

HARBERTON PARISH COUNCIL

Minutes of the ordinary meeting of Harberton Parish Council held at 7.30pm on Tuesday 12th January 2021. This was a virtual meeting (video and telephone conference call) of the Parish Council held on the digital platform Zoom.

In Attendance

Harbertonford Councillors

Cllr Beamish: Present by phone
Cllr Bowley: Present by video link
Cllr Hambly: Present by video link
Cllr Janes: Present by phone
Cllr McDonnell: Present by phone
Cllr Waite: Apologies

Harberton Councillors

Cllr Camp: Present by video link
Cllr Croft: Present by video link
Cllr Davidson: Apologies
Cllr Hockings: Present by phone
Cllr Phillips: Apologies
Cllr Williams: Present by video link

Others

D.Cllr McKay: Present by video link
C.Cllr Hodgson: Present by video link
Clerk Ms Radford: Present by video link
Members of the Public: 0

Public Session There were no members of the public

Agenda

1. **Apologies** were received as above.
2. **Declaration of Interests**
 - 2.1 Register of Interests: Cllrs were reminded of the need to update their register of interests.
 - 2.2 Cllr Hambly declared an interest in item 6.3 as he has a professional relationship with the owner of a neighbouring property. He left the meeting whilst this item was discussed.
3. **Reports for information from:**
 - 3.1 **County Councillor** A written report was circulated just ahead of the meeting.
 - 3.1.1 A381 configuration at Harbertonford It was reported that budget to carry out works will not be available within the year, however officer time is still allocated to carrying on with the design work.
 - 3.1.2 A381 repairs It was commented that interim patching works have happened. Cllrs commented that the patching did not have sufficient capping and therefore not suitable.
 - 3.1.3 East Leigh Traffic Speeds The C.Cllr had received a reply from Highways commenting all 20mph limits are on hold until the trial in Newton Abbot is complete, but East Leigh is such a small rural community that DCC could not support the request. The Clerk commented that a further request had been made to highways to ask for confirmation of current speed limits and how these can be enforced in rural areas. The C.Cllr commented that a map indicating speed limits has been requested. The C.Cllr made suggestions on use of road design, trees, or narrowing to give a visual entrance to a residential area.
 - 3.1.4 Washbourne Drain Cover The C.Cllr commented that the issue had been reported as a sink hole, but Highways have commented that this is a drain cover. The D.Cllr commented that it is an old stone channel that has deteriorated, right in the middle of the gateway to the farmyard. The reactive team have 'made it safe' by putting a sign next to it and are looking into whose services run under it. Cllrs commented that no services run through it, but that it is a water channel. The D.Cllr suggested that a metal plate could be laid over it. The C.Cllr will follow this up and report back.
 - 3.1.5 Snow Warden The C.Cllr reminded cllrs of the snow warden scheme as snow is expected. **ACTION: The Clerk** will follow this up with Highways.
 - 3.1.6 Food in Community The C.Cllr commented that the Food and Community group established to support residents during COVID are branching out into wider areas and may be useful to the COVID support groups in Harberton and Harbertonford..
 - 3.1.7 TRAYE AGM The C.Cllr commented that it would be good if there was a Parish Councillor who wanted to attend.
 - 3.2 **District Councillor**
 - 3.2.1 Waste There have been a few waste issues in the Parish and concern around the new waste contract. There was a comment that communication between the Council and the Contractor hadn't been very good and that the information on the website about Christmas collections was not correct. It was noted that there are addresses in which missed collections had been reported, but still not collected. There are some more remote properties in which collections are being regularly missed. It was commented that members of the waste collection team are not on regular routes.
 - 3.2.2 Business support grants Website will be updated to help people navigate grants for businesses. If cllrs are aware of anyone who is experiencing problems to get in touch with the D.Cllr.
 - 3.2.3 COVID cases in the South Hams It was noted that the number of COVID cases has increased dramatically.
 - 3.2.4 Consultation on affordable housing The consultation has been circulated to all Town and Parishes.
 - 3.2.5 Flooding in Harbertonford The D.Cllr raised the issue about the flooding in Harbertonford and proposed that should the Parish Council contract a lengthsman that the brief could include regular check the stream and storm drains.
4. **Minutes** The following minutes were approved as an accurate record:

