

HARBERTON PARISH COUNCIL

Minutes of the ordinary meeting of Harberton Parish Council held at 7.30pm on Tuesday 14th September 2021 at Harbertonford Village Hall.

In Attendance

Harbertonford Councillors

Cllr Beamish: Present
Cllr Bowley: Present
Cllr Hambly: Present
Cllr Janes: Apologies
Cllr McDonnell: RESIGNED
Cllr Waite: Present

Harberton Councillors

Cllr Camp: Apologies
Cllr Croft: Present
Cllr J Hockings: Apologies
Cllr S Hockings: Present
Cllr Phillips: Present
Cllr Williams: Apologies

Others

D.Cllr McKay: Present
C.Cllr Hodgson: Present
Clerk Ms Radford: Present
Members of the Public: 3

Public Session

- i) A member of the public (MOP) addressed the meeting to comment on traffic speeds in the village that have got worse since lockdown has been lifted. The MOP commented that he was one of several villagers who had registered interest in the Community Speed Watch initiative, had completed the online training and was waiting for the project to start following suspension during restrictions. Community Speed Watch volunteers have since been advised that the police have not been able to identify a safe space from which to conduct the speed watch and there is no support for a Police speed check, as data on road speed does not put Harbertonford in a priority area for a Police mobile unit. The MOP commented on data from the traffic survey showing the number of vehicles breaching the speed limit in the vicinity of the zebra crossing. Cllrs commented that the Parish Council has been campaigning about this issue since 2005. The issue would be raised again at item 3 and considered at item 8.
- ii) A MOP addressed the meeting to comment on youth work in Harbertonford by the Totnes Rural Area Youth Engagement project. As the Parish Council has provided support to TRAYE's work in the village, the Parish Council was asked to support the conversation with the Parish Hall committee around access to equipment owned by Harbertonford's previous youth club, and access to storage space within the hall. Whilst this is primarily an issue between TRAYE and Harbertonford Village Hall Committee, the clerk will make contact with members of the previous youth club committee, and the Harbertonford Hall bookings secretary to make some enquiries.
- iii) A MOP addressed the meeting on behalf of Sustainable Harbourne Valley to ask the Parish Council to support the Climate and Ecological Emergency (CEE) bill that is currently making its way through parliament. Sustainable Harbourne Valley would be grateful for support from the Parish Council as members of the group do not believe the government is doing enough fast enough to address the climate emergency.

Agenda

1. **Apologies** were received as above and sanctioned.
Cllrs were informed that due to other commitments Cllr McDonnell had resigned from the Parish Council with immediate effect. Cllrs were informed that Cllr McDonnell had enjoyed working with the Clerk and the Councillors and would like to thank them all for their commitment to making the parish a special place to live in. Cllr McDonnell will transfer ownership of the Harberton Parish Neighbourhood Plan files back to the Parish Council. It was agreed to discuss circumstances surrounding continuation of the neighbourhood plan at the next meeting, as following the resignation of both Cllr McDonnell and Cllr Davidson there is no Cllr representation on the subcommittee.
2. **Declaration of Interests**
 - 2.1 Register of Interests: Cllrs were reminded of the need to update their register of interests.
 - 2.2 No interests were declared on items on the agenda.
3. **Reports for information from:**
 - 3.1 County Councillor (C.Cllr) The C.Cllr had circulated a report by email earlier in the day. The following matters were raised:
 - 3.1.1 A381 The C.Cllr commented on the problem reporting in on a whole number of Highways issues, remarking that no matter what is asked for, the answer is no. The C.Cllr can only apologise for the lack of action on highways issues that have been escalated by the Parish Council and believes it totally unacceptable. It was commented that the proposed update to the surface of the A381 in Harbertonford has been delayed for a further year, requests for 20mph speed limit are being delayed until the outcome of pilot in Newton Abbot which is still yet to occur 2.5 years after approval. Queries around parking restrictions and waiting restrictions have stalled. The C.Cllr commented that multi-million pounds are available for new roads, but there isn't any budget to make necessary repairs or improvements to the current network. The C.Cllr commented that the Parish Council could look to change driver behaviour in Harbertonford by installing gateway signs into the village, which can be pursued directly by the Parish Council with planning consent. The County Councillor could provide some support to such a project with her locality fund.
 - 3.2 District Councillor (D.Cllr) The D.Cllr offered apologies for not circulating a written report.
 - 3.2.1 Waste Article in Totnes Times The D.Cllr is one of several District Councillor signatories to an article that putting pressure on the District Council to terminate the contract with the waste contractor FCC as the only way out of the current unsatisfactory waste collection service. The Executive is currently looking at

alternative solutions. The D.Cllr comments that the current decision to suspend collection of green waste and allow 'co-mingling' of recycling waste was made to take alleviate pressure from the contractor before transportation to Avonmouth for sorting. There is no confidence in the feasibility that waste will be adequately sorted after collection in the compactor lorry. Rounds are still being missed without communicating this to the Executive.

- 3.2.2 Climate Change There is now a task and finish group of the Overview and Scrutiny Committee with terms of reference that give the group broad scope. The next stage is to develop a programme of work with a targeted action plan to measure progress against. The D.Cllr commented that it will be difficult to meet the Paris Accord targets and the Council needs to look at how emissions will be reduced by 50% over the next 5 years and look to reduced traffic on the A381 by 10% in the next 10 months. Time is now pressing and there is no time for feasibility studies but move to swift action. When asked when projects following consultation on carbon and wildlife projects will be realised, the D.Cllr didn't know but would follow this up.
- 3.2.3 A381 The D.Cllr has been told that Highways will not liaise with him directly but only through the C.Cllr or the Parish Clerk as that Highways is not within the remit of the District Council. In relation to arguments against action being taken due to traffic speeds being acceptable, the D.Cllr comments that the 85% percentile is a blunt instrument. He reiterates 1000 cars a week going through Harbertonford above the threshold of 30mph within meters of a zebra crossing and he won't stop pestering Highways until they do something about it. The D.Cllr would support the cost of installing Vehicle Activated Signs (VAS) which the Parish Council can request to be installed, as costs have to be met outside of the Highways budget. The D.Cllr has requested the Parish Council seeks permission to install the signs to enable the campaign to take it from there. This would be considered further at item 8.
- 3.2.4 Weed removal The D.Cllr informed the Parish Council that any requests for weed removal can be taken up with the Localities Team.
- 3.2.5 Parish Council comments A Cllr suggested withholding Council Tax if services are not delivered. Other councillors commented responsibility for council tax is not contingent on regular delivery of services.

4. **Minutes It was RESOLVED** to approve the following minutes an accurate record:

- 4.1 Ordinary Meeting of Harberton Parish Council 27th July 2021
4.2 EGM (Planning) meeting of Harberton Parish Council 24th August 2021

5. **Report Matters Arising from the Minutes** for information only

- 5.1 Harberton Devon Air Ambulance clearance area sign (Clerk) Ongoing
- 5.2 Instructions to conduct a tree survey Following the July meeting of the Parish Council the Clerk has instructed Dart Forest Tree Works to undertake a tree survey at Harberton and Harbertonford parks as soon as possible. A fee proposal of £495 plus VAT was accepted by the Clerk in consultation with the Vice Chair.
- 5.3 Removal of swing in Harbertonford Play Park Cllr Beamish reported having checked the condition of the swing and being of the opinion that it is not dangerous and need not be removed. Cllr Waite agreed to visit the park and give a second opinion.
- 5.4 Report from Highways Following the meeting in July in which it was discussed where signs could be positioned to stop larger vehicles getting stuck between the Church House Inn and St Andrew's Church wall, the Clerk informed the Devon Highways Officer that Parish Councillors suggested to use advise signs to stop large vehicles at Gills Cross and send through Screw Lane as once vehicles get to the village hall the roads are too narrow for large vehicles. The Officer responded to comment that this route is already signed as 'Unsuitable for HGV's' but has always accepted that the location of the sign at Tristford Road is not ideal. The location of these signs will be checked, but if they are still in place no further action will be taken. The difficulty with these signs is that they are advisory and many delivery drivers do not consider their vehicles to be HGV's and therefore ignore them. The clerk noted that residents have taken the matter into their own hands and have installed a sign on private property warning vehicles not to follow GPS into the bottle neck.

6. **Planning**

6.1 Consideration of planning applications

- 6.1.1 1375/21/ARM Application (and later READVERTISED) for approval of reserved matters following outline approval 3631/17/OPA relating to Building 3, for the erection of a mix of B1, B2 & B8 employment spaces and associated works together with a drainage scheme at Beacon Park, Dartington. The Parish Council is consulted as a neighbouring Parish to the site. **It was RESOLVED** to make no further comment but refer the Planning Authority to the Parish Council's comment made when considering a previous application at this site in which the Parish Council suggested conditions of the night lighting.
- 6.1.2 3075/21/HHO and 3076/21/LBC Householder application and Listed Building Consent for repair and replacement of outbuildings and site boundary and plot walls including leat wall repairs at The Old School House, Harbertonford **It was RESOLVED** to SUPPORT the application.
- 6.1.3 2952/21/TCA T1: Copper Beech - Crown height reduction by up to 3m on over extended leading branches at top of canopy and crown height reduction by up to 2m on all sides due to excessive shading; T2: Pear - Reduction of 2 limbs at approx 3m from ground on South West side by up to 2m due to over extension at The Old Forge, Old Road, Harbertonford **It was RESOLVED** to SUPPORT the application.

- 6.1.4 [3202/21/HHO](#) and [3203/21/LBC](#) Householder application and Listed Building Consent for erection of railings, hedging and gates at Dundridge Grange, Harberton **It was RESOLVED** to SUPPORT the application with the following comment: The Parish Council queries selection of Laurel and would suggest use of a native species to create a screen due to potential climate changes in the future.
- 6.2 Receive a report on planning or appeal decisions Cllrs received the following report on decisions made by the Planning Authority:
- 6.2.1 0542/21/FUL Workshop to be converted into small scale joinery workshop for handcrafted timber products with extension over to accommodate home office at Laurel Bank, Old Road, Harbertonford. **CONDITIONAL APPROVAL** Conditions of note: In the interests of the residential amenities of the area the workshop shall only be operated including use of power tools between the hours of 11am and 3.30pm Monday to Friday and at no other time including Bank Holidays.
- 6.2.2 1631/21/LBC Listed Building Consent for structural works in relation to internal lintel to east facing window at Tristford House, East Wing, Harberton. **CONDITIONAL APPROVAL**
- 6.2.3 2027/21/TCA T2: Ash - Fell leaving stump 3-4m in height, due to ash dieback. T6: Alder - Reduction of dead stem on East side by 5m. T11: Alder - Reduction of diseased stem on North side by 5m. T12: Alder - Fell central diseased stem. T13: Alder - Fell whole tree due to dead/ subsiding stems. T14: Alder - Fell leaning stem on West side, leaning towards neighbouring garden. G1: Alder x 1 - Fell diseased stem on west side, Sycamore x 1 - Deadwood removal (exempt). G2: Alder x 1 - Fell leaning stem on North side. **NO OBJECTION RAISED**. The Officer report notes the comments of the Parish Council and comments that the submitted tree report aligns with the Parish Council's wish for minimum works to be undertaken.
- 6.2.4 2437/21/HHO Householder application for proposed porch to front of property at Orchard Lodge, Harbertonford. **CONDITIONAL APPROVAL**
- 6.2.5 2341/21/PDM An application to determine if prior approval is required for a proposed change of use of agricultural building to 2.no dwellinghouses (Class C3) including building operations under Class Q (a+b) conversion at Meadow Pitt Farm, Harbertonford. **PRIOR APPROVAL IS REQUIRED AND GIVEN**
- 6.2.6 2553/21/AGR Application to determine if prior approval is required for proposed agricultural storage building at Higher Hawthornwells, Hernafor Cross, Harbertonford Ag Determination details not required
- 6.2.7 0294/21/ARC Application for approval of details reserved by conditions 4 for planning application 2234/17/OPA at Little Grove Farm Harberton Totnes **DISCHARGE OF CONDITION APPROVED**
- 6.2.8 0758/21/FUL Proposed agricultural building (application 1 of 2) and 0765/21/FUL agricultural building (application 2 of 2) at Hatchlands Farm, Blue Post, Totnes **CONDITIONAL APPROVAL** Conditions of note: details of the surface water design and maintenance of the drainage system must be submitted and approved before development. The development shall be used solely for the purpose of agriculture or horticulture.
- 6.2.9 2100/21/LBC Listed Building consent to replace existing asbestos cement slates with new natural slates and install one roof window to northern roof slope at Globe House, Harberton, **CONDITIONAL APPROVAL**
- 6.2.10 0791/21/FUL and 0792/21/LBC Proposed single storey extension including demolition and replacement of existing roof structure, demolition of existing utility, storage and outbuildings. Replacement with single storey structure, extension to form new utility and garage spaces, new access to existing track and other associated landscaping works at Woodcourt Farm, Woodcourt Road, Harbertonford **REFUSED** Summary of grounds for refusal: The scale, form and design of the extensions proposed is inappropriate in this rural location; the character, form, materials and scale of the development proposed would harm the character and special interest of the listed buildings affected; replacement of a 1 bedroom unit with a substantial 4 bedroom unit is inappropriate in this location with regard to the local housing mix; the information supplied does not demonstrate that there is adequate space to provide suitable foul or surface water drainage for the proposed development.
- 6.2.11 2646/21/ARC Application for approval of details reserved by conditions 3 and 4 of planning consent 0621/21/LBC at Woodcourt Farm, Woodcourt Road, Harbertonford **DISCHARGE OF CONDITION APPROVED**
- 6.3 Receive a report on enforcement cases The Clerk commented that the case load has not been sent for several months. It was commented by the C.Cllr that the department is understaffed due to enforcement officers leaving.

