

Meeting of Harberton Parish Council
14th September 2021
Item 13 Correspondence Summary

13. Correspondence Summary

- 13.1 20210723 DALC #41 2021 Newsletter Latest News *For information* The Clerk comments that the weekly DALC newsletters are now longer, with a short update on DALC news, news from NALC, a 'news for members' feature highlighting a various parish council projects, updates on climate and wildlife news, training available and job vacancies. Cllrs may request the Clerk forward the newsletters, otherwise she will highlight news she thinks will be of interest to the council. Cllrs are informed that this issue includes a 'save the date' for the Devon Association of Local Councils (DALC) AGM on 6th October at which new board directors will be appointed and inviting people to put themselves forward for the role. The newsletter also includes information about training courses around Parish Council finances, updates to the Government's COVID roadmap and a workshop on broadcasting live Parish Council meetings.
- 13.2 20210727 Broadband Guidance Note *For information* Cllrs were informed that SHDC's Neighbourhood Planning Officer had forwarded guidance notes which sets out the benefits of including a Policy aimed at ensuring broadband infrastructure is provided as a part of relevant new development that takes place in a Neighbourhood Plan area. This is intended for the consideration of the Council in developing it's Neighbourhood Plan.
- 13.3 20210927 Devon Local Council Climate Emergency Support Network - Post-event email, slides, videos and feedback *For information* At the request of Cllr Croft the email with links to recorded presentations has been circulated to all cllrs for information.
- 13.4 20210730 DALC #44 2021 Newsletter Latest News *For information* Cllrs are informed that the National Planning Policy Framework (NPPF) has been amended so councils using the NPPF to support their planning decisions may want to have a look. Crimestoppers are launching a 4 week rural crime campaign to help keep rural communities safer. The campaign will gather prevention tips and raise awareness of their anonymous service for those who may prefer not to speak to police.
- 13.5 20210803 Planning Validation Checklist Consultation *For information* South Hams District Council's planning Validation Checklist has been open for consultation between 3rd August and closes on Tuesday 14th September. Should Cllrs wish to comment, they should do so before the upcoming meeting.
<https://southhams.gov.uk/validation>
- 13.6 20210804 DALC #45 2021 Newsletter DALC AGM and Conference 2021 *For consideration* Cllrs are informed that this newsletter focuses on the DALC AGM which is taking place virtually over three days from 5 - 7 October. Places cost £40 +VAT for the first delegate from each council, and £10 for each additional booking. Bookings entitle you to attend any of the events across the three days. Cllrs are informed of the programme to consider attendance: Day 1: Current and future priorities for Devon County Council; Working with principal authority councillors; Become a master of your own accounts ; Digital Mapping for Local Councils with Parish Online; Supporting Devon's economy to recover post Covid-19 Improving community engagement for local councils; The future of neighbourhood planning with Stuart Todd Associates. Panel: How and why should councils engage with younger people? Day 2: An update on the work of our National Association How your council can get involved in the Queens Jubilee Celebrations; Community self-help initiatives (Road/Snow Wardens); Improving services and paperless administration; Community emergency planning after Covid-19; Managing difficult people and conversations; Quality councils and the Local Council Award Scheme; Blachere Illumination. Panel: How are councils supporting the health and wellbeing of their communities? Day 3: Active travel: Planning for health and decarbonisation; Cyber security workshop; Parish biodiversity and parish council duties; The easy guide to leadership: how to inspire others to do great things; Wildlife, landscapes and planning: an interactive workshop; Right tree, right place; Parish plans and 'the green agenda'; Choosing the correct safety surfacing for your play space; Is your council insured for your climate emergency project? Panel: Making progress with the climate/ecological emergency
- 13.7 20210806 #46 2021 Newsletter Latest New *For information* The issue includes advice on making Parish Council websites more accessible which is useful for the Clerk, and a link to funding opportunities for Parish Councils.
- 13.8 20210809 Came and Company August Newsletter *For information* Cllrs are informed that the Council's insurance broker, Came and Company will be changing its name and branding having been acquired by Gallagher in 2019. Other than the change in name, clients will not see any change to service delivery.
- 13.9 20210816 Garden Waste Collections Impacted by Driver Shortages *For information* Cllrs are informed via a press release that The District Council has reluctantly agreed to this to enable its recycling and waste contractor to focus on general waste and recycling. It is anticipated that garden waste collections will be suspended for a minimum of four weeks. SHDC and the contractor will continue to review this as the national driver shortage position develops. SHDC has provided information on home composting of garden waste and suggests residents take garden waste to the recycling centres. The Devon & Somerset Fire & Rescue Service [firmly advises against having bonfires](#), given the risks of fires spreading, the likely nuisance for neighbours and the potential diversion of emergency services.

