

HARBERTON PARISH COUNCIL

DRAFT Minutes of the ordinary meeting of Harberton Parish Council at 7.30pm on Tuesday 12th April 2022 at Harbertonford Village Hall.

In attendance

Harbertonford Councillors

Cllr Beamish: Present
Cllr Bowley: Apologies
Cllr Hambly: Present
Cllr Thomas: Present
Cllr Simon: Present
Cllr Waite: Apologies

Harberton Councillors

Cllr Camp: Present
Cllr Croft: Apologies
Cllr J Hockings: Apologies
Cllr S Hockings: RESIGNED
Cllr Paine: Present
Cllr Williams: Present

Others

D.Cllr McKay: Present
C.Cllr Hodgson: Present
Clerk Ms Radford: Present
Members of the Public: 1

Public Session

No members of the public requested to address the meeting.

Agenda

1. **Apologies It was RESOLVED** to sanction apologies received. Cllrs were informed of Cllr Steve Hockings' resignation from the Parish Council. Steve is willing to remain Parish Snow Warden and continue as chair of Harberton Playing Field Association (HPFA).
2. **Declaration of Interests**
 - 2.1. Register of Interests: Cllrs were reminded of the need to update their register of interests Cllrs Beamish and Williams completed the new version of the notification papers at the meeting.
 - 2.2. To declare any interests (nature and scope) on items on the agenda No interests were declared.
3. **Reports for information from:**
 - 3.1. County Councillor (C.Cllr) The County Councillor had circulated a report ahead of the meeting and highlighted the following issues:
 - 3.1.1. COVID Numbers are rising in Devon which is having an impact in public health, but the situation is not as challenging as in the early stages of the pandemic. Information is still available on the Devon County Council (DCC) website if any residents are still concerned and are looking for information or support.
 - 3.1.2. Refugee Housing DCC is acting as a matching agency between Ukrainian and Syrian refugees and those willing to provide emergency housing. The Council is doing a good job providing translation and filling in necessary forms and helping children to access school places. DCC is looking at ways that people can provide support. It has been suggested that teams of families could work together to provide wrap around support to a host family. A webpages are being set up on the DCC and contact can be made with the C.Cllr for more information.
 - 3.1.3. 20mph speed limit applications for the new pilot scheme The C.Cllr commented that there has been a massive response to the invitation to apply for 20mph speed limits, demonstrating that there is significant support for lower speed limits in communities. DCC has said it intends to go forward with 4-5 of the schemes proposed, and the initial decisions will be taken by June/ July '22
 - 3.1.4. Road closure from Halwell to Churchstow It was noted that the road closure has now been extended to take place between been extended to 7pm to 7am between Monday 4th April to Friday 20th May 2022 where diversions will be in place. Cllrs commented that road closures to enable emergency tree works had caused mayhem near Halwell.
 - 3.1.5. South Hams District Council (SHDC) Climate and Biodiversity draft planning policy It was reported that the Totnes Climate & Ecological Action Plan Working group has provided a useful response to the 90-question consultation on the draft planning policy, which cllrs are welcome to draw from if making their own response.
 - 3.2. District Councillor
 - 3.2.1. Freeport The D.Cllr commented that having listened to presentations about the value of the Freeport he feels on balance is worth pursuing and that it could be good for the area. SHDC is borrowing £5m to be part of the deal alongside other partners. A new company limited by guarantee will be established. The D.Cllr has raised concerns at how members can influence the company once it is set up.
 - 3.2.2. Ukraine The District Council voted to give £10,000 to a Ukraine volunteers association and to lobby our MP to free up to how via applications are being handled as this still isn't working properly.
 - 3.2.3. Biodiversity fund The D.Cllr is pleased that Sustainable South Hams has received funding to continue their work in the local area. It was commented that less than 14% of the funding available has been allocated in the last 2 years. The D.Cllr commented that given the contents of the recent Intergovernmental Panel on Climate Change (IPCC) report, more people should be taking action.
 - 3.2.4. Support awareness Work is being done to better sign post members to information about the support and guidance that the Council is providing, such as the household support fund, so that everyone know what the council is doing and knows the route into those resources.
 - 3.2.5. Waste The brown bins/green waste came back into force a few weeks ago. This worked really well for the first week, however a lot of the villages have not had any collection. This is being blamed on staff shortages due to Covid.

4. **Minutes It was RESOLVED** to approve the minutes of the Ordinary Meeting of the Parish Council 8th March 2022 as an accurate record. Minutes were signed and dated by the Chair.

5. **Report Matters Arising from the Minutes** for information only

5.1. Harberton Devon Air Ambulance clearance area sign Ongoing

5.2. Meeting with Airband The Clerk reported that a meeting with Airband had not been yet arranged, but that an invitation had been circulated to an online meeting held in the previous week, to which the Clerk had attended. The Clerk had taken screen shots of the presentation and could make that available to Parish Councillors on request. It was reported that many of the people attending the Airband meeting had questions about the erection of telegraph poles in Totnes, as many of those poles have already been erected and there had been local complaints about where they have been sited. The meeting was led by a senior member of the Airband team with a community liaison role. Whilst there was some acknowledgment of the telegraph pole issue, the presentation was pitched as advocacy for the service. Airband representatives that the company would ideally like to use BT or Western Power poles or ducts where possible rather than erect new poles, however many poles are condemned overloaded or imbalanced and it would be unsafe to add any further lines. It was commented that BT and Western Power don't appear to be interested in using the new poles being erected and removing old, condemned poles. Underground ducting in some areas of the South Hams is in a poor state of repair and therefore cannot be used. The funding to put this infrastructure in place is limited and doesn't stretch to the whole infrastructure being put underground.

SHDC's Digital Connectivity Specialist commented that the Council's hands are tied as the poles do not require planning permission. The government is keen to get high speed broadband rolled out to rural areas swiftly and therefore have made it as easy as possible for the infrastructure to be put in place. Meeting attendees were informed that there is a map of where poles are likely to go. If you are likely to be affected, you should get a letter posted through your door although many Totnes residents affected say this did not happen. There is a short turnaround of 28 days for comment from the public - no hard copy notices posted by SHDC although there should be a notice on the SHDC website. When a pole is erected a notice will be put on it with contact details to raise any concerns/ask questions. The advice from the SHDC officer was to look at the map of where poles are to be erected, and keep an eye out on the SHDC website for notices and make representations at that point. It was agreed that this was less than satisfactory as this would mean checking every day. The Clerk had checked the map and noted that there are three poles planned for Harberton so far, one pole appears to be proposed for installation on private land. There are poles planned around Hazard and Tigley, in areas with poorest connection to BT broadband, so may be welcomed by residents there.

5.3. Maintenance and Lengthsman Services (Clerk) No update as awaiting a response from Totnes Town Council.

5.4. 20mph Speed Limit submission of expression of interest It was reported that submissions have been made for 20mph speed limits on the A381 through Harbertonford, on Old Road past the primary school and to extend the 20mph limit in Harberton along Vicarage Ball as far as Triangle Cottages.

5.5. Harberton Parish Emergency Plan It was reported that a meeting had been held with members of the Harberton Helps group, attended by Cllrs Paine, Williams, Hockings and the Clerk. Some useful ideas were discussed about the purpose of an Emergency Plan. This included discussion about how structured the plan should be, what type of emergencies should be covered, and how to share information with residents about the type of activities required – such as clearing leaves from drains to avoid flooding. It had been commented that some residents may not be aware that these services are no longer delivered by the local authority. Members of Harberton Helps had agreed to be used as a reference group to comment on work of a core team, but that the project would be led by Cllr Paine with the Clerk. A resident not at the meeting has volunteered support. When the rush of end of year audit and double monthly Parish Council meetings have abated this will be taken forward.

