

Harberton Parish Neighbourhood Plan (HNP)

7pm Monday 4th July at Harbertonford Village Hall

Present:

Chris Bowley, Douglas Hambly, Prana Simon, Sally Lougher

Apologies: Cat Radford, Jem Friar

Agenda

Public Session

1. **Apologies** were received as above and sanctioned
Douglas has received an email from David Sprent who has resigned from the committee. Douglas will write to thank him for his contribution.
2. **Elect new members to the Committee** – No new members had put themselves forward
3. **Declaration of Interests**
 - 3.1 Register of Interests – all have updated their register of interest
 - 3.2 No interests were declared on any items on the agenda.
4. **Approve minutes of the last meeting** The minutes were APPROVED as an accurate record.
5. **Consider Call For Sites Process and Proforma**

Prana has redone the Call for Sites initial Expression of Interest Proforma and circulated to the committee this evening before the meeting. Not all those attending had seen the document so Prana went through the form. A discussion ensued about how this would be advertised – through the website, on the noticeboards, in the pub, in the newsletter, through Facebook Groups - Sustainable Communities among others, in the Totnes Times and through word of mouth. It was agreed that previous landowners who submitted in 2013 would be contacted by post. 100 A5 fliers will be printed for advertising purposes - Prana agreed to draw this up to advertise the initial expression of interest proforma. The aim is for forms to be returned to Cat by the end of September.

Prana has not done a more detailed form but suggested that we base it on the original. It was agreed that everyone should have a few days to consider the expression of interest form and Cat should also be asked for input.

6. Actions for next Meeting

ACTION: Prana will do flyer and circulate before the next meeting.

ACTION: Cat to be asked for input into Proforma and whether she could attend an extra meeting.

Plus outstanding actions from the previous meeting:

ACTION: Prana, Sally and Chris to complete HNP references

ACTION: Did Cat manage to contact the new NP Officer at South Hams?

Date of Next Meeting

It was agreed so as not to lose momentum and in order to arrange advertising for the Call Sites so that completed forms could be returned by the end of September, that the group should have an extra meeting on **Monday 25th [REDACTED] at 7pm**. It was also agreed that Cat be consulted about whether she could attend. *JULY