- 13.10 **20210818 Disabled Parking & Control of Waiting** *For consideration* Cllrs are informed that that an amendment order has been advertised with an opportunity to comment on proposals to the County Solicitor by 23rd September 2021. The purpose of the proposed order is to implement regulatory disabled bays that have been requested throughout the county, to remove mandatory disabled bays no longer required and to adjust certain measurements in the order so they correspond with existing on street road markings. The order includes amendment to disabled parking bays in Harbertonford: Reduction of a double bay to single bay of Disabled Badge Holders At Any Time on a specified length of Bow Road, Harbertonford at the south side from a point 14 metres east of the eastern side of the access to the properties known as Millstreat House/Peartree Orchard for a distance of 6.6 metres in an easterly direction.
- 13.11 **20210824 DALC Newsletter #49 AGM Notice.** *For consideration* Cllrs are informed of the invitation to join the DALC AGM at 9:30am on 6th October. Every member council is able to send one voting representative, and an additional observer, to the AGM. Papers have been provided and a link to an online proxy voting forms should the Parish Council be unable to attend and wish to vote for or against motions. Items which members are voting for or against are: To agree the minutes of the meeting held on 7 October 2020 as an accurate record, to agree to appoint Merlin Accountancy Services as the Independent Examiners for 2021/2022; To approve a 4% increase to subscriptions for 2022/2023. The Parish Council may also choose preferred candidates to be appointed to the Board by selecting up to 3 of the 4 individuals nominated.
- 13.12 **20210826 Highways Parish and Town Council Events 2021** *For consideration* Cllrs are informed Following a break to regular Highways events in 2020 due to the pandemic, Highways are considering running an event online instead. Councils are asked to complete a survey to enable Highways to determine whether members of the Parish Council would attend a virtual event, and if well supported, what content should be included: Potholes, traffic management issues, i.e. traffic calming, speed restrictions etc, drainage, vegetation, community self help works, policies and decision making processes, parking concerns and enforcement, and if the Parish Council has any other suggestions for events.
- 13.13 **20210828 sale of Tristford Cottage** *For information* Cllrs are informed that following news of the sale of Tristford Cottage the chair of the Harberton Parish Hall committee reminded the owners that they agreed to remove the gate through the boundary and put up netting in its place and to remove the tractor tyre left in the playing field. It has since been noted that the gate has been removed. As the tractor tyre remains in place, HPFA will either use it as a planter or pay for it to be recycled.
- 13.14 **20210831 Community Broadband** *For information* Cllrs are informed that South Hams and West Devon Council have jointly funded a two year Community Broadband Project to help drive broadband provision in areas with poor connectivity. This project will help residents and businesses to navigate what has become a highly complex system of broadband suppliers and providers, and Government subsidy schemes. The Parish Council is asked to publicise this project and invite people to enter their details at the link below if they would like faster or more reliable broadband. <https://southhams.gov.uk/community-broadband>. The Clerk has forwarded information to editors of the village circulars.
- 13.15 **20210903 Town Maintenance Officer Services** *For consideration* Following the Parish Council's interest in the possibility of subcontracting Parish Lengthsman services from Totnes Town Council, cllrs are informed that Totnes Town now has a full-time Town Maintenance Officer in post and has asked if the parish council wish to use his services either regularly or on an ad hoc basis.
- 13.16 **20210905 Parking Bow Road** *For consideration* The Council has been asked if new 'no parking' signs installed in locations on Bow Road are legitimate, i.e. if parking along Bow Road is on private land. Signs have appeared in the turning area at the end of the housing on Bow Road and a new one has appeared on the left before it. 2 on the pavement on the right as you enter the housing on Bow Road.
- 13.17 **20210909 Temporary Traffic Notice - WOODLAND ROAD TO ROLSTER BRIDGE, Harberton (TTRO2142198)** *For information* Cllrs are informed of the closure between 8am – 6pm on 7th December 2021 for BT Openreach to safely recover a cable across the carriageway and install new fibre cabling.