5.6. Monkey Oak Lane Maintenance The Clerk had raised the matter of the poor state of the green lane with DCC's Public Rights of Way (PROW) officer, who had commented that the route is overdue an inspection and will undertake a site visit. It was commented that the issue here is the common one that water runs down the lane, eroding it. Unless the officer can get permission to send the water onto adjacent land, which is unlikely as the lane is steep and the water would likely cause erosion onto the land, then the route is effectively beyond repair as any repair of the surface will be washed out, likely leaving a big pile of material at the bottom. A cllr commented in response that someone broke their leg on the lane recently and had to be carried from the lane by friends as the paramedics could not find safe access. It was agreed to highlight this to the PROW Officer.

5.7. Trees in Harberton and Harbertonford Parks No report as neither Cllr Bowley nor S.Hockings were in attendance.

6. **Planning**

6.1. Consideration of planning applications

6.1.1. 0450/22/FUL Application to replace septic tank with below ground sewage pumping station to serve two properties at Mulberry and Woodspeen, Harberton **It was RESOLVED** to make NO OBJECTION

6.1.2. 0163/22/FUL Construction of 2No. timber buildings within curtilage comprising store / workshop and home office at Tailrace, Crowdy Mill. **It was RESOLVED** to make the following comment: The Parish Council

has no objection in principle but cllrs feel that there is insufficient information on the raising of the levels and the floor height of the buildings.

- 6.1.3. [0463/22/FUL](#) Change of use of public house with accommodation to a single dwelling (resubmission of 1964/21/OPA) at The Maltsters Arms, Main Road, Harbertonford **It was RESOLVED** to OBJECT to the planning application with the following comments: The Parish Council would like to see the building kept as a community venue for non-residential purposes.
- 6.2. [Notification of planning applications for information](#)
 - 6.2.1. [0569/22/PDM](#) Application to determine if prior approval is required for a proposed change of Use of Agricultural buildings to 2No. dwellinghouses and for associated operational development (Class Q (a+b)) at Higher West Leigh Farm, Harberton. This item had been discussed at the previous meeting.
- 6.3. [Receive a report on planning or appeal decisions](#) Cllrs were informed of the following decisions by the planning authority:
 - 6.3.1. 0152/22/HHO and 0153/22/LBC Householder application and Listed Building Consent to rebuild existing damaged conservatory, internal configuration and alterations including installation of woodburners and mechanical extractor, replacement French doors and various glazing panels and windows at Dundridge Grange Harberton. **CONDITIONAL APPROVAL**
- 6.4. [Receive a report on enforcement cases \(for information only\)](#) No new enforcement cases.

7. Monthly reports

7.1. [Finance Committee update](#)

The committee met on the evening of 5th April and reviewed:

- the end of quarter budget report and checked that the income and expenditure figures agreed with the bank reconciliation
- the end of year (Quarter 4) bank reconciliation as prepared by the Clerk showing a balance of £57,988.68 including reserves. The bank reconciliation figures were checked against bank statements and the bank reconciliation was signed by Cllr Williams.
- the draft accounting statement as prepared by the Clerk ahead of the annual audit, and had the opportunity to ask questions and check figures.
- the 2021/22 Explanation of Variances document, showing the draft accounting statements at the end of the year, detailing variance in income and expenditure as identified by the end of year budget report. Cllrs checked line items and explanations for variances and approved the document for submission to the internal and external auditor.

The Finance Committee reviewed the Clerk's overtime and holiday tracker showing the clerk's request to carry 20 hours of Time Off in Lieu into the next quarter and an overtime claim of 64.5 hours for the quarter, totalling £835.28. **It was RESOLVED** to accept the Finance Committee's recommendation that the clerk carry over 20 hours of Time Off in Lieu into the next quarter and that overtime be paid in three instalments of £278.43 in April, May and June.

- 7.2. [Community Land Trust \(CLT\) update](#) It was reported that the CLT is waiting to sign contracts to become legal owners of the land, following which it will begin working on the next phase to organise work with the civil engineer, architects and quantity surveyor. It may be necessary to seek planning permission for one additional house that could be sold to a Housing Association to help with cash flow as the budget is tight.
- 7.3. [Sustainable Harbourne Valley update](#) No update
- 7.4. [Neighbourhood Plan update](#) It was reported that the Neighbourhood Plan Steering Group had held its first face to face meeting since February 2020 at which it elected Cllr Hambly its Chair and a committee was formally re-established. During the meeting the Steering Group had discussed the first draft of the new Housing Needs Assessment and to begin work on formulating a call for sites.
- 7.5. [Harberton Playing Field Association \(HPFA\) update](#) No report.
- 7.6. [Clerk's update](#) The Clerk reported that the Harbertonford Village Hall committee are in the process of arranging events to celebrate the Queen's Platinum Jubilee and would welcome input from others. Parish Councillors have been invited to celebrations at Harbertonford CE Primary school, the Clerk will circulate the invitation. Cllr Williams commented that Harberton Parish Hall committee would not be arranging any events, but that the Playing Field Committee may do so.

8. Vehicle Activated Signs in Harbertonford Consideration of decisions to purchase and install signs. The Clerk had prepared and circulated a project summary paper in advance, laying out the decisions for the Parish Council to make and providing information to take into account when making them. There was discussion during this item under what powers the Parish Council has in order to take action. The Clerk reported that legal advice from the National Association of Local Councils states that in the absence of a specific power, Section 137(2) of the Local Government Act 1972 specifically allows a council to contribute towards the costs of another local authority's functions, in this case, the Highway Authority. Alternatively the Highway Authority can delegate its function to a local under section 101 of the 1972 Act. The following decisions were made:

- 8.1. [Agree to proceed](#) It was noted that the Clerk has asked Devon Highways numerous times for a site meeting to discuss the placement of signs. Highways has not responded to the requests. **It was RESOLVED** that the Parish Council make its own decision to proceed based on the advice it has received and its own opinion and local expertise.

- 8.2. For the Parish Council to agree locations to be used for vehicle activated signs **It was RESOLVED** to progress the following four locations:
Southbound, behind Packs Close There is a footway to the location through Pack's Close which provides safe access and a safe place for installation. If permission is not given to use the lighting pole, an additional post can be put in place.
Southbound, opposite Packs Close Since receiving comments from Highways, volunteers have sought permission from the landowner and tenant for this location (positioned on the gravel area within the car lot) on the basis that it is directly opposite the Packs Close sign and meets criteria of Traffic Management team comment made on Location 2 at Packs Close: *"If you can find a landowner amenable to something beyond and on the same side as the garage with reasonable forward visibility (unobstructed by vegetation) then we can consider the location"*.
Northbound, by Sampsons Barn Work is in process to obtain consent of the landowner to install a post for the sign.
Harbertonford CE Primary School Installing a post on the grassy bank would be visible to traffic travelling in both directions. The Link Academy Trust has indicated support, further detail on location necessary for final approval.
- 8.3. To reach agreement on the type of sign supported by the Parish Council **It was RESOLVED** that the Parish Council would support the purchase of an Elancity Evolis Vehicle Activated sign as this make and model is used and recommended by Loddiswell and Malborough Parishes, Devon County Highways has already been asked to look through the specifications of this device and commented that it meets UK specifications and therefore is acceptable for use on Devon County Council's Highways. It was noted that the signs are equipped with an "anti-race" threshold to comply with regulations. Beyond a defined speed, the sign displays a red "Danger" triangle and no longer displays the speed. This danger triangle can also be deactivated, in which case the display would be blank.
- 8.4. For the Parish Council to accept gifted ownership of the equipment **It was RESOLVED** that the Parish Council would accept ownership of the equipment, if gifted to the Parish Council. This would be subject to the formation of a voluntary group working on behalf of the Parish Council that undertakes all regular checks required, establishes and manages a rota of when signs are moved from site to site. On formally accepting ownership, the Parish Council would provide and budget for insurance of the Vehicle Activated sign purchased.
- 8.5. Next steps It was noted that next steps include:
- For purchase and installation to be costed and funded. A submission for partial costs has been made to the Community Benefit Fund
 - posts to be installed
 - signs be regularly maintained (replacement of batteries if battery operated)
 - signs to be moved according to timetable/rota
 - data to be downloaded
 - those undertaking these tasks to be covered by a risk assessment
 - undertake requirements laid out by Devon County Council in the VAS Fact Sheet.
 - To seek Memorandum of Agreement with those private landowners who have agreed to installation of posts and signs on their property.

9. **Community Benefit Fund** Consideration of recommendations of Finance Committee on grants

- 9.1. Harberton Church Community Fund **It was RESOLVED** to make of grant of £1000 to mount the first annual photographic exhibition in St Andrew's Church focusing on heritage features of the church including the ceiling bosses, the graffiti, the pulpit and the rood screen. The grant will be spent on the direct costs related to assembling and mounting the exhibition. The display boards made for the exhibition will be made available for any group in the community to use thereby contributing to increasing the overall resources in the village and parish. **It was RESOLVED** make the grant on receipt of a grant acceptance letter.
- 9.2. Sustainable Harbourne Valley **It was RESOLVED** to make a grant of £921 to maintain the Sustainable Harbourne Valley website and email address as a means of sharing information, encouraging involvement and promoting events and activities including planting projects to increase wildlife, promote growing more native species in gardens, reducing river pollution and waste, encouraging greater self sustainability and continuing to explore options for improving safety on parish roads for walkers and cyclists.
- 9.3. Harbertonford Speed Reduction **It was RESOLVED** to make grant to the Speed Reduction working group via an individual applicant for a grant of £1500 to contribute to the cost of purchase and installation of Vehicle Activated Signs in Harbertonford that capture and display passing traffic speed with warnings and requests to slow down. After discussion it was agreed to make a grant above the usual £1000 cap as these were considered 'exceptional circumstances'. It was noted that the Parish Council was due to consider detailed installation proposals at the upcoming meeting. It was agreed that the grant would be made at the point of purchase, and only after receipt of a quotation for costs of purchase. The grant would be made under the Government Act 1972 Section 137: Power of local authorities to incur expenditure for certain purposes not otherwise authorised.

- 10. Totnes Rural Area Youth Engagement (TRAYE) Project Donation** Cllrs had received a report and most recent accounts for TRAYE ahead of the meeting. **It was RESOLVED** that the Parish Council make a donation of £500 to TRAYE.
- 11. Harbertonford Playpark**
- 11.1. Consideration of inspection report Cllrs noted the issues highlighted in the inspection report. The Clerk had been in touch with Wicksteed to enquire about means to fix the park gate.
- 11.2. Consideration of valuation of remaining park assets Cllrs were informed that the Clerk is seeking advice about how the assets register should be updated to reflect the removal of the Earthwrights wooden play structure. Quotes on replacement value of the remaining equipment have been sought, and Earthwrights has been asked to forward the original quote or invoice to provide a record of the purchase value. In seeking this advice from other Clerks it has been commented that as the Parish Council did not originally buy any of the equipment in the park (as it was purchased by the Play Park Committee) it should not appear on the asset register with a value greater than a nominal value of £1, as the equipment was gifted to the Parish Council. The Clerk is seeking formal advice from both the Internal Auditor and Devon Association of Local Councils and will bring their advice back to the Parish Council to the next meeting.
- 12. Parking in Harbertonford** Consider actions to improve parking in Harbertonford. It was agreed to carry forward this item to a future meeting at which Cllr Bowley would be in attendance.
- 13. Correspondence**
- 13.1. Climate Planning Cllrs were informed that Plymouth, South Hams and West Devon are consulting on new planning policy and guidance that responds directly to the Climate Emergency and identifies exactly what all new development should do to meet the challenge of climate change. Through a period of consultation members of the public are being asked to help test the proposals, specifically giving views on whether they are appropriate and workable and/or whether there are better alternative approaches that should be included. Consultation is open until 21st April 2022. It was noted that Totnes Climate Group has provided a document that may be referred to when responding to consultation. The best place to access and comment on proposals is through the online portal: https://plymouth-consult.objective.co.uk/portal/planning/jlp/climate-planning/climate_emergency_planning_policy_and_guidance
- 13.2. New telegraph poles in your area Cllrs were informed that SHDC has provided affected town and parish councils with [a map](#) (html) indicating the location of new telegraph poles to be erected by Airband in relation to the fibre network they are laying across the South Hams. While Airband are able to use existing telegraph poles and ducts there will be instances where existing poles cannot be used, or don't exist in the right location. These new telegraph poles do not require planning permission, but under separate legislation Airband must give the planning authority 1 month's notice before erecting the poles. Airband will also be putting up site notices or writing to residents to inform them if a pole is to be erected near their house – but this is a non-statutory process and only happening as Airband are following best practice. This map only indicates location of poles within Airband zones F14 and F15, and so it is expected that more poles will be required in the West Dart and South Brent wards associated to other zones.
- 13.3. Local Parkrun Cllrs were informed that a new local Park Run is being considered. A route has been agreed with the Sharpham Estate and Parkrun UK hoped to start in the next few months. The local parkrun is seeking sponsorship from local organisations and businesses for to meet start-up costs. As the parkrun is not sited within the Parish it was not proposed to offer a grant. However, should a group of Parish based runners be keen to support start up costs they could look to apply to the Community Benefit Fund.
- 13.4. Please forward to Community Groups Community Mutual Aid Groups Cllrs were informed that Devon Communities Together undertook a survey last year to understand the impact Covid had on grass roots community groups and mutual aid groups. The responses provided valuable insight into community based covid emergency response and recovery. A second survey has been circulated to see how things have changed since the beginning of the pandemic. The Clerk has completed the second survey from the perspective of 'Harberton Helps'.
- 13.5. Freeport - South Hams Executive set to consider the full business case Cllrs were informed by press release that public and private sector organisations have worked together to finalise the business case in support of the creation of the only Freeport in the South West. A Freeport is a designated area within UK borders where different economic regulations apply. The Plymouth and South Devon Freezone satisfies HM Government criteria of being within a 45km radius of the port of Plymouth and includes three key sites at South Yard, Langage and Sherford. Plymouth, Devon and South Hams District Council are set to consider the business case ahead of submission to HM Government in April.
- 13.6. General Bus Service Changes for April 2022 Cllrs were informed that a list of changes to bus services across Devon from April 2022 has been received. This includes withdrawal of Bob the Bus services from Harberton to Totnes and Harbertonford to Totnes and minor amendments to the route 92 service from Totnes to Dartmouth. Now supported by Devon County Council amendments to the route 92 timetable allow the service to be run with one vehicle.
- 13.7. DALC Membership renewal 2022_23 **It was RESOLVED** that the Parish Council renew membership to the Devon Association of Local Councils at a cost of £304.11, to be renewed before the 27th May 2022. The fee includes up-to-date advice and guidance, regular updates and information, a training and events programme,

access and influence over a national family of county associations and the national body (National Association of Local Councils).

