to the Police.

8.4.2 Totnes Cluster Clerk's Meeting The Clerk reported attending a meeting hosted by Totnes Town Council and attended by neighbouring parishes to discuss approaches to joint working. It was reported that Totnes Town Council is creating additional posts around events, groundsman services and is exploring a Climate Change Co-ordinator post. Most Parish Councils are involved in Neighbourhood Planning, have concerns about road maintenance and traffic issues and are looking to ways to respond to climate change. The community composting initiative at Ashprington was an example that Totnes was interested in replicating, for example. Totnes Town Clerk agreed to forward an email to Devon County Highways on behalf of the cluster to comment on the relationship between Parish/Town Councils and Devon County Highways including the lack of regular contact and therefore support from the Neighbourhood Highways officer.

8.4.3 Society of Local Council Clerks (SLCC) Membership renewal **It was RESOLVED** to renew the Clerk's annual membership at a cost of £106.00

9. **Renewal of Defibrillator Pads** Not discussed as the pads will be renewed as part of the service plan.

10. **Parish Lengthsman Project**

10.1 Devon County Highways (Highways) update on buddle hole maintenance It was reported that Highways will be continuing with buddlehole maintenance but only once a year. It was suggested that the Parish Council could be informed as to when this is taking place so that work could be targeted and co-ordinated. Following Cllr Davidson and Waite's attendance at the Devon Highways Conference in October at which they raised the issue of buddlehole maintenance in the Parish, follow up emails have been received from Highways in response to the following issues:

- *Standard letters for landowners* Draft copies of letters that contain the core information in relation to the core responsibilities of land owners and which legislation can be invoked and copy of the 'Living with Water' leaflet, providing further information.
- *Parish Council priorities for maintenance* A copy of the Parish Council's buddle hole survey was provided to DCC to which the Parish Council was asked to clarify whether the Parish Council is intending to undertake the works listed in the survey or if the information is provided to assist Devon County in prioritising sites.
- *Inventory of Easement, Grips and Buddlehole Gangs (EG&B) Programme* Highways reported having held a meeting with the agent that manages the EG&B programme, Skanska. Reports were provided showing an overview of the Easements, Grips and Buddleholes followed by detailed plans of each location. The Parish Council was asked for a list of priority sites for cleaning.

During discussion it was agreed that the Clerk respond to Highways with the following points:

- The survey undertaken by the Parish Council identifies some 45 buddleholes in the Parish, which doesn't appear to accord with the Skanska reports. It is therefore suggested that a site meeting is held with a representative of both the contractor and the Parish Council to spend time going around the Parish to visit sites of buddleholes and discuss priorities.
- The Parish Council undertook its own survey to assess the best approach to ongoing maintenance. The Parish Council therefore asks Highways how many hours of working time can be allocated to the Parish, as this will enable the Parish Council to assess how to co-ordinate works if it felt that it was necessary to augment the service provided by Highways and contract more regular maintenance in between.
- To contract additional lengthsman services effectively would rely on the Highways Contractor and the Parish Council being able to share more detailed information, i.e. being able to review a programme of scheduled works, review a record of works actually undertaken and recorded/evidenced in a way that the Parish Council can monitor
- Prioritising those buddleholes that would require support of skilled labour or machine gangs, such as those buddleholes shown in the Parish Council's report to require water blast, un-blocking, or that require new pipe or stone works, would be those in which Highways contractors would best be deployed. However the Parish Council would like some further time to reflect on the findings of both surveys and have the opportunity to discuss this on site with the contractor/highways.

10.2 Update on Totnes Town Council Groundsman/Lengthsman opportunity It was reported that Totnes Town Council is seeking to employ a groundsman. It has been proposed that this employee could undertake groundsman and lengthsman services for neighbouring Parish Councils on a contract for services basis with the Town Council at a cost of £15.00 per hour. The Parish Council has been asked for further information as to what would be required should they be interested. It was agreed to respond that the Parish Council would require that the contractor would be: Mobile with own transport; have own equipment and access to specialist equipment if required; have insurances in place via the Town Council; have chapter 8 training; be able to report back on work done on each visit in a way that was able to be monitored by the clerk and councillors (such as 'before/after' photographs - reporting on what was done and how long works took); be able to report back to the Parish Council to identify critical buddleholes that cause regular flooding problems and prioritise them to minimise the costs when requiring specialist drain clearance; be able to liaise with the Parish Council/highways about highways contracted maintenance. The type of work expected would be clearing leaves from drains and gullies; clearing vegetation from buddleholes and cleaning with hand tools. Some buddle holes will require waterblasting to clear them.

