

HARBERTON PARISH COUNCIL

Dear Councillors, the next ordinary meeting of Harberton Parish Council will be at 7.30pm on Tuesday 14th July 2020. This will be a virtual meeting (video and telephone conference call) of the Parish Council held on the digital platform Zoom.

Access the Zoom meeting by video/broadband following this link <https://us02web.zoom.us/j/89014095704> or call with a telephone using the number +44203 051 2874 and inputting the meeting ID: 890 1409 5704 when prompted.

Public Session From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Members of the public may not take part in the Parish Council meeting itself.

Agenda	*papers
1. Apologies	
2. Declaration of Interests	
2.1 Register of Interests: Cllrs are reminded of the need to update their register of interests.	
2.2 To declare any interests (nature and scope) on items on the agenda.	
3. Reports for information from:	
3.1 <u>County Councillor</u>	
3.2 <u>District Councillor</u>	
4. Minutes consider approval of following minutes:	
4.1 Ordinary Meeting of Harberton Parish Council 9 th June 2020	*
4.2 Extraordinary General Meeting of Harberton Parish Council 16 th June 2020.	*
4.3 Meeting of the Finance Committee of Harberton Parish Council 7 th July 2020	*
5. Report Matters Arising from the Minutes for information only	
5.1 <u>Harberton Devon Air Ambulance Clearance Area sign</u> (Clerk)	
5.2 <u>Tree works update</u> (Clerk)	
5.3 <u>Purchase of mobile phone</u> (Clerk)	
5.4 <u>Risk Assessment</u> (Clerk)	
6. Co-option of Councillors to Harbertonford and Harberton Ward.	
7. Planning	
7.1 <u>Consider planning applications (for consideration) and receive notifications for prior approval (for information)</u>	
7.1.1 1879/20/PDM Notification for prior approval for proposed change of use of agricultural building to dwellinghouse (Class C3)(Class Q(a)) at Moore Farm, Higher Plymouth Road, Harberton	
7.1.2 1951/20/LBC Listed building consent for removal of rotten stairs from ground floor to first floor, and rotten first floor and second floor from bell tower. Removal of inoperative clock mechanism and bell. Installation of winter roost for lesser horseshoe bats in first floor with access from ground floor and to second floor. Repairs to roof structure. At East Wing, Tristford House, Harberton	
7.2 <u>Receive a report on planning and appeal decisions</u>	
7.3 <u>Receive a report on enforcement cases (for information only).</u>	
8. Monthly reports	
8.1 <u>Finance Committee update</u>	
8.2 <u>Neighbourhood Plan update</u>	
8.3 <u>Community Land Trust update</u>	
8.4 <u>Clerk's update</u>	
8.4.1 <u>Website accessibility</u>	
9. Earmarked reserves Consideration of Finance Committee recommendation on earmarked reserves	
10. Community Benefit Fund Consider Finance Committee grant recommendations	
11. Harberton Parish Parks and Playing Fields	
11.1 <u>Harberton Playing Field Risk Assessment and Action Plan</u> For consideration	*
11.2 <u>Consider reopening play parks in line with Government guidance</u>	
12. Dartington Neighbourhood Plan pre regulation 14 consultation for consideration	*
13. Annual Audit	*
13.1 <u>Receive Internal Auditor's report and note observations</u>	
13.2 <u>Review the one-page Addendum to the Annual Governance and Accountability Return</u>	
13.3 <u>Annual Governance Statement</u>	
13.3.1 <i>Consider the findings of the review by the members meeting as a whole</i>	
13.3.2 <i>Approve Governance Statement</i>	
13.4 <u>Annual Accounting Statements</u>	
13.4.1 <i>Consider the Accounts Statements by the members meeting as a whole</i>	
13.4.2 <i>Approve the Accounting Statements by resolution</i>	

13.4.3 <i>Ensure the accounting statements are signed and dated by the person presiding at the meeting</i>	
13.5 <u>Consider Notice of Date of Commencement of Period for the Exercise of Public Rights</u>	
14. Annual Review carried over from Annual Meeting of the Parish Council 14.1 <u>Appointment of any new committees</u> 14.2 <u>Receipt of nominations to existing committees</u> 14.2.1 <i>Finance Committee</i> 14.2.2 <i>Harberton Parish Neighbourhood Plan Steering Group</i> 14.3 <u>Review of the terms of references for committees</u> 14.3.1 <i>Finance Committee Terms of Reference</i> 14.3.2 <i>Harberton Parish Neighbourhood Plan Steering Group Terms of Reference</i> 14.4 <u>Arrangements for banking</u>	* *
15. Correspondence 15.1 <u>20200605 Office of the Police and Crime Commissioner Councillor Advocate Scheme</u> 15.2 <u>20200608 Temporary Traffic Notice Moreleigh Road, Harberton TTRO2035714</u> 15.3 <u>20200609 Local Bus Services Update</u> 15.4 <u>20200609 Local Bus Services Update</u> 15.5 <u>20200610 DALC Newsletter #34 2020</u> 15.6 <u>20200612 SLCC News Bulletin - LGA Model Code of Conduct consultation</u> 15.7 <u>20200618 Impacts and Use of Devon's Bus Network</u> 15.8 <u>20200622 Plymouth and South West Devon Joint Local Plans Supplementary Planning Document</u> 15.9 <u>20200623 Temporary Traffic Order Edeswell Farm to Shorter Cross, Harberton, Rattery</u> 15.10 <u>20200625 CSW Important Information</u> 15.11 <u>20200625 CSW Important Information</u> 15.12 <u>20200629 Luscombe Meadow</u> 15.13 <u>20200630 DALC Newsletter #36 2020</u> 15.14 <u>20200703 SLCC - Urgent update on the re-opening of playground guidelines.pdf</u> 15.15 <u>20200706 DALC Newsletter #37 2020</u> 15.16 <u>20200706 DCC webinar on electric vehicle charging points Preparing to deliver a county-wide charging network</u> 15.17 <u>20200706 Facebook request to Towns and Parishes across the South Hams</u>	
16. Finance 16.1 <u>Notice of income and expenditure since last meeting.</u> 16.2 <u>To consider payments as per the July 2020 payment schedule</u>	*
17. E-Circulars for information, including Citizens Advice South Hams, Devon Communities Together, Devon County Council Community News Round-up, Devon Home Choice, Emergency Planning newsletter, Fields in Trust, Harberton Village Email, Healthwatch Devon, Information Commissioners Office, Public Sector Executive, Rural Services Network, SLCC Membership, Torbay and South Devon NHS Foundation Trust,	
18. Matters at the discretion of the Chairman: Councillors' reports and items for future agendas Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.	
19. Date of next ordinary meeting	