- 13.8. Letter from DEFRA Cllrs were informed that all Town and Parish Councils have received a letter via South Hams District Council regarding an outbreak of Avian Influenza (also known as bird flu) in the area. Whilst a low risk to human health it is highly pathogenic for birds. Those who keep poultry such as chickens, ducks or geese, game birds, pigeons or other birds, even if only kept as pets need to take action to complete a survey of susceptible birds. More information can be found at the following link: <https://www.gov.uk/guidance/avian-influenza-bird-flu> (html).
- 13.9. Parish and Town Council Knowledge Share Event Cllrs were informed of an invitation to attend a free Zoom event at 12noon to 1:30pm on 29th April to demystify three key environmental topics: grass cutting, pesticides and tree planting. The aim of this event is to promote discussion amongst attendees, and to provide an opportunity to ask questions and share experiences.
- 13.10. Temporary Traffic Notice TRISTFORD ROAD, Harberton TTRO2245134 Cllrs were informed of a 5 day road closure between 13th – 17th June inclusive to enable a new sewer connection.

14. Finance

- 14.1. Notice of income and expenditure since last meeting. The following payment was reported:
Payment 2201_3 to HAGS Playground, invoice 081410 for 6 x M10 x 25 Bolts/M10 Washers/Plastic Base and Cap at £10.00, 2 x 89305005 Cradle Seats at £69.75 each plus Delivery at £15.00. As approved at meeting of 11th January 2022 at £164.50 plus £32.90 VAT = £197.40
The Clerk reported remittance received from SHDC of £9465.00 paid to the Parish Council as the first of two precept installments. Monies have not yet been received in the account.
- 14.2. To consider payments as per the April payment schedule **It was RESOLVED** to make the following payments:
- 14.2.1. Payment 2204_1 to Cat Radford, payslip dated 22nd April 2022 includes Clerk April salary £448.93 and Neighbourhood Plan April Salary at £51.80, overtime at £278.43= £779.16 no VAT.
- 14.2.2. Payment 2204_2 to Cat Radford, Clerk expenses claim dated 5th April 2022 for mileage at £15.12 and broadband at £7:50 = £22.62 no VAT
- 14.2.3. Payment 2204_3 to Devon Association of Local Councils for invoice 3773, Renewal of membership at £269 plus £35.11 VAT = £304.11
- 14.2.4. Payment 2204_4 to Totnes Rural Area Youth Engagement Project (TRAYE) grant = £500 no VAT. This grant would be made under the Government Act 1972 Section 137: Power of local authorities to incur expenditure for certain purposes not otherwise authorised.
It was RESOLVED to make the following payments on receipt of grant acceptance:
- 14.2.5. Payment 2204_5 to Harberton Community Church Fund for Community Benefit Fund Grant = £1000 no VAT. The grant would be made under the Local Government Act 1972 Section 145: Provision of Entertainments 1(d): the development and improvement of the knowledge, understanding and practice of the arts and the crafts which serve the arts.
- 14.2.6. Payment 2204_6 to Sustainable Harbourne Valley as grant for Community Benefit Fund = £921 no VAT. The grant would be made under Local Government Act 1972, s.142 to support use of newsletters and websites to promote good environmental practices and resource-sharing etc, as per published NALC guidance 'Local councils' powers to address or reduce climate change: existing powers and future opportunities'.

15. **E-Circulars** received include: Citizens Advice South Hams, Climate Change and Biodiversity Emergency, Devon Communities Together, Devon County Council Community News Round-up, Devon Home Choice, Emergency Planning newsletter, Green Lanes Environmental Action Movement (GLEAM), Harberton Village Email, Healthwatch Devon, Information Commissioners Office, Rural Services Network, SLCC Membership, Torbay and South Devon NHS Foundation Trust.

16. Matters at the discretion of the Chairman

- 16.1. Invitation to workshop Cllr Simon invited Parish Councillors to attend a workshop and demonstration she is running to introduce a way shape decision making tool for community housing development. The event will take place on the morning of Saturday 30th April in South Brent, with a small donation to cover costs.

17. Date of next ordinary meeting

- 7PM 10th May 2022: Annual Meeting of the Parish Council
7:30pm 10th May 2022: Ordinary Meeting of the Parish Council

Meeting closed at 21:37