- 4.1 Ordinary Meeting of Harberton Parish Council 8th December 2020, with minor amendments
- 4.2 EGM of Harberton Parish Council 15th December 2020
- 4.3 Meeting of the Finance Committee of Harberton Parish Council 5th January 2021
- 5. Report Matters Arising from the Minutes for information only**
- 5.1 Harberton Devon Air Ambulance clearance area sign Ongoing.
- 5.2 Ash trees at Palmers Dam The Clerk had spoken to the Environment Agency (EA) who had requested a map marking location of the trees of concern. Cllrs Bowley and Waite confirmed that the issue of concern was ensuring that the main telematory cable in the vicinity of the hut that operates the dam would not be compromised by trees nearby affected by Ash dieback. **ACTION: The Clerk** to inform the EA.
- 5.3 Road speeds at East Leigh and Harberton The Clerk had included this issue in an email to Highways and for a response. The C.Cllr had reported on this issue at item 3.1.3.
- 5.4 Englebourne Woods meeting invitation It was noted that the invitation to meet owners of Englebourne Woods on site is still open, however the Parish Council is advised not to have any site meetings during lockdown. It was also noted that the Parish Council had already given its consultation response on 15th September 2020. It was agreed that it was not possible to undertake a site meeting during lockdown restrictions and that this could be revisited again when restrictions are lifted and should new plans be submitted. The District Councillor (D.Cllr) commented that he will look into which stage of the planning process this application is in, and can organise a zoom meeting with the planner if useful.
- 5.5 Highways query re splay advice at Daynes Farm The Clerk reported making a written query to the Highways Officer and had received a response that the 33m x 2.4m visibility splay shown on the revised plan is appropriate for 25mph main road conditions. The length of the visibility splay is unaffected by the categorisation of the road and is purely in relation to main road vehicle speeds. The Highway Authority considered 25mph to be appropriate for the existing road conditions and has been to site. In forming the splay as proposed on the revised plans it was noted two mature trees were proposed to be removed which had flagged the issue with the tree officer. The applicant is looking into alternative proposals. The C.Cllr has had a similar response. The D.Cllr has a meeting with the planner and the applicant to see what can be done.
- 6. Planning**
- 6.1 Consideration of planning applications:
- 6.1.1 [3948/20/HHO](#) Householder application for replacement of Juliette balconies with one walk out balcony to the first floor rear of dwelling At Higher Brook Lodge, Plymouth Road. Harberton Parish Council is being consulted as this application is close to the Parish border. **It was RESOLVED** to support the application.
- 6.1.2 [4047/20/HHO](#) Householder application for extension over existing workshop to accommodate home office at Laurel Bank, Old Road, Harbertonford. **It was RESOLVED** to SUPPORT the application with the following comments: the development should be kept in association with the main dwelling and wholly for the use of the householder. Any additional parking requirements should be identified and taken into consideration before approval.
- 6.2 Notice of Planning Applications for Information
- 6.3 Consideration of appeals For the Parish Council to consider making representations, or modify/withdraw its previous representation on the following appeal:
[APP/K1128/W/20/3262902](#) Change of use of agricultural building to mixed use agricultural, warehousing/storage and new package treatment plant at Eden Farm, Harberton **It was RESOLVED** to firmly restate the objections made to the planning authority on 10th June 2020, bringing specific attention to comments about HGVs and articulated lorries: the speed of the road makes it dangerous for HGVs/articulated lorries to turn into the site, and that articulated lorries/HGVs have to go through Follaton as such vehicles cannot drive from Eden Farm to Avonwick due to the chicane at Avonwick.
Receive a report on planning or appeal decisions None.
- 6.4 Receive a report on enforcement cases (for information only).
- 7. Monthly reports**
- 7.1 Finance Committee update It was reported that the Finance Committee had reviewed the end of quarter budget and bank reconciliation showing a balance of £48289.64 including reserves at the end of quarter 3. It was reported that following the meeting the Clerk and Chair of the Finance Committee reviewed the process in which the clerk logs hours, 'Time Off in Lieu', holiday allowance and overtime claims. The Clerk therefore submits a quarter 3 overtime claim of £435.37 that the Chair of the Finance Committee and the Clerk proposes is paid in three instalments of £145.12 in January, February and March of 2021. **It was RESOLVED** to approve the overtime payments.
- 7.2 Neighbourhood Plan update No update.
- 7.3 Community Land Trust (CLT) update The process is moving forward slowly, and the CLT is responding to question form the to the landowner's solicitor.
- 7.4 Clerk's update
- 7.4.1 Tree ownership on the Harbourne The Clerk reported responding to a query from residents of the Mill asking about ownership of alders on the bank of the Harbourne on Football Club ground, expressing concern that the trees may be unstable and may cause damage to fencing or the flood prevention wall. A link to HFC website with published contact details was shared.