7. **Monthly reports**

- 7.1 Finance Committee update No update. The next meeting is due to take place in October.
- 7.2 Neighbourhood Plan update No update. It was reiterated that the Parish Council discuss the future of the Neighbourhood Plan at the next meeting.
- 7.3 Community Land Trust update The Clerk reported that whilst Cllr Williams was absent, he requested the Parish Council discuss options for the surplus income from the solar micro-grid planned for the site at the next meeting.
- 7.4 Sustainable Harbourne Valley update As the group was initiated as a community environmental action group by the Parish Council, the committee would like support from the Parish Council on its work. Cllr Croft had requested a regular slot on the agenda to update on the group's activities. It was reported that the group is a membership charity with approximately 65 members. The group took part in the Harberton open gardens

during the summer where members showcase wildlife friendly gardens and had a stall to talk to residents. A wildflower seed giveaway is planned for the coming weekend. The group had been granted a Biodiversity Fund to develop hedgehog habitat and signs. The group will also be monitoring the river. It was reported that one of the key members is suddenly unwell and that will have an impact on the work that is being done.

7.5 Clerk's update The Clerk provided an update on the following matters:

7.5.1 Routine play inspection course The Clerk at Cullompton Town Council is looking at the possibility of hosting an RPII Routine Play Inspection Course in early 2022 and has asked if this would be of interest to other Town and Parish Councils. The Clerk has indicated interest to better understand the inspection reports received from South Hams officers, suggesting this information could be shared with volunteers supporting activity at the parish parks.

7.5.2 Fly tipping The Clerk reported a fly tip on the green lane between Cholwell and Tristford which has now been removed.

7.5.3 Broadband connection Having declined the offer for the company 'Airband' to attend a meeting of the Parish Council to advise members of the public about their service it has been suggested that residents might be interested in a 'village meeting'. Skylight Broadband has also been in touch with a similar offer. The Clerk has made an approach to the District Council's Community Broadband Specialist to ask for advice on sharing information with residents on connectivity options.

