

Harberton Neighbourhood Plan: The Final Push!

Consultation and Delivery Strategy - Draft for discussion

Overall aims

- Get the NP completed within a clearly defined timeframe that is short but realistic.
- Ensure NP gets broad support at referendum and meets statutory consultation requirements - by demonstrating that up-to-date views of community are included via a high quality consultation.
- Develop, and evidence, well-informed consensus behind clearly formulated, specific development-related policies - including on development sites.
- Stimulate local projects to deliver aspirational/non-development goals.
- Support community cohesion and resilience via an inclusive, enjoyable, well-managed process.

Three stage consultation process

STAGE 1. "Our parish, our future" - Parish meeting - at the school?

Aims:

- Relaunch & revitalise NP process, stimulate broad public engagement, communicate plans for whole consultation process.
- Provide strengthened, up-to-date evidence for NP vision and high level objectives.
- Identify current issues where further public engagement and consensus building is needed (eg renewables? primary residence requirement? etc)
- Identify possible non-development projects NP could facilitate (eg prioritise for s106 money?)

Approach: stimulate open creative discussion about what matters and what people want - not focus on specific/detailed issues or sites at this stage.

Format:

- Tightly facilitated public meeting. 3 hours (incl break)
- For about an hour before and after the meeting: Open exhibition about NP process and themes to stimulate informal open-ended responses on cards, paper etc. Also stands from any other local groups who want to be represented, to broaden participation.

Possible outline facilitation plan for meeting:

In advance of the meeting:

- Put out open call for volunteer "scribes" to help moderate and record discussions on the day. Hold short briefing/training for these volunteers before the start of the meeting.
- Invite all local groups/societies to run a stand around the edges of the meeting (eg Community shop, HSSG, History society, Cricket club, etc).
- Run FB page with (lightly moderated) comments function to stimulate interest?

15 mins: Welcome, intro. Overview of NP process and its importance. Purpose and format of the meeting.

3 x 25 mins in small groups, with volunteer scribes/moderators, to discuss the following three questions. (15 mins group discussion, 5 mins feedback top 3-5 points to whole room, 5 mins faffing

about time - change groups for each question):

- What do I love about this parish & community?
- What are the biggest issues we face over the next 15 years and beyond?
- Positive vision: Imagine life in Harberton/ford 2035 - what specific improvements have happened over last 15 years?

20 mins break with refreshments. During break, facilitator decides on key themes emerging so far, and sets up small group "stations" on each theme - each with scribe/moderator.

30 mins - open time to visit and participate in different theme groups at will. Focusing question for each group: what specific changes do you want to see delivered on this theme?

10 mins - Feedback from theme group scribes to whole group.

10 mins: Open floor

10 mins: Close, thanks and next steps

Followed by social/informal discussion and time to look at exhibition and leave more comments on paper.

STAGE 2. Specific public engagement on specific issues, including site selection

Aim:

- Consult on sites.
- Build informed consensus on complex or difficult issues - so there is clear evidence that the final plan is widely supported and everyone knows that all voices have been heard.
- Develop ideas and enthusiasm for non-development projects that NP could highlight and facilitate.

Key event: Exhibition on sites with opportunities for feedback via talks with committee members present (with notes taken) and via specific questionnaire focused on sites.

Other events: extent and format to be determined by what arises from stage 1, but could include workshops or events on:

- Community energy
- Future flood risks and mitigation - eg in collaboration with parish emergency planning group
- Second homes, holiday lets and the affordability crisis
- Green transport measures

STAGE 3. Final, statutory s14 consultation

Aims:

- Build understanding and consensus on the NP's specific policies, sites and projects
- Generate clear evidence of support for these specific policies, sites and projects

Format:

- Exhibition/open days focused on key policies, sites and projects from the NP and relevant material from the SEA.
- Detailed questionnaire, largely "tick box"

- Full draft NP also available also online for open-ended comments, along with SEA etc.

Timeline

March	- Finalise list of sites under consideration - AECOM SEA, Design Code & Site Assessment visits
April	- c.1/4 Site Assessment report delivered - c.14/4 SEA statutory consultation period ends, any input from consultees delivered - Work with site owners/developers to facilitate prospect of realistic, high quality development proposals - Explore work with SHDC (Cassandra) to broker development by affordable housing providers - Deliver publicity campaign ahead of "Our parish, our future" event
May	STAGE 1: "Our parish, our future" event STAGE 2: Site consultation event
June	- Redraft NP and deliver to AECOM as input to SEA STAGE 2 continued: - Focused public engagement work on specific issues as necessary - Build delivery mechanisms for aspirational policies/projects
July & August	SEA delivered Deliver plan and publicity campaign for final consultation, including drafting questionnaire STAGE 2 continued: focused public engagement / project delivery mechanisms
September	STAGE 3: Final consultation event + questionnaire
October	Analyse final consultation responses Finalise draft with input from SEA and consultation analysis
November	Meet SHDC and other key stakeholders to "reality check"
December	Submit final draft to PC for submission to SHDC for referendum