

HARBERTON PARISH COUNCIL

Agenda for the ordinary meeting of Harberton Parish Council at 7.30pm on Tuesday 14th February 2023 at Harbertonford Village Hall.

Public Session

Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Members of the public may not take part in the Parish Council meeting itself.

Agenda

1. Apologies

2. Declaration of Interests

- 2.1. Register of Interests: Cllrs are reminded of the need to update their register of interests.
- 2.2. To declare any interests (nature and scope) on items on the agenda.

3. Reports for information from:

- 3.1. County Councillor
- 3.2. District Councillor

4. Minutes

- 4.1. Consider approval of the minutes of the Ordinary Meeting of the Parish Council 10th January 2023*

5. Report Matters Arising from the Minutes Not otherwise on the agenda and for information only

- 5.1. Harberton Devon Air Ambulance clearance area sign (Clerk)
- 5.2. Screw Lane Drainage (Cllr Williams)
- 5.3. Parish Lengthsman (Clerk)
- 5.4. Salt and grit in storage (Cllr Camp)

6. Planning

- 6.1. Consideration of planning applications
 - 6.2. 4411/22/HHO Householder application for small front/porch extension, internal works, change of doors/windows to rear/side & demolition of small outbuilding at 7, Bow Road, Harbertonford
 - 6.3. 3016/22/HHO Householder application for installation of new external oil fired boiler & bunded oil storage tank at Stone Lodge, Harberton
- 6.4. Receive a report on planning or appeal decisions
- 6.5. Receive a report on enforcement cases (for information only).

7. Monthly reports

- 7.1. Finance Committee update
- 7.2. Community Land Trust update
- 7.3. Sustainable Harbourne Valley update
- 7.4. Neighbourhood Plan update
- 7.5. Harberton Playing Field Association (HPFA)
 - 7.5.1. General update
 - 7.5.2. Tree planting proposal For consideration
- 7.6. Clerk's update
 - 7.6.1. 2023 Elections update

8. Harbertonford Playpark

- 8.1. General update
- 8.2. Monthly inspection report Review and consideration of actions arising.
- 8.3. Boundary issues to receive an update and consider any actions (if any).
- 8.4. Extension of lease to receive an update and consider any actions (if any).

9. Harberton Playing Field Easement* To consider easement draft.

10. Snow Warden Scheme Agree main Snow Warden contact and receive update on available training

11. Annual Review of GDPR Policy Documents Part 1 and Part 2 For consideration*

- 11.1. Information and Data Protection Policy
- 11.2. Subject Access Request Form
- 11.3. Data Breach Reporting Form
- 11.4. Document Retention and Disposal Policy
- 11.5. HPC Retention of Documents Appendix A

- 11.6. [HPC General Privacy Notice](#)
- 11.7. [HPC Staff, Councillors and Role Holders Privacy Notice](#)

12. Correspondence*

- 12.1. [20230118 DALC #03 2023 E-bulletin](#) *For information.*
- 12.2. **[20230118 DALC #04 2023 E-bulletin](#) *For consideration***
- 12.3. [20230126 Council agrees how it will spend recent £1m funding to improve sustainability](#) *For information to reach local marketplaces, reducing the carbon footprint.*
- 12.4. [20230127 Vision Zero South West Road Safety E-Briefing - Jan '23](#) *For information*
- 12.5. [20230130 ORD2103785 HARBERTONFORD - Rescheduled March 2023](#) *For information*
- 12.6. [20230130 You are invited to the South Devon and Dartmoor CSP Annual Forum](#) *For information*
- 12.7. [20230131 Fantastic Response to Rural Cost of Living Survey - but we'd like more!](#) *For information*
- 12.1. [20230203 The Joint Local Plan and the role of Neighbourhood Plans](#) *For information*

13. Finance

- 13.1. [Notice of income and expenditure since last meeting.](#)
- 13.2. [To consider payments as per the February payment schedule*](#)
 - 13.2.1. [Consideration of Community Benefit Fund payment to Devon Dashing Dukes](#)
 - 13.2.2. [Consideration of 2022/23 contribution to TRAYE](#)

14. E-Circulars for information, including Citizens Advice South Hams, Climate Change and Biodiversity Emergency, Devon Communities Together, Devon County Council Community News Round-up, Devon Home Choice, Emergency Planning newsletter, Green Lanes Environmental Action Movement (GLEAM), Harberton Village Email, Healthwatch Devon, Information Commissioners Office, Rural Services Network, SLCC Membership, Torbay and South Devon NHS Foundation Trust.

15. Matters at the discretion of the Chairman: Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

16. Date and location of next ordinary meeting

**indicates papers are provided.*