8. **A381 Survey Report** The Clerk had circulated a report on the findings of the A381 survey conducted. The D.Cllr asked the Parish Council for support in further correspondence with Highways to submit a formal request for siting of Vehicle Activated Signs (VAS) and be able to site the Parish Council in supporting efforts to the campaign. There was discussion on whether the signs currently in the location were adequate with cllrs commenting that they were not visible enough. There was a query on whether installation of new signs would also require ongoing maintenance. It was confirmed that batteries would need to be replaced every 2 months. **It was RESOLVED** to support the campaign and to liaise with Highways as necessary. The C.Cllr agreed to forward contact information regarding submission to request VAS.

9. **Parking restrictions at Packs Close** Following a request from a resident to resolve the issue of vehicles causing an obstruction at Packs Close preventing waste collection and causing a hazard on the road, Highways had provided a plan showing approximately 13 meters of yellow lines outside 1 Packs Close for comment by the Parish Council. Cllrs commented that this is not the appropriate location for yellow lines. Yellow lines should be on either side of the junction entrance, on the priority road, not within Packs Close itself. **ACTION: Cllr Bowley** agreed to provide an alternative drawing along with photographs of the area showing the issue of vehicles parking on this corner has on access of waste, fire or ambulance vehicles.

10. **Community Interest in site on Bow Road** It was agreed to carry forward this item to future meeting when the member of the public that approached the Parish Council on this issue gets back in touch.

11. **Climate Emergency**

11.1 Motion to Support the Climate and Ecological Emergency Bill The motion was circulated to cllrs in advance of the meeting with background papers. Following discussion **it was RESOLVED** to:

- i) Support the Climate and Ecological Emergency Bill;
- ii) Write to the local MP urging them to support the Bill; and
- iii) Notify the [CEE Bill Alliance](#) of this motion.

11.2 Consider endorsing the Devon Climate Declaration The proposal to sign up to the Devon Climate Declaration was not supported.

12. **Harberton Parish Parks and Playing Fields**

12.1 Play Area Agreements for 2021 Cllrs were informed that letters were received from SHDC during August advising that the current play area agreement expires on 1st September 2021. As per the agreement the Parish Council entered into in 2020, the agreement is automatically renewed unless the Parish Council wishes to opt out and make their own arrangements. The cost of the agreement for 2021 – 2022 is £210 plus VAT per play area. The Clerk has requested that letters are circulated in July next year as many Parish Councils take a break from meetings in August.

12.2 Harberton Playing Field

12.2.1 Harberton Playing Field Association (HPFA) update It was reported that the new committee would be meeting later in the month. A local farmer loaned a tractor to help install the new basketball post. The committee will pay for disposal of the tractor tyre left in the field by the previous owner of Tristford Cottage, or use it for planting.

12.2.2 Condition of boundary fence, TPO on boundary It was reported that the Clerk had received correspondence from the new owner of land sharing a border with the Harberton Playing Field commenting that the boundary fence is damaged and in need of replacement, to point out flytipping in the area and to seek information about a number of TPO's protecting elms. Cllr Hockings had volunteered to meet with the landowner in his role both as a parish councillor and chair of the new HPFA

committee. There was discussion on status of the elms and whether they had been lost due to Dutch Elm disease. The Clerk would make some enquiries with the tree officer. The HPFA agreed to look at the fence at the next HPFA meeting and report back to the next meeting.

12.3 Harbertonford Play Park:

- 12.3.1 Consider inspection reports The most recent report was circulated with the agenda. It was noted that the play surface was damaged. The Clerk has seen that kits are available to fix small areas of wet pour surface and will research this further. Cllr Beamish commented that he has undertaken works to create access into the park for a ride on mower or a trailer to make works on the park area easier to manage. This includes relocating the refuse bin on to a new plinth, arranging for the fabrication of new gates using one of the metal fence panels which are now installed with a new lock.
- 12.3.2 Update on/consideration of long terms plans for the park It was agreed that new cradle swings were required and that the Clerk would convene a meeting of the Friends of Harbertonford Park interest group to sign off on proposals to use grant funding on swings and maintenance works before taking steps to placing any orders. It was agreed that action need to be taken to forward works to remove the rotten wooden structure.