7.4.2 Screw Lane Flooding The Clerk had been asked by a member of the public to forward an email to highways, commenting that time, effort and money is being wasted on largely unnecessary work in Screw Lane. The email observes that easements and a ditch have been dug out, but do not lessen the flooding effect as the water does not soak away. The email comments that the only useful action at this point is to clear the entrance to the twinwall pipe passing through/under the hedge bank. This itself has only a limited effect because the soil levels in the orchard are such that they significantly obstruct water flow from the pipe into the orchard, causing yet more silting. The Clerk has forwarded these observations to Highways and has asked if there has been any further correspondence with the downstream landowner following lengthy correspondence on this matter during the previous winter. It was noted that recent flooding of the lane was knee-deep.

8. Harberton Parish Parks and Playing Fields

8.1 Harberton Playing Field Association (HPFA) It was reported that the Clerk had been informed that the current small committee is looking to step down in May and has advertised in the village circular for volunteers to take over the care and administration of the field. It was reported that members of the current committee are willing to continue to offer support to a newly-formed group, and help organise fundraising as required. Cllr Croft suggested that Sustainable Harbourne Valley may be interested to support a new group.

8.2 Harbertonford Play Park

8.2.1 *Consider December 2020 inspection report (if received)* The report had been circulated in advance for consideration. The report notes that one of the fence panels at the park had been removed. Cllr Beamish reported that missing bolts had been replaced and the fence panel has been put back in place. Cllr Beamish will cut the damaged silver birch out. It was commented that if it was decided to move the basketball net to the bank, a high level zip wire could be included in the development plan for the play area.

8.2.2 *Update on long terms plans for the park* A meeting is to be arranged by the clerk between those with an interest in development of the park. The D.Cllr commented that LiveWest is still open for putting some money towards a project. It was noted that there might be some interest in two novice village park committees working together.

9. **Nominations for Chair** Item carried forward to a future meeting.

10. **Road markings at the junction of Vicarage Ball and Tristford Road** Cllr Williams commented that this is currently a blind 'give way' junction, suggesting a proposal could be made to Highways to replace with a stop sign and/or road markings. There was discussion in which it was agreed that it is a nasty junction particularly with the increase in van deliveries and with expected increases in less audible electrical vehicles. As there was no consensus amongst councillors of the value of the proposal it was agreed to forward comments to Highways and ask for their view.

11. **Harbertonford Flooding** Cllrs were informed that the Yeolands stream overtopped its above ground containment/grillage at a depth of about 250/300mm at its junction with lower Morleigh Road overnight on 13/14th December and flooding two homes internally to a depth of 60/100 mm. The surge then cascaded down into 4 homes at Harbourne Terrace. As these homes are below road level so flooding was rapid and deep. The Fire service attended in the early hours and pumped out most of the homes. SHDC, Highways and the Environment Agency visited the site within three days, SHDC arranging for damaged contents of the homes to be removed and Devon County Highways have since undertaken to clear gullies in the area. This incident would seem to fall into the category of a "Flash Flood " but a couple of deficiencies in the system have been flagged up for possible remediation. Cllrs Waite and Bowley have spoken to landowners/Farmers upstream of the Yeolands Stream who have confirmed that they are carrying out regular maintenance works on structures crossing the watercourse and ensuring a clear path for water arising. A further meeting was held between Cllr Waite and two Environment Agency student engineers to tour the catchment above the affected area to investigate the possible cause of the flooding event. The Cllr was able to support engagement with local landowners and commented that the exercise was worthwhile, and a lot of information gained that can be shared with other agencies. Cllr Waite has kept Devon County Flood Risk Management Team informed, who are compiling a Section 19 report for the flood event due to the number of properties that were flooded. The Flood Risk Management team will not be speaking directly to affected residents but will be liaising with partners to complete their report.

It was commented that a Parish lengthsman wouldn't have made a difference to this particular situation. It was commented that the agencies know what problems are, but do not prioritise funding, commenting that they have to be reactive, not proactive. Cllrs who have been following the matter have proposals for remedial actions, but will require funding. Cllrs commented that the tenant farmer has done much more than the home owners are aware to alleviate flooding to properties. It was also noted in discussion that the camera that checks the containment/grillage does not have a light.

