

HARBERTON PARISH COUNCIL

Dear Councillors, the next ordinary meeting of Harberton Parish Council will be at 7.30pm on Tuesday 12th January 2021. This will be a virtual meeting (video and telephone conference call) of the Parish Council held on the digital platform Zoom.

Access the Zoom meeting by video/broadband following this link <https://us02web.zoom.us/j/81874978931> or call with a telephone using any one of these phone numbers [0203 901 7895] [0131 460 1196] [0203 051 2874] [0203 481 5237] [0203 481 5240] and inputting the meeting ID: 818 7497 8931 when prompted. If joining the meeting by phone, use keys *6 to mute/unmute and *9 to raise your hand if you wish to speak.

Public Session

From 7.30pm residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Members of the public may not take part in the Parish Council meeting itself.

Agenda

1. Apologies
2. Declaration of Interests 2.1 Register of Interests: Cllrs are reminded of the need to update their register of interests. 2.2 To declare any interests (nature and scope) on items on the agenda.
3. Reports for information from: 3.1 <u>County Councillor</u> 3.2 <u>District Councillor</u>
4. Minutes consider approval of following minutes: 4.1 Ordinary Meeting of Harberton Parish Council 8 th December 2020* 4.2 EGM of Harberton Parish Council 15 th December 2020* 4.3 Meeting of the Finance Committee of Harberton Parish Council 5 th January 2021*
5. Report Matters Arising from the Minutes for information only 5.1 <u>Harberton Devon Air Ambulance clearance area sign</u> (Clerk) 5.2 <u>Ash trees at Palmers Dam</u> (Clerk) 5.3 <u>Road speeds at East Leigh and Harberton</u> (Clerk) 5.4 <u>Englebourne Woods meeting invitation</u> (Clerk/Cllr Hambly) 5.5 <u>Highways query re splay advice at Daynes Farm</u> (Clerk)
6. Planning 6.1 <u>Consideration of planning applications:</u> 6.1.1 3948/20/HHO Householder application for replacement of Juliette balconies with onewalkout balcony to the first floor rear of dwelling At Higher Brook Lodge, Plymouth Road. Harberton Parish Council is being consulted as this application is close to the Parish border. 6.1.2 047/20/HHO Householder application for extension over existing workshop to accommodate home office at Laurel Bank, Old Road, Harbertonford <i>the link to documents was not live at the time of publishing the agenda.</i> 6.2 <u>Notice of Planning Applications for Information</u> 6.3 <u>Consideration of appeals</u> For the Parish Council to consider making representations, or modify/withdraw its previous representation on the following appeal: APP/K1128/W/20/3262902 Change of use of agricultural building to mixed use agricultural, warehousing/storage and new package treatment plant at Eden Farm, Harberton 6.4 <u>Receive a report on planning or appeal decisions</u> 6.5 <u>Receive a report on enforcement cases</u> (for information only).
7. Monthly reports 7.1 <u>Finance Committee update</u> 7.2 <u>Neighbourhood Plan update</u> 7.3 <u>Community Land Trust update</u> 7.4 <u>Clerk's update</u>
8. Harberton Parish Parks and Playing Fields 8.1 <u>Harberton Playing Field Association (HPFA)</u> 8.2 <u>Harbertonford Play Park</u> 8.2.1 <i>Consider December 2020 inspection report (if received)</i> 8.2.2 <i>Update on long terms plans for the park</i>
9. Nominations for Chair
10. Road markings at the junction of Vicarage Ball and Tristford Road* for consideration
11. Harbertonford Flooding Update and consideration of any actions
12. Community Benefit Fund Consider Finance Committee recommendations on grants.
13. Annual Review of GDPR documents Part 2 13.1 <u>Document Retention and Disposal Policy*</u>

13.2	<u>HPC Retention of Documents Appendix A*</u>
13.3	<u>HPC General Privacy Notice*</u>
13.4	<u>HPC Staff, Councillors and Role Holders Privacy Notice*</u>
14.	Budget
14.1	Consideration of 2021/22 budget as prepared by the Finance Committee.
14.2	Consideration of the 2021/22 precept demand.
15.	<u>Correspondence*</u>
15.1	<u>20201214 Have Your Say on Housing Priorities Across the South Hams and West Devon For consideration</u>
15.2	<u>20201214 Supporting local communities in Devon to address the Climate Emergency For consideration</u>
15.3	<u>20201215 Temporary Traffic Notice - Gospell Hall to North Park Corner For information</u>
15.4	<u>20201217 Roadmap - DCC Highways Newsletter - Winter 2020 For information</u>
15.5	<u>20201217 DALC Newsletter #76 2020 For information</u>
15.6	<u>29291222 Trees in Tristford Road For consideration</u>
15.7	<u>20210103 Englebourne retrospective planning 2151-20-FUL supplementary report For consideration</u>
15.8	<u>20210103 Support for Fairtrade For consideration</u>
15.9	<u>20210104 Sink-Hole on Washbourne - North Park Corner For information</u>
15.10	<u>20210105 South Hams Networking Climate & Biodiversity Groups 14 Jan 2021 For information</u>
15.11	<u>20210116 Census Day 2021 - Posters & FAQ For information</u>
15.12	<u>20210106 DCC information re; New national lockdown announced, vaccination programme gathers pace, Getting outside safely during COVID-19 For information</u>
16.	Finance
16.1	<u>Notice of income and expenditure since last meeting.</u>
16.2	<u>To consider payments as per the January 2021 payment schedule*</u>
17.	E-Circulars for information, including Citizens Advice South Hams, Climate Change and Biodiversity Emergency, Devon Communities Together, Devon County Council Community News Round-up, Devon Home Choice, Emergency Planning newsletter, Harberton Village Email, Healthwatch Devon, Information Commissioners Office, Public Sector Executive, Rural Services Network, SLCC Membership, Torbay and South Devon NHS Foundation Trust,
18.	Matters at the discretion of the Chairman: Councillors' reports and items for future agendas Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.
19.	Date of next ordinary meeting

*indicates papers are provided.