

HARBERTON PARISH COUNCIL

Dear Councillors, the next ordinary meeting of Harberton Parish Council will be at 7.30pm on Tuesday 12th May 2020. This will be a virtual meeting (video and telephone conference call) of the Parish Council held on the digital platform Zoom.

Access the Zoom meeting by video/broadband following this link <https://us02web.zoom.us/j/88262966566> or call with a telephone using the number +44203 051 2874 and inputting the meeting ID: 882 6296 6566 when prompted.

Public Session From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Members of the public may not take part in the Parish Council meeting itself.

| Agenda | * papers |
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| 1. Apologies | |
| 2. Declaration of Interests | |
| 2.1 Register of Interests: Cllrs are reminded of the need to update their register of interests. | |
| 2.2 To declare any interests (nature and scope) on items on the agenda. | |
| 3. Reports for information from: | |
| 3.1 <u>County Councillor</u> | |
| 3.2 <u>District Councillor</u> | |
| 4. Minutes consider approval of following minutes: | |
| 4.1 Ordinary Meeting of Harberton Parish Council 14 th April 2020. | * |
| 5. Report Matters Arising from the Minutes for information only | |
| 5.1 <u>Harberton Devon Air Ambulance Clearance Area sign</u> (Clerk) | |
| 5.2 <u>Screw Lane Flooding update</u> | |
| 6. Co-option of Councillors to Harbertonford and Harberton Ward | |
| 7. Planning | |
| 7.1 <u>Consider planning applications and receive notifications for prior approval (for information)</u> | |
| 7.1.1 1215/20/CLE Lawful development certificate for existing creation of 3no. residential dwellings at Woodcourt Farm, Woodcourt Road, Harbertonford | |
| 7.2 <u>Receive a report on planning and appeal decisions</u> | |
| 7.3 <u>Receive a report on enforcement cases</u> (for information only). | |
| 8. Monthly reports | |
| 8.1 <u>Finance Committee</u> | |
| 8.2 <u>Neighbourhood Plan update</u> | |
| 8.3 <u>Community Land Trust update</u> | |
| 8.4 <u>Clerk's update</u> | |
| 9. Trees | |
| 9.1 <u>Ash Dieback Tree Survey</u> Consideration of arboculturalist quotation | |
| 9.2 <u>Maintenance of Ash at Woodland Road</u> Consideration of Parish Council action | |
| 9.3 <u>Ownership of trees on park boundary</u> Consideration of responsibility for trimming | |
| 10. Harberton Parish Parks and Playing Fields | |
| 10.1 <u>Receipt of annual Allianz report for Harberton Playing Field</u> | |
| 11. Footpaths | |
| 11.1 <u>Access to Parish footpaths</u> Consider Parish Council action on concerns to open access | |
| 11.2 <u>Schedule 14 Application</u> Consideration of application to reopen a historic footpath | |
| 12. Review of policy and procedure documents: | |
| 12.1 <u>Standing Orders:</u> Review document and consider adoption of Coronavirus Amendment | * |
| 12.2 <u>Financial regulations</u> Review NALC 2019 amendments | * |
| 12.3 <u>Complaints policy</u> Annual review | * |
| 12.4 <u>Statement of Internal Control</u> Annual review | * |
| 13. 2020-21 Review of Risk Review and confirmation of: | |
| 13.1 <u>Risk Assessment</u> | * |
| 13.2 <u>Arrangements for insurance cover in respect of all insured risks</u> <i>Consideration of insurance quotation</i> | * |
| 14. Review of documents prepared for 2019/20 audit | |
| 14.1 <u>Grants and Proof of Need Summary 2019/20</u> | * |
| 14.2 <u>Review of inventory of land and assets including buildings and office equipment</u> | * |
| 15. Correspondence | |
| 15.1 <u>20200408 DALC Newsletter #25 2020</u> <i>For information</i> | |
| 15.2 <u>20200409 DALC Newsletter #26 2020</u> <i>For information</i> | |
| 15.3 <u>20200415 The Health Protection (Coronavirus, Restrictions) (England) Regulations 2020</u> <i>For information</i> | |
| 15.4 <u>20200415 Your SSL Certificate is coming up for renewal</u> <i>For consideration</i> | |
| 15.5 <u>20200420 DALC Newsletter #28 2020</u> <i>For information</i> | |

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| 15.6 | <u>20200424 An Important COVID-19 Update to South Hams Town and Parish Councils</u> <i>For information</i> | |
| 15.7 | <u>20200424 Bonfires</u> <i>For consideration</i> | |
| 15.8 | <u>20200427 Open Letter on shut down of democracy</u> <i>For information</i> | |
| 15.9 | <u>20200428 Testing for essential workers, support for families with disabled children and the NHS is still here for you</u> <i>For information</i> | |
| 15.10 | <u>20200501 Robert Jenrick Letter</u> <i>For information</i> | |
| 15.11 | <u>20200505 Help for Residents Who Need Basic Essentials</u> <i>For information</i> | |
| 15.12 | <u>20200505 DALC Newsletter #30 2020</u> <i>For information</i> | |
| 16. | Finance | |
| 16.1 | <u>Notice of income and expenditure since last meeting.</u> | |
| 16.2 | <u>To consider payments as per the May 2020 payment schedule</u> | * |
| 17. | E-Circulars for information, including Citizens Advice South Hams, Devon Communities Together, Devon County Council Community News Round-up, Devon Home Choice, Emergency Planning newsletter, Fields in Trust, Harberton Village Email, Healthwatch Devon, Information Commissioners Office, Public Sector Executive, Rural Services Network, SLCC Membership, Torbay and South Devon NHS Foundation Trust, | |
| 18. | Matters at the discretion of the Chairman: Councillors' reports and items for future agendas Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. | |
| 19. | Date of next ordinary meeting | |