12. **Community Benefit Fund** Cllrs considered Finance Committee recommendations on grants:

12.1 Harberton and Harbertonford Parish Defibrillator A grant request was made for £389 to cover the short fall from previous fundraising efforts to renew the lease from the Community Benefit Fund for defibrillators in

Harberton and Harbertonford for four more years. An annual awareness session is also included. **It was RESOLVED** to offer a grant of the amount requested, paid on receipt of written grant acceptance.

- 12.2 Citizens Advice South Hams A grant of £200 would contribute to the costs of keeping the core service running, to recruit and train new volunteers, and to invest in the IT equipment needed to develop a new video service. Whilst CA South Hams is an organisation registered outside the Parish, its work directly benefits residents of the Parish, particularly as the country is going into another lockdown and more residents are likely to require support. **It was RESOLVED** to offer a grant of the amount requested under 'extraordinary circumstances' paid on receipt of written grant acceptance.
- 12.3 Harbertonford Christmas Tree A grant of £400 was requested to cover the costs of new lights, electricity supply and a village Christmas tree in Harbertonford for 2020, and costs for a tree and electricity supply for a tree in 2021. **It was RESOLVED** to offer a grant of the amount requested, paid on receipt of written grant acceptance.
- 12.4 Harbertonford Playpark An application had been made for a grant of £1000 to meet the costs of repairs and renewal of equipment. The finance committee had requested more detail with regards to where the funds would be paid this was still ongoing.
- 13. Annual Review of GDPR documents Part 2**
- 13.1 Document Retention and Disposal Policy* was reviewed and no amendments made.
- 13.2 HPC Retention of Documents Appendix A* was reviewed and no amendments made.
- 13.3 HPC General Privacy Notice was reviewed and no amendments made.
- 13.4 HPC Staff, Councillors and Role Holders Privacy Notice was reviewed and no amendments made.

14. Budget

- 14.1 Consideration of 2021/22 budget as prepared by the Finance Committee Cllrs considered the budget prepared by the Finance Committee and made some small amendments. The following budget was approved:

#	Income	2020-21 Budget £	2020-21 Budget amended reserves £	2021-22 Budget £	Difference between 2020/21 and 2021/22 budget +/-
1	Precept	16282	16282	18930	2648
2	Council Tax Support Grant	204	204	0	-204
3	Harberton Parish Hall Ground rent	10	10	10	0
4	Bank interest	0	0	0	0
5	VAT refund	1850	1850	613.85	-1236.15
6	Community Benefit Fund	5656	5656	5656	0
7	County Council Locality Fund Grant	0	0	0	0
8	Harberton Playing Field Association	0.05	0.05	0.05	0
9	Project Grant income (misc)	0	0	0	0
10	Other Misc. income	0	0	0	0
	Repayments				0
	Harbertonford Playground Association/Harberton Playing Fields Association	100	100	100	0
11	Allotments	500	500	500	0
	Earmarked Reserves				0
	Totnes Rural Area Youth Engagement Project (TRAYE)	0		0	0
13	Office Equipment	250	0		-250
14	Mower contingency repairs	200	0		-200
15	Training reserves	450	100	0	-450
16	Harbertonford Playground	150.09	150.09	150.09	0
17	Parish Defibrillators	731.29	731.29	706.29	-25
18	Elections	3000	500	364.26	-2635.74
19	Bus Shelters Renamed Maintenance Reserves	148.26	100	100	-48.26
20	Parish Lengthsman Project	3750	3000	6750	3000
21	COVID-19 Support Grant			169	
22					