10.3 Consideration of next steps Clerk to respond to Highways and Town Council and discuss again at the next meeting.

11. **Harberton Parish Parks and Playing fields**

11.1 Harberton Playing Field Association (HPFA)

11.1.1 *HPFA Community Benefit Fund Works Update* It was reported that HPFA is meeting at the end of November, following which it is expected that an updated scheme for work will be forwarded to the Parish Council.

11.1.2 *Process for liaison with DAAT* An agreement has not yet been reached with HPFA and the Parish Hall the line of responsibility for informing the Parish Council, or DAAT when the site is to be taken offline. Current proposals are overcomplicated. It is hoped that a solution can be reached by the end of the month.

11.2 Harbertonford Playpark

11.2.1 *Ash tree survey* Notification had been received from Harbertonford CE Primary School that a tree surgeon had said a large ash tree in the park is displaying signs of ash die back. The Diocese had suggested to the school that it was the Parish Council's duty to ensure that the trees in the park are maintained in a safe

condition. The Tree Warden's recommendation is that the Parish Council budgets to have all ash trees on parish land surveyed in the spring, when they are in full leaf.

- 11.2.2 Update on maintenance Ongoing - **Cllr Waite** had not yet looked at the hinge on the gate.
- 11.2.3 Receive report from locality officer and consider actions Cllrs received a report detailing concern about the rotting structure, clearing of lower branches from overhanging oak tree on entrance path, cutting back or removal of thorn and raised fixing on toddler rocker. **ACTION: Cllr Beamish** agreed to take a look.
- 11.2.4 Update on progress on establishing community support for park Ongoing **ACTION: Cllr Davidson**
- 11.2.5 Consider application to 'Pocket Park' funding before 31st December 2019. The Clerk reported that the Ministry of Housing, Communities and Local Government is making funding available to create new pocket parks or renovate existing parks that have fallen into disrepair where it can be shown that physical changes could have a significant positive impact on the local community and address a specific local need. Applications are invited from community-led bodies in partnership with their local authority for up to £25,000 for pre-existing parks. The aim is to increase access to good quality green space in a sustainable and community-led manner. **ACTION: The Clerk** to forward to Cllr Davidson to include reference to opportunity for community led grant in a letter to be delivered to all Harbertonford residents.

12. Correspondence

- 12.1 Town & Parish Council Event - 4 December 2019 Cllrs were informed of an invitation to attend an event focusing at Follaton House focusing on District and County Council budgets and climate change declarations. **ACTION: The Clerk** to inform SHDC of Cllr Bowley and Davidson's interest to attend.
- 12.2 Screw Lane floods A letter had been received giving thanks to those who completed clearance works to the buddle hole and drainage ditch at Screw Lane to allow water to flow. Unfortunately the Parish Council cannot pass on thanks as it is unaware as to who undertook this work.
- 12.3 Improved bus service A request had been received for the Parish Council to support a direct service from Dartmouth to Torbay Hospital. The Parish Council supported this in principle.
- 12.4 Agreed - A Plan for Slapton Cllrs were informed of a press release confirming funding for Adaption Manager Post to ease traffic issues and to create positive changes to prepare for the future loss of the Slapton Line A379 road
- 12.5 Devon Carbon Plan Cllrs were informed of a call circulated by Devon County Council for members of the public to share 'net zero' ideas on how Devon can reduce carbon emissions as quickly as possible. These recommendations will contribute to the development of Devon Carbon Plan.
- 12.6 SLCC News Bulletin - 25th October 2019 Cllrs were informed that this edition includes information on the Friends of the Earth 20 Actions plan and Local Government Association (LGA) Councillor Workbook on acting on climate change. **ACTION: The Clerk** agreed to file this information to share with a newly formed Parish Environmental Action group and send to the HNP for consideration.
- 12.7 Totnes Caring Cllrs were informed of a request for closer working with the charity to strengthen the relationship between the charity and the Parish Council. **It was RESOLVED** that **the Clerk** forward application to the Community Benefit Fund.
- 12.8 Reviewing Permits Cllrs were informed that a SHDC consultation is open on a review of how parking permits work and to see if changing the scheme could release more parking spaces for visitors.
- 12.9 Paperless Consultation. We want your opinion Cllrs were informed that SHDC has invited feedback on how the Parish Council have managed the change to paperless consultation on Planning Applications and what impact it has had on the way consultation responses are managed. Responses to the full survey were noted, in which cllrs gave a strong preference for receiving paper plans.
- 12.10 Council lays out ambitions for new commercial centre Cllrs were informed that SHDC may submit a planning application in this financial year that could encourage the build out of a significant business park at Langage.
- 12.11 Christmas Waste and Recycling Cllrs were informed of SHDC recycling campaign for information. The press release was forwarded to Village Life and Harberton Village Circular as it include waste collection dates.
- 12.12 A Helping Hand for Cold Homes Cllrs were informed by press release of 'Warm Homes' scheme in which residents of households who are struggling to pay heating bills and living in a cold home without a gas supply can apply to a scheme to provide up to date central heating.
- 12.13 Council Tax Support Grant Notification of withdrawal of grant Cllrs were informed of the withdrawal of the Council Tax Support Grant by 50% per annum over the next 2 years with effect from 1st April 2020.

13. Finance

- 13.1 Notice of income and expenditure since last meeting. The following income was noted for the minutes: 12/09/19 £6645.50 SHDC, precept payment 2.
- 13.2 Notice of election costs for 2020/21 budget It was noted that the costs incurred by Harberton Parish Council for the election on 2nd May 2019 are £66.62 for Harberton and £69.12 for Harbertonford. This information is to allow the Parish Council to budget for the costs within the next precept. Invoices will be sent in the next financial year.

13.3 To consider payments as per the November 2019 payment schedule

| Chq | | To | Invoice/ paperwork | Detail | Before VAT £ | VAT £ | Total £ |
|------|--------|--|-------------------------------|---|------------------------|----------------------|---------|
| SO | 1911_1 | | Payslip 20191122 | Salary Nov: £429.52 NP Nov: £49.56 | 479.08 | 0.00 | 479.08 |
| BACS | 1911_2 | Cat Radford | Clerk Expenses Claim 20191107 | Mileage/Parking Reimbursement printer ink/office costs Broadband claim | 11.63 50.89 7.50 | 0.00 0.00 0.00 | 70.02 |
| BACS | 1911_3 | Harberton Parish Hall | 21st Oct 2019 | Neighbourhood Plan Committee Room Hire 26/09, 31/10, 28/11/19 | 28.50 | 0.00 | 28.50 |
| BACS | 1911_4 | South Hams District Council | 22040895 | To cut field with tractor and spray the car park in Harberton as discussed | 638.74 | 127.75 | 766.49 |
| BACS | 1911_5 | Kevin Rothwell | Invoice No. 058 | To the repairs to the corner of the bridge at Harbertonford as per the estimate | 1220.00 | 244.00 | 1464.00 |
| BACS | 1911_6 | David Sprent | Expenses claim 20191031 | Neighbourhood Plan printing costs | 48.48 | 0.00 | 48.48 |
| BACS | 1911_7 | Society of Local Council Clerks (SLCC) | MEM226101 | Full Membership - Catherine Radford, Membership Fees | 106.00 | 0.00 | 106.00 |
| BACS | 1911_8 | Wicksteed | 808523 | Safety tile, adhesive, wet pour repair kit and carriage | 352.63 | 70.53 | 423.16 |
| BACS | 1911_9 | St Andrew's PCC | NA | PCC Grant towards churchyard maintenance | 450.00 | 0.00 | 450.00 |
| | | | | | 3393.45 | 442.27 | 3835.72 |

It was RESOLVED to transfer £352.63 from the Community Benefit Fund to the Parish Council account to cover costs of Wicksteed bill as this relates to the grant made to HPFA.

- 14. E-Circulars** received included Citizens Advice South Hams, Devon Communities Together, Devon County Council Community News Round-up, Devon Home Choice, Emergency Planning newsletter, Fields in Trust, Harberton Village Email, Healthwatch Devon, Information Commissioners Office, Public Sector Executive, Rural Services Network, SLCC Membership, Torbay and South Devon NHS Foundation Trust.
- 15. Matters at the discretion of the Chairman: Councillors' reports and items for future agendas**
- 15.1 Police Report It was asked whether a report had been received concerning the incident on Woodcourt Road earlier in the month. No report had been received.
- 15.2 Thanks for clearing the tree in the road The Parish Council wished to thank those members of the public who cleared the tree that had fallen in the road during recent storms.
- 15.3 Sign at Brockhills It was reported that the shop sign at Brockhills junction splay is blocking visibility. **CIlr Bowley** volunteered to visit and request repositioning of the sign.
- 15.4 Near miss at Belsford Mill An increase in the number of near misses at Belsford Mill has been noted in recent months with people driving too fast. It was agreed to recommend new signage and/or road markings at this location to Highways.
- 16. Date of next ordinary meeting**
 7:30pm Tuesday 10th December 2019 Ordinary Meeting at Harbertonford CE Primary School
 1:00pm Saturday 16th November 2019 EGM (site) Land adjacent to the Old Mill, Harbertonford