

## **HARBERTON PARISH COUNCIL**

Agenda for the ordinary meeting of Harberton Parish Council at 7.30pm on Tuesday 11<sup>th</sup> April 2023 at Harbertonford Village Hall.

### **Public Session**

Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Members of the public may not take part in the Parish Council meeting itself.

### **Agenda**

#### **1. Apologies**

#### **2. Declaration of Interests**

- 2.1. Register of Interests: Cllrs are reminded of the need to update their register of interests.
- 2.2. To declare any interests (nature and scope) on items on the agenda.

#### **3. Reports for information from:**

- 3.1. County Councillor
- 3.2. District Councillor

#### **4. Minutes**

- 4.1. Consider approval of the minutes of the Ordinary Meeting of the Parish Council 14<sup>th</sup> March 2023\*
- 4.2. Review of the minutes of the Finance Committee of the Parish Council 4<sup>th</sup> April 2023\*

#### **5. Report Matters Arising from the Minutes** Not otherwise on the agenda and for information only

- 5.1. Harberton Devon Air Ambulance clearance area sign (Clerk/Cllr Williams)
- 5.2. Screw Lane Drainage (Cllr Williams)
- 5.3. Parish Lengthsman (Clerk)
- 5.4. Salt and grit in storage (Cllr Camp)
- 5.5. Cross boundary spread of fertilizer into Riverdale gardens (Cllr Camp/Clerk)
- 5.6. Proposed alternative layout for Harbertonford zebra crossing (Clerk)
- 5.7. Bank signatory updates (Clerk/Cllrs Beamish, Palmer, Bowley, Paine)

#### **6. Planning**

- 6.1. Receive a report on planning or appeal decisions
- 6.2. Receive a report on enforcement cases (for information only).

#### **7. Monthly reports**

- 7.1. Finance Committee update
- 7.2. Community Land Trust update
- 7.3. Sustainable Harbourne Valley update
- 7.4. Neighbourhood Plan update
- 7.5. Harberton Playing Field Association (HPFA)
- 7.6. Clerk's update
  - 7.6.1. Overgrown vegetation on Main Road, Harbertonford Update
  - 7.6.2. 2022/23 Internal and External Audit Update
  - 7.6.3. Snow Warden registration and training Update

#### **8. Harberton Parish Hall and Harberton Playing Field land** Approximate Valuation of land for registration purposes

#### **9. Harbertonford Playpark**

- 9.1. General update
- 9.2. Monthly inspection report Review and consideration of actions arising.
- 9.3. Boundary issues To receive an update and consider any actions (if any).
- 9.4. Extension of lease To receive an update and consider any actions (if any).

#### **10. Community Benefit Fund** consideration of recommendations of the finance committee on applications from:

- 10.1. The Harbertonford Community Limited
- 10.2. Totnes Rural Area Youth Engagement project

#### **11. Asset and Insurance Review\***

- 11.1. Asset Register Review register at end of 2022/23 financial year
- 11.2. Insurance Policy Consider insurance pre-renewal questionnaire

#### **12. Local Elections** Receive update on statement of persons nominated and actions going forward

**13. Correspondence\***

- 13.1. 20230329 #13 2023 DALC E-bulletin *For information*
- 13.2. 20230329 Devon Association of Local Councils (DALC) Membership 2023\_24 *For consideration*
- 13.3. 20230403 Consideration of PC Support to CLT *For consideration*

**14. Finance**

- 14.1. Notice of income and expenditure since last meeting.
- 14.2. To consider payments as per the April payment schedule\*

**15. E-Circulars for information**, including Citizens Advice South Hams, Climate Change and Biodiversity Emergency, Devon Communities Together, Devon County Council Community News Round-up, Devon Home Choice, Emergency Planning newsletter, Green Lanes Environmental Action Movement (GLEAM), Harberton Village Email, Healthwatch Devon, Information Commissioners Office, Parish Online, Rural Services Network, SLCC Membership, Torbay and South Devon NHS Foundation Trust.

**16. Matters at the discretion of the Chairman:** Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

**17. Date and location of next ordinary meeting**

*\*indicates papers are provided.*