23	Car Park repairs			0	0
24	Totals	33281.69	29183.43	34049.54	767.85
	Expenditure				
		2020-21 Budget £	2020-21 Budget amended reserves £	2021-22 Budget £	Difference between 2020/21 and 2021/22 budget +/-
30					
31	Room Hire	170	170	170	0
32	Subs	410	410	425	15
33	Insurance	500	500	500	0
34	PCC Grants Harberton	450	450	500	50
35	PCC Grant Harbertonford	400	400	450	50
36	Salary	5308.87	5308.87	5500	191.1328
37	Salary overtime	500	500	550	50
38	Neighbourhood Plan Salary	612.56	612.56	630	17.4384
39	Tax/NI payments	0	0	0	0
40	Clerk Expenses	150	150	50	-100
41	Office Expenses	250	250	500	250
42	Professional Fees	450	450	450	0
43	Parish Lengthsman Project	7500	7500	7500	0
44	Service Level Agreements: annual maintenance works	220	220	250	30
45	Broadband	90	90	90	0
46	Grasscutting Harbertonford	460	460	500	40
47	Grasscutting Harberton	979.03	979.03	900	-79.032
48	Harberton Playground Expenditure	100	100	100	0
49	Playground Inspections	550	550	550	0
50	Harbertonford Playground Lease	60	60	60	0
51	Allotment	500	500	500	0
52	Neighbourhood Plan	150	150	150	0
53	Youth Provision	500	500	500	0
54	Ash Die Back Review	250	250	550	300
55	Notice board for Harbertonford	500	500	500	0
56	Grant funded projects	0	0	0	0
57	Contingency/Reserves	1500	1500	1500	0
58	Community Benefit Fund	5656	5656	5656	0
59	Citizens Advice South Hams grant			200	
60	Office Equipment	250	0	250	0
61	Training	450	100	150	-300
	Earmarked Reserves				0
62	Mower contingency repairs	200	0	0	-200
63	Harbertonford Playground	150.09	150.09		-150.09
64	Parish Defibrillators	731.29	731.29	1250	518.71
65	Elections	3000	500	500	-2500
66	Bus Shelters renamed Maintenance Reserves	148.26	100	2500	2351.74
67	COVID-19 Support Grant			169	
68	Car Park repairs	0	0	-	0
75	Totals	33146.10	29797.84	34050	
76	Income minus expenditure	£ 135.59		-£ 0.46	

Budget Notes (numbered line items)

- 20 *Renamed Maintenance Reserve for the purpose of bus shelter repairs, car parks etc*
- 31 *Whilst physical meetings may not resume at the beginning of the financial year, the budget prepares for increases in hire rates.*
- 36 *No salary increase figures have been provided by NALC. Therefore budgeting an estimated increase of 3%*
- 38 *No salary increase figures have been provided by NALC. Therefore budgeting an estimated increase of 3%*
- 40 *Reduction due to reduced mileage during COVID*
- 41 *Increased technology costs due to COVID*
- 59 *New line*
- 60 *Moved from 'reserves' as reserves depleted in 2020/21. Propose budget for new printer*
- 61 *Moved from 'reserves' as reserves depleted in 2020-21 budget*
- 62 *Delete line*
- 63 *Carry forward reserves*
- 64 *Reduce earmarked reserves to take into account expenditure before carrying forward*
- 65 *Election costs for 2019/20 of 135.74 was billed in 2020/21. Increases made to the precept to cover this cost so to retain reserves.*
- 66 *Carry forward and increase reserves*
- 68 *Delete line*

14.2 **Consideration of the 2021/22 precept demand**

It was RESOLVED to recommend to set the precept demand at £18,930. This is an increase of £2648 on the previous year, and an increase of £5.75 on the Band D Parish Rate. (18.59%). It was commented that this increase was mostly due to expected costs for tree works in the coming year.

