

HARBERTON PARISH COUNCIL

Dear Councillors, the next ordinary meeting of Harberton Parish Council will be at 7.30pm on Tuesday 9th June 2020. This will be a virtual meeting (video and telephone conference call) of the Parish Council held on the digital platform Zoom.

Access the Zoom meeting by video/broadband following this link <https://us02web.zoom.us/j/83682715736> or call with a telephone using the number +44203 051 2874 and inputting the meeting ID: 836 8271 5736 when prompted.

Public Session From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Members of the public may not take part in the Parish Council meeting itself.

Agenda	* papers
1. Apologies	
2. Declaration of Interests	
2.1 Register of Interests: Cllrs are reminded of the need to update their register of interests.	
2.2 To declare any interests (nature and scope) on items on the agenda.	
3. Reports for information from:	
3.1 <u>County Councillor</u>	
3.2 <u>District Councillor</u>	
4. Minutes consider approval of following minutes:	
4.1 Ordinary Meeting of Harberton Parish Council 12 th May 2020.	*
5. Report Matters Arising from the Minutes for information only	
5.1 <u>Harberton Devon Air Ambulance Clearance Area sign</u> (Clerk)	
5.2 <u>Tree update:</u>	
5.2.1 <u>Ash Dieback Survey</u> (Clerk)	
5.2.2 <u>Maintenance of Ash on Woodland Road</u> (Cllr Camp)	
5.2.3 <u>Ownership of trees on park boundary</u> (Clerk)	
6. Co-option of Councillors to Harbertonford and Harberton Ward. New notice of vacancy.	
7. Planning	
7.1 <u>Consider planning applications and receive notifications for prior approval (for information)</u>	
7.1.1 <u>1232/20/FUL</u> Change of use of agricultural building to mixed use agricultural, warehousing/storage and new package treatment plant at Eden Farm Harberton	
7.1.1.1 Letter to Parish Council from applicant.	*
7.1.2 <u>1396/20/FUL</u> Excavation of field to form earth lined slurry store at Hatchlands Farm Blue Post Totnes	
7.2 <u>Receive a report on planning and appeal decisions</u>	
7.3 <u>Receive a report on enforcement cases</u> (for information only).	
8. Monthly reports	
8.1 <u>Finance Committee</u>	
8.2 <u>Neighbourhood Plan update</u>	
8.3 <u>Community Land Trust update</u>	
8.4 <u>Clerk's update</u>	
8.4.1 <u>SSL Certificate renewal</u>	
9. Harberton Parish Parks and Playing Fields	
9.1 <u>Harberton Playing Field Update</u>	
9.2 <u>Harbertonford Park</u>	
9.2.1 <u>Receipt of annual Allianz report for Harbertonford Park</u>	
9.2.2 <u>Consideration of maintenance and management of equipment</u>	
9.2.3 <u>Reports of vandalism/arson</u>	
10. Wildlife Friendly Parish Consideration of proposal from Environment and Climate Action Group	*
11. Annual Audit	
11.1 <u>Receive Internal Auditor's report and note observations</u>	
11.2 <u>Annual Governance Statement</u>	
11.2.1 <i>Consider the findings of the review by the members meeting as a whole</i>	
11.2.2 <i>Approve Governance Statement</i>	
11.3 <u>Annual Accounting Statements</u>	
11.3.1 <i>Consider the Accounts Statements by the members meeting as a whole</i>	
11.3.2 <i>Approve the Accounting Statements by resolution</i>	
11.3.3 <i>Ensure the accounting statements are signed and dated by the person presiding at the meeting</i>	
11.4 <u>Consider Notice of Date of Commencement of Period for the Exercise of Public Rights</u>	
12. Review of policy and procedure documents:	To be tabled
12.1 <u>Risk Assessment</u>	*
12.2 <u>Protocol on recordings of meetings</u>	

12.3	<u>Treatment of anonymous letters</u>	*
12.4	<u>Establishing or reviewing the Council's policy for dealing with the press/media.</u>	*
12.5	<u>Review of the Council's procedures for handling requests made under the Freedom of Information Act 2000 and Data Protection Act 1998:</u>	
12.5.1	<i>Freedom of Information Policy</i>	*
12.5.2	<i>Harberton Parish Council Subject Access Request Policy</i>	*
13.	Correspondence	
13.1	<u>20200513 South West Property Flood Resilience Pathfinder Property Flood Resilience Awareness Questionnaire For consideration</u>	
13.2	<u>'Connect Me' Devon County Council COVID-19 response updates 12/5, 15/5, 22/5 and 28/5 For information</u>	
13.3	<u>20200515 and 20200527 Reallocation of Roadspace for Active Travel For information</u>	
13.4	<u>20200519 Covid-19 Response – British Red Cross Donation Request For consideration</u>	
13.5	<u>20200520 Temporary Traffic Notice - Crabadon Cross to Rolster Bridge For information</u>	
13.6	<u>20200527 Planning for Recovery and Building Back Better For information</u>	
13.7	<u>20200527 DALC Newsletter #32 2020 For information</u>	
13.8	<u>20200529 Council Asks Visitors to 'Be Beach Aware' For information</u>	
13.9	<u>20200601 Public Space Protection Orders – Dog Control Articles – A Consultation</u>	
13.10	<u>20200601 Flood risk research project - can you help? For consideration</u>	
13.11	<u>20200602 Important Covid-19 Update for Town and Parish Councils For information</u>	
13.12	<u>20200602 EXTRA Totnes & District Traffic & Transport Forum meeting FRIDAY 5.6.20 For information</u>	
13.13	<u>20200604 Community Landing Sites - Update on night operations & training For information</u>	
14.	Finance	
14.1	<u>Notice of income and expenditure since last meeting.</u>	
14.2	<u>To consider payments as per the June 2020 payment schedule</u>	*
15.	E-Circulars for information, including Citizens Advice South Hams, Devon Communities Together, Devon County Council Community News Round-up, Devon Home Choice, Emergency Planning newsletter, Fields in Trust, Harberton Village Email, Healthwatch Devon, Information Commissioners Office, Public Sector Executive, Rural Services Network, SLCC Membership, Torbay and South Devon NHS Foundation Trust,	
16.	Matters at the discretion of the Chairman: Councillors' reports and items for future agendas Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.	
17.	Date of next ordinary meeting	