13. **Correspondence**

- 13.1 DALC #41 2021 Newsletter Latest News The Clerk commented that the weekly DALC newsletters are now longer, with a short update on DALC news, news from NALC, a 'news for members' feature highlighting a various parish council projects, updates on climate and wildlife news, training available and job vacancies. Cllrs may request the Clerk forward the newsletters, otherwise she will highlight news she thinks will be of interest to the council. Cllrs are informed that this issue includes a 'save the date' for the Devon Association of Local Councils (DALC) AGM on 6th October at which new board directors will be appointed, inviting people to put themselves forward for the role. The newsletter also includes information about training courses around Parish Council finances, updates to the Government's COVID roadmap and a workshop on broadcasting live Parish Council meetings.
- 13.2 Broadband Guidance Note Cllrs were informed that SHDC's Neighbourhood Planning Officer had forwarded guidance notes which sets out the benefits of including a Policy aimed at ensuring broadband infrastructure is provided as a part of relevant new development that takes place in a Neighbourhood Plan area. This is intended for the consideration of the Council in developing its Neighbourhood Plan.
- 13.3 Devon Local Council Climate Emergency Support Network - Post-event email, slides, videos and feedback At the request of Cllr Croft the email with links to recorded presentations has been circulated to all cllrs.
- 13.4 DALC #44 2021 Newsletter Latest News Cllrs are informed that the [National Planning Policy Framework](#) (NPPF) has been amended so councils using the NPPF to support their planning decisions may want to have a look. Crimestoppers are launching a 4 week rural crime campaign to help keep rural communities safer. The campaign will gather prevention tips and raise awareness of their anonymous service for those who may prefer not to speak to police.
- 13.5 Planning Validation Checklist Consultation South Hams District Council's planning Validation Checklist was open for consultation between 3rd August and closes on Tuesday 14th September. Cllrs were provided with a link ahead of the meeting should they wish to comment.
- 13.6 DALC #45 2021 Newsletter DALC AGM and Conference 2021 Cllrs were informed that the newsletter focuses on the DALC AGM which is taking place virtually over three days from 5 - 7 October. Cllrs were informed of the programme to consider attendance. There was no interest from councillors to attend. The Clerk would consider signing up herself.
- 13.7 #46 2021 DALC Newsletter Latest News Cllrs were informed that the issue includes advice on making Parish Council websites more accessible which is useful for the Clerk, and a link to funding opportunities for Parish Councils.
- 13.8 Came and Company August Newsletter Cllrs were informed that the Council's insurance broker, Came and Company will be changing its name and branding having been acquired by Gallagher in 2019. Other than the change in name, clients will not see any change to service delivery.
- 13.9 Garden Waste Collections Impacted by Driver Shortages Cllrs are informed via a press release that The District Council has reluctantly agreed to this to enable its recycling and waste contractor to focus on general waste and recycling. It is anticipated that garden waste collections will be suspended for a minimum of four weeks. SHDC has provided information on home composting of garden waste and suggests residents take garden waste to the recycling centres. The Devon & Somerset Fire & Rescue Service [firmly advises against having bonfires](#), given the risks of fires spreading, the likely nuisance for neighbours and the potential diversion of emergency services.
- 13.10 Disabled Parking & Control of Waiting Cllrs were informed that that an amendment order has been advertised with an opportunity to comment on proposals to the County Solicitor by 23rd September 2021. The purpose of the proposed order is to implement regulatory disabled bays that have been requested throughout the county, to remove mandatory disabled bays no longer required and to adjust certain measurements in the order so they correspond with existing on street road markings. The order includes amendment to disabled parking bays in Harbertonford: Reduction of a double bay to single bay of Disabled Badge Holders At Any Time on a specified length of Bow Road, Harbertonford at the south side from a point 14 metres east of the eastern side

of the access to the properties known as Millstreat House/Peartree Orchard for a distance of 6.6 metres in an easterly direction. There were no objections to plans.

