

Harberton Parish Neighbourhood Plan (HNP)

7.00pm Monday 20th February 2023 at Harbertonford Village Hall Meeting Room

Agenda

Public Session

1. Apologies
2. Elect new members to the committee (if any)
3. Declaration of Interests 3.1. Register of Interests: Steering group members are reminded of the need to update their register of interests if they have changed. 3.2. To declare any interests (nature and scope) on items on the agenda
4. Approve Minutes of the last meeting
5. Affordable Housing Discussion with South Hams District Council's Affordable Housing Officer
6. Technical Package Updates 6.1. <u>Report on actions from last meeting relevant to work on technical packages</u> 6.1.1. Prana will seek to find out who owns the land next to the Old Police House as this could be a potential development site, for either housing or parking. 6.1.2. Chris agreed to make contact with the owners of the land at Packs Close to confirm if the site is available or if it has definitely been withdrawn. 6.1.3. Cat to ensure that the email from the SEA team at AECOM has been forwarded to all Steering Group members. 6.1.4. Peter to forward most recent research on Highways for information. 6.2. <u>Design Codes</u> Update from meeting and any actions 6.3. <u>Site Assessment Process Update</u> (if any) 6.4. <u>Strategic Environmental Assessment Update</u> (if any)
7. Consultation Event Planning 7.1. <u>Report on consultation event planning actions from last meeting</u> 7.1.1. Prana agreed to speak with John McKay with regard to his email reach and if he would share information about exhibition and a link to the material on the Parish Council website, once published. 7.1.2. Alex offered to look at the questionnaires used in 2015 and give a broad view of the questions asked then and how this may inform consultation questions asked in 2023. 7.1.3. Sally offered to make 'fall back' bookings with halls in both villages on dates between 13 th -20 th May just in case it is necessary to delay April's consultation. 7.1.4. Cat agreed to draft a small trailer/teaser piece for Village Life to update on the actions taking place around developing the Neighbourhood Plan and to indicate that a consultation is coming in April/May, dates to be confirmed. 7.2. <u>Consultation planning discussion</u> Opportunity for discussion on consultation planning and new actions going forward
8. Draft Plan updates 8.1. <u>Report on actions from last meeting relevant to plan draft</u> 8.1.1. Cat agreed to seek advice of the South Hams Neighbourhood Planning Officer to confirm whether development that has been approved in recent years counts towards housing allocation figures, and how these developments should be referred to within the Neighbourhood Plan document. 8.1.2. Prana to follow up SHDC Neighbourhood Plan Officer's offer to make an introduction to a member of staff who could help to identify a boundary for NP development. Cat to include on the next Parish Council agenda and for Prana to introduce to cllrs for discussion by Full Council. 8.1.3. ACTION: Peter agreed to forward his most recent research on preservation of public views to AECOM for input. 8.2. <u>Consideration of SEA high level policy comment on draft plan</u> For discussion and new actions going forward 8.3. <u>Plan draft discussion</u> Opportunity for discussion on draft plan and new actions going forward
9. Any other business
10. Summary of actions before next meeting
11. Date of next meeting