15. **Correspondence**

- 15.1 Have Your Say on Housing Priorities Across the South Hams and West Devon Cllrs were informed that consultation is open on the local authority's housing strategy 'Better Homes, Better Lives' and that responses can be made via a short survey up until 10am on 1st February 2021. www.southhams.gov.uk/sh-housing-strategy
- 15.2 Supporting local communities in Devon to address the Climate Emergency Cllrs were informed that Devon Communities Together is circulating a survey as part of their work in supporting local communities to address the Climate Emergency and asks for a member of the council to complete a survey: <https://www.surveymonkey.co.uk/r/PCClimateResponse> **ACTION: Cllr Croft** agreed to complete this with support from **the Clerk**.
- 15.3 Temporary Traffic Notice - Gospell Hall to North Park Corner Cllrs were informed that the patching works planned for 6th - 8th January have since been suspended due to winter gritting schedules.
- 15.4 Roadmap - DCC Highways Newsletter - Winter 2020 Cllrs were informed that Highways is not routinely refilling grit bins this year. Any empty or damaged grit bins, or any with contents that are unusable should be reported via the County Council's 'report a problem' webpage.
- 15.5 DALC Newsletter #76 2020 Cllrs were informed that this newsletter confirms expectations that the Government will continue with no referendum principles for parish and town councils in 2021-22. The average band D parish precept increased by 4.0% in 2020/20, the lowest increase since 2012-13, yet still in excess of the rate of inflation. In expectation that parish and town councils continue to show restraint when setting council tax precept levels, the Government proposes to continue with no referendum principles for town and parish councils in 2021-22. The Government will take careful account of the increases set by parishes in 2021-22 when reviewing the matter ahead of next year's settlement.
- 15.6 Trees in Tristford Road Cllrs were informed that a resident of the Old Hall, Harberton has request the Parish Council prunes the mountain ash trees interfering with the telephone line to the property. It was also reported that a hawthorn bush on the same land is growing across the road. An ambulance recently had to pass underneath it and were concerned it may damage the emergency lights. The Clerk had informed the resident that the Parish Council had agreed to encourage a group of local volunteers to form a working party to tidy that area up, and that this would be forwarded once the current lockdown comes to an end. The resident had volunteered to support the effort. **ACTION: Cllr Williams** agreed to look at the branch over the road and report back.
- 15.7 Englebourne retrospective planning 2151-20-FUL supplementary report See item 5.4.
- 15.8 Support for Fairtrade For consideration Cllrs are asked to consider passing a motion supporting the goals of Fairtrade & to use Fairtrade tea & coffee at Parish Events as this would raise the civic profile of Fairtrade in South Hams, & may encourage Parish residents to support Fairtrade. **It was RESOLVED** that If the Parish Council was ever to hold an event it would bear fair trade in mind and could encourage use of Fairtrade amongst the community through local community groups.
- 15.9 Sink-Hole on Washbourne - North Park Corner Cllrs noted correspondence between D.Cllr McKay and Highways regarding a collapsed drain on the lane from Washbourne to the A381. See item 3.1.4.
- 15.10 South Hams Networking Climate & Biodiversity Groups 14 Jan 2021 Cllrs were informed of the invitation form South Hams Community and Voluntary Services to join a Zoom meeting between 2-4pm with the purpose to facilitate the sharing of ideas between parishes with active climate and biodiversity groups to, avoid duplication of effort, and connect parish and town groups to a range of organisations providing support across

South Hams; building a district support network. The invitation has been forwarded to Cllr Croft and published on the Sustainable Harbourne Valley Facebook page. A representative will be attending.

15.11 Census Day 2021 - Posters & FAQ Cllrs were informed that a census will take place on 21st March and Parish and Town Councils are asked to help support engagement with the local community to make them more aware. Posters and fliers can be made available.

15.12 DCC information re; New national lockdown announced, vaccination programme gathers pace, Getting outside safely during COVID-19 The C.Cllr has forwarded a DCC bulletin providing information about the new lockdown, vaccination programme, top-up grants available for retail, hospitality and leisure businesses, looking after ourselves physically and mentally, guidance for people identified as being clinically extremely vulnerable and getting outside safely during COVID-19.

16. Finance

16.1 Notice of income and expenditure since last meeting.

16.2 To consider payments as per the January 2021 payment schedule

16.2.1 Payment 2101_1 to Cat Radford, payslip dated 22nd January 2021 includes Clerk January salary at £441.31 and Neighbourhood Plan January salary at £50.92 = £492.23 no VAT

16.2.2 Payment 2101_2 to Cat Radford, Clerk expenses claim dated 7th January 2021 includes mileage at £2.34, Zoom subscription reimbursement at £14.39, Mobile phone credit at £5.00, Broadband costs at £7.50, plus Quarter 3 overtime payment 1 of 3 noted on payslip at £145.12 = £174.35 no VAT

17. **E-Circulars** received include Citizens Advice South Hams, Climate Change and Biodiversity Emergency, Devon Communities Together, Devon County Council Community News Round-up, Devon Home Choice, Emergency Planning newsletter, Harberton Village Email, Healthwatch Devon, Information Commissioners Office, Public Sector Executive, Rural Services Network, SLCC Membership, Torbay and South Devon NHS Foundation Trust and can be requested from the Clerk.

18. Matters at the discretion of the Chairman: Councillors' reports and items for future agendas

Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

18.1 Visibility splay at Higher Dorsley Barton Comments had been received on new fencing at the property that compromised visibility. **ACTION: The Clerk** to raise with Highways and SHDC enforcement.

18.2 Ice on Woodland Road It was agreed that **ACTION: The Clerk** write to Highways of concern of a potential water leak that presents a hazard in icy conditions.

18.3 Impact of lockdown 3 on park closures It was confirmed that Parish Councils have not received any advice to close parks during lockdown 3. It was noted that the lock can be put back on the gate if closure is required.

19. **Date of next ordinary meeting** Tuesday

Meeting closed at 10:45pm.