

## Harberton Parish Neighbourhood Plan (HNP)

### Meeting of the Steering Group

7.00pm Monday 20<sup>th</sup> March 2023 at Harbertonford Village Hall Meeting Room

#### Public Session

#### Agenda

1. **Apologies**
2. **Elect new members to the committee** (if any)
3. **Declaration of Interests**
  - 3.1. Register of Interests: Steering group members are reminded of the need to update their register of interests if they have changed.
  - 3.2. To declare any interests (nature and scope) on items on the agenda
4. **Approve Minutes** of the last meeting
5. **Technical Package Updates**
  - 5.1. Design Codes Preparation for site meeting on 22<sup>nd</sup> March 2023 and any other updates
  - 5.2. Site Assessment Process Preparation for site meeting on 22<sup>nd</sup> March and any other updates
    - **Chris** agreed to make contact with the owners of the land at Packs Close to confirm if the site is available or if it has definitely been withdrawn.
  - 5.3. Strategic Environmental Assessment Receive Aecom response to the Steering Group's feedback on the SEA Scoping Report and prepare for site visit on 22<sup>nd</sup> March 2023
6. **Consultation Event Planning**
  - 6.1. Feedback from Village Bruch events 11<sup>th</sup> and 12<sup>th</sup> March 2023
  - 6.2. HNP Consultation and Delivery strategy proposal\*
    - **Cat** agreed to research opportunities to combine a visioning event with the Annual Parish Meeting
    - **Alex** agreed to do further work to scope out plans for a 'Your Village, Your Future' consultation event (or events plural) with Cat's input.
  - 6.3. Marketing and publicity
    - **Prana and Alex** agreed to speak with John McKay with regard to his email reach and if he would share information about exhibition and a link to the material on the Parish Council website, once published.
7. **Draft Plan updates**
  - 7.1. Housing allocation figures
    - **Cat** agreed to seek advice of the South Hams Neighbourhood Planning Officer to confirm whether development that has been approved in recent years counts towards housing allocation figures, and how these developments should be referred to within the Neighbourhood Plan document. It was agreed to include the advice given by Aecom and to ask specifically about double counting in the Local Authority housing monitoring figures.
  - 7.2. Village Boundaries
    - **Chris** agreed to undertake the first draft of a boundary map for both villages.
  - 7.3. Consideration of SEA high level policy comment on draft plan For discussion and new actions going forward
  - 7.4. Plan draft discussion Opportunity for discussion on draft plan and new actions going forward not covered above.
8. **Any other business**
9. **Summary of actions before next meeting**
10. **Date of next meeting**