

HARBERTON PARISH COUNCIL

Meeting of the Finance Committee of Harberton Parish Council at 7.30pm on Thursday 7th July 2020 This will be a virtual meeting (video and telephone conference call) of the Parish Council held on the digital platform Zoom.

Access the Zoom meeting by video/broadband following this link <https://us02web.zoom.us/j/85696255260> or call with a telephone using the number +44203 051 2874 and inputting the meeting ID 856 9625 5260: when prompted.

Agenda

- 1. Apologies**
- 2. Report on actions from the minutes**
- 3. Receive end of financial year reports:**
 - 3.1. 2019/20 Q4 Budget report
 - 3.2. 2019/20 Accounting Statement for audit
 - 3.3. 2019/20 Explanation of Significant variances
 - 3.4. 2019/20 end of year bank reconciliation
 - 3.5. 2019/20 Internal Auditor Report
- 4. Receive and review end of Quarter 1 reports**
 - 4.1. 2020/21 Q1 bank reconciliation for independent review and signature
 - 4.2. 2020/21 Q1 budget report
- 5. Review of earmarked reserves** in light of end of financial year budget report and evaluation of reserves
- 6. Review applications to the Community Benefit Fund and consider grant recommendations**
 - 6.1. Harberton and Harbertonford History Society Application
- 7. Consider Clerk overtime claims (if requested)**
 - 7.1. 2019/20 Financial Year Q4 - ratify calculation
 - 7.2. 2020/21 Financial Year Q1 - consider request
- 8. Confirmation of next meeting date**