

Harberton Parish Neighbourhood Plan (HNP)

7.00pm Monday 10th October 2022 at Harbertonford Village Hall Meeting Room

In attendance: Cllr Chris Bowley, Cllr Douglas Hambly, Sally Lougher, Alex Crowe, Peter Cogley (Observer)

Apologies: Cllr Prana Simon

Absent: Jem Friar

Minutes: Cat Radford

Agenda

Public Session No matters raised.

1. **Apologies** Received as above and sanctioned.
2. **Elect new members to the committee** (if any) Alex Crowe was nominated, seconded and duly elected to join the committee as a voting member.
3. **Declaration of Interests**
 - 3.1. Register of Interests: Steering group members were reminded of the need to update their register of interests. Alex Crowe and Peter Cogley were given notification forms to complete and return.
 - 3.2. No interests were declared on items on the agenda.
4. **Approve Minutes** of the last meeting
The minutes of the meeting of meeting of 26th September were signed as an accurate record.
5. **Consider responses to SHDC Surveys**

The Committee had been informed of a consultation exercise 'My Place, My Views' questionnaire being circulated by South Hams District Council in preparation for a review of the Joint Local Plan (JLP) in 2024. The Parish Council had also received correspondence from the South Hams Society expressing concerns that in helping to shape 'important future conversations about the Joint Local Plan', certainly in so far as it affects those living in the South Hams, it can be argued that priority should be given to the views and concerns already expressed in those Neighbourhood Plans, which must have the consent of a majority of residents, all of whom will have been given the opportunity to participate and that those views should be reflected in JLP policies. The South Hams Society is considering writing to the JLP and South Hams District Council to make this point, and asks the Parish Council if it would join others in signing this letter.

It was AGREED that South Hams Society had a valid point, and that it would be suggested to the Parish Council that it signs the letter as proposed by the society.

It was AGREED to draw councillors attention to the survey itself so councillors could respond individually. It was noted that the link has already been circulated via the Harberton Village E-mail at Alex's request.
6. **Call for Sites**
 - 6.1. Receive submissions to date to Call for Sites The committee reviewed submissions made.
3 submissions in Harbertonford
3 submissions in Harberton, one of which is out of the village centre
2 submissions on towards the north-eastern boundary of the Parish.
Two of the sites are resubmissions from the current draft plan, dated 2018.
It was queried whether the Community Land Trust site at Oak Field could continue to be included in the plan, since the development has now had planning permission but no building works have yet commenced.
 - 6.2. Consider if it necessary to encourage any further submissions
It was noted that the owner of a site in Harbertonford that is currently in the draft plan had mislaid their form and is in the process of resubmitting.
It was commented that Dundridge House has recently been purchased by developers by auction, and it was agreed to make attempts to make them aware of the Call for Sites and Neighbourhood Plan exercise being undertaken. **ACTION: Cat** to reach out to local contacts to seek contact details of the developer **ACTION: Douglas** to draft an email of introduction to the Call for Sites.
7. **Site Assessment Process**
 - 7.1. Comment on previous site assessment process and/or any priorities for 2022 It was suggested that this committee attempt to pre-empt questions posed by AECOM consultants when meeting with them to discuss site assessment criteria.
It was noted that provision of affordable housing was the greatest priority to the Neighbourhood Plan, and that rented affordable housing was emerging priority from the Housing Needs Assessment conducted earlier in the year.
Access to sites via single track lanes were also noted as an issue.

There was discussion on how iterative the site assessment process would be, with some members of the committee keen that there was the opportunity for consultation with the community at different phases of the assessment.

It was suggested to ask the following questions when meeting AECOM:

- Will the Local Authority would be consulted as part of AECOM's site assessment process, and will the Joint Local Plan's priorities have an effect on a site being presented to the public as a viable and appropriate for inclusion in the Neighbourhood Plan?
- Would AECOM assist in consultation with neighbourhood residents?
- Will an Environmental Impact Assessment would form part of the Site Assessment process, or is this a separate process?
- Is Environmental impact assessment.

7.2. Agree date(s) to propose a meeting with AECOM to launch the site assessment process

Chris and Alex would not be able to attend a meeting within working hours. The majority of others present were flexible and it was agreed to consult with those not present to provide some available dates. **ACTION: Cat** to check in with **Prana** and consult with **Sally** about availability.

8. **Consultation**

Consider dates or processes for community consultation on sites.

It was discussed that the outcome of the meeting with AECOM would likely identify the appropriate sequence for undertaking consultation with the community. i.e whether consultation would commence in phases, or after a full report had been published. There was advocacy by some present at the meeting for the latter. Until this meeting is held it was unclear the earliest a consultation could take place, with an estimate being for March 2023. It was noted that if the Neighbourhood Plan wished to benefit from any grant funding to support consultation this would have to be spent before the end of March.

It was proposed that consultation include the opportunity to consult on a Parish Carbon Plan and there was discussion on the pros and cons of this. A con being to split focus, a pro being to update chapters of the plan that refer to environmental concerns and biodiversity, particularly if this is a topic of interest in the community and inclusion in the plan with it's statutory status would provide leverage. After discussion it was generally agreed that if timelines aligned it would be an advantage to consult with members of the community on both topics, and exploit synergies.

It was proposed that the Neighbourhood Plan committee could undertake some door-to-door interviews via a community network, rather than solely relying on the community attending exhibitions in the two community halls.

9. **Locality Grant** Consider options for submission of a grant to Locality.

As this had been an action for Prana it was carried forward to the next meeting. It was noted again that spending would have to be completed by end of March 2023.

10. **Priorities**

Consider any further priorities or parallel processes that could be taken to further the plan.

After discussion it was proposed that development of a Parish Carbon Plan could be considered in parallel to the site assessment process.

It was proposed that addressing the comments from the outgoing Neighbourhood Plan Officer could be a good use of time, particularly if pertaining to seeking evidence for policies or statements included within the Plan. **ACTION:** Having proposed this, **Alex** agreed that he would attempt to review comments made by the Neighbourhood Planning Officer to consider a 'to do list' for the committee's consideration.

11. **Actions before next meeting**

ACTION: Cat to reach out to local contacts to seek contact details of the developer that recently bought Dundridge House **ACTION: Douglas** to draft an email of introduction to the Call for Sites.

ACTION: Cat to check in with **Prana** and consult with **Sally** about availability for a meeting with AECOM and liaise with AECOM to confirm a date and time.

ACTION: Alex agreed that he would attempt to review comments made by the Neighbourhood Planning Officer to consider a 'to do list' for the committee's consideration.

12. **Date of next meeting** 7pm Monday 14th November 2022