- 13.11 DALC Newsletter #49 AGM Notice. Cllrs were informed of the invitation to join the DALC AGM. There was no interest from Cllrs to attend or to vote on motions.
- 13.12 Highways Parish and Town Council Events 2021 Following a break to regular Highways events in 2020 due to the pandemic, Highways are considering running an event online instead. Councils are asked to complete a survey to enable Highways to determine whether members of the Parish Council would attend a virtual event, and if well supported, what content should be included. Cllrs would be interested in attending and would prefer a live event to a virtual one. Communication with Highways was suggested as a topic for discussion. It was commented that Sustainable Harbourne Valley would be interested to bring forward a quiet lanes scheme to make lanes safer for cyclists and pedestrians.
- 13.13 Sale of Tristford Cottage Cllrs were informed that following news of the sale of Tristford Cottage the chair of the Harberton Parish Hall committee reminded the owners that they agreed to remove the gate through the boundary and put up netting in its place and to remove the tractor tyre left in the playing field. It has since been noted that the gate has been removed. As the tractor tyre remains in place, HPFA will either use it as a planter or pay for it to be recycled.
- 13.14 Community Broadband Cllrs were informed that South Hams and West Devon Council have jointly funded a two year Community Broadband Project to help drive broadband provision in areas with poor connectivity. This project will help residents and businesses to navigate what has become a highly complex system of broadband suppliers and providers, and Government subsidy schemes. The Parish Council is asked to publicise this project and invite people to enter their details at the link below if they would like faster or more reliable broadband. <https://southhams.gov.uk/community-broadband>. The Clerk has forwarded information to editors of the village circulars.
- 13.15 Town Maintenance Officer Services Following the Parish Council's interest in the possibility of subcontracting Parish Lengthsman services from Totnes Town Council, cllrs are informed that Totnes Town now has a full-time Town Maintenance Officer in post and has asked if the parish council wish to use his services either regularly or on an ad hoc basis. It was discussed that the Town Council maintenance officer is not a lengthsman. It was proposed to draft a lengthsman brief to forward to the Town Council and ask if this were a service that could be supported. The D.Cllr commented that he had shared a lengthsman brief as prepared by a neighbouring council. **ACTION: Cllr Waite** to draft.
- 13.16 Parking Bow Road The Council has been asked if new 'no parking' signs installed in locations on Bow Road are legitimate, i.e. if parking along Bow Road is on private land. It was commented that neither cllrs nor the clerk have seen signs anywhere other than on private property.
- 13.17 Temporary Traffic Notice - WOODLAND ROAD TO ROLSTER BRIDGE, Harberton (TTRO2142198) *For information* Cllrs are informed of the closure between 8am – 6pm on 7th December 2021 for BT Openreach to safely recover a cable across the carriageway and install new fibre cabling.

14. Finance

- 14.1 Notice of income and expenditure since last meeting.
- 14.2 Cllrs were informed that HPFA had submitted a costed plan for the outstanding £506.70 grant to the Community Benefit Fund. Including a new picnic bench, paint for the new basketball post, remedial works to the container room, new football goal or games set. The payment had therefore been made.
- 14.3 To consider payments as per the September payment schedule **It was RESOLVED** to make the following payments:
- 14.3.1 Payment 2109_1 to Cat Radford, payslip dated 22nd September 2021 includes Clerk September salary at £441.31 and Neighbourhood Plan September salary at £50.92 = £492.23 no VAT
- 14.3.2 Payment 2109_2 to Cat Radford, Clerk expenses claim dated 9th September 2021 includes mileage at £8.19 and Broadband costs at £14.99 = £23.18 no VAT

15. **E-Circulars** Cllrs were informed of the the E-Circulars received. Parish Councillors can request any of the newsletters to be forwarded. The Clerk will begin to reduce the number of newsletters received as there is little interest in many of them.

16. Matters at the discretion of the Chairman: Councillors' reports and items for future agendas

- 16.1 Harberton Bus Shelter It was commented that whilst the bus shelter is fit for purpose, the loose slat has not been fixed properly. **ACTION: Cllr S.Hockings** agreed to have a look.

17. **Date of next ordinary meeting** 12th October 2021

Meeting closed at 10:10pm