

HARBERTON PARISH COUNCIL

Agenda for the ordinary meeting of Harberton Parish Council at 7.30pm on Tuesday 9th May 2023 at Harbertonford Village Hall.

Public Session

Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Members of the public may not take part in the Parish Council meeting itