

HARBERTON PARISH COUNCIL

Dear Councillors, the next ordinary meeting of Harberton Parish Council will be at 7.30pm on Tuesday 11th February 2020, Harbertonford CE Primary School.

Public Session From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Members of the public may not take part in the Parish Council meeting itself.

Agenda	* papers
1. Apologies	
2. Declaration of Interests	
2.1 Register of Interests: Cllrs are reminded of the need to update their register of interests.	
2.2 To declare any interests (nature and scope) on items on the agenda.	
3. Reports for information from:	
3.1 <u>County Councillor</u>	
3.2 <u>District Councillor</u>	
3.2.1 A381	
4. Minutes consider approval of following minutes:	
4.1 Ordinary Meeting of Harberton Parish Council 14th January 2020	*
5. Report Matters Arising from the Minutes for information only	
5.1 <u>Community Speed Watch</u> (Clerk)	
5.2 <u>Parish Snow Warden</u> (Cllrs Bowley and Phillips)	
5.3 <u>Parish Environmental Action Group</u> (Clerk)	
5.4 <u>Letter from owner of Dundridge Yard</u> (Clerk)	
6. Co-option of Councillors to Harbertonford and Harberton Ward	
7. Planning	
7.1 <u>Consider planning applications</u>	
7.1.1 3987/19/FUL Demolition of existing tool shed and construction of new dwelling house and associated garage/workshop at Valley End Farm, Harberton	
7.1.2 0169/20/FUL Conversion of existing redundant barn to live/work unit with workshop(B1) and store at Little Grove, Tigley, Harberton	
7.1.3 0280/20/HHO Householder application for erection of an ancillary family annex in rear garden at Sampsons Barn, Harbertonford	
7.2 <u>Notification of planning applications for information</u>	
7.3 <u>Receive a report on planning decisions</u>	
7.4 <u>Notification of appeal decisions</u>	
7.5 <u>Receive a report on enforcement cases</u> (for information only).	
8. Monthly reports	
8.1 <u>Finance Committee</u>	
8.2 <u>Neighbourhood Plan update</u>	
8.3 <u>Community Land Trust update</u>	
8.4 <u>Clerk's update</u>	
9. Parish Lengthsman Project update and consideration of next steps	
10. Harberton Parish Parks and Playing fields	
10.1 <u>Harberton Playing Field Association</u>	
10.1.1 Posts between upper field and car park - breaking ground to plant a tree	
10.1.2 Potentially Hazardous Trees - for consideration	
10.1.3 Play log – for consideration	
10.2 <u>Harbertonford Playpark</u>	
10.2.1 Update on maintenance	
10.2.2 Update on progress on establishing community support for park	
11. Community Benefit Fund guidance notes	
12. Parish Defibrillators	
12.1 <u>Update from training event</u> for information	
12.2 <u>Notification of renewal of pads</u> for information	
12.3 <u>Ongoing funding</u> for consideration	
13. Annual Review of GDPR documents – Part 2 for consideration	
13.1 <u>Document Retention and Disposal Policy</u>	
13.2 <u>HPC Retention of Documents Appendix A</u>	
13.3 <u>HPC General Privacy Notice</u>	
13.4 <u>HPC Staff, Councillors and Role Holders Privacy Notice</u>	
14. Correspondence	
14.1 <u>20200109 Affordable and Sustainable Homes Coming Soon</u> News Release for information	
14.2 <u>20200113 New Road Sign Request</u> For consideration	

14.3	<u>20200120 Devon County Council Traffic Management Permit Scheme Order 2020 for information</u>	
14.4	<u>20200120 Landlord Issued £18,000 Civil Penalty For information</u>	
14.5	<u>20200123 DALC Newsletter #4 2020 For information</u>	
14.6	<u>20200123 REGISTER OF ELECTORS 2020 - PUBLICATION AND AVAILABILITY for information.</u>	
14.7	<u>20200205 Reducing isolation in older people across South Hams for consideration</u>	
15. Finance		
15.1	<u>Notice of income and expenditure since last meeting.</u>	
15.2	<u>To consider payments as per the February 2020 payment schedule</u>	*
16. E-Circulars	for information, including Citizens Advice South Hams, Devon Communities Together, Devon County Council Community News Round-up, Devon Home Choice, Emergency Planning newsletter, Fields in Trust, Harberton Village Email, Healthwatch Devon, Information Commissioners Office, Public Sector Executive, Rural Services Network, SLCC Membership, Torbay and South Devon NHS Foundation Trust,	
17. Matters at the discretion of the Chairman: Councillors' reports and items for future agendas	Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.	
18. Date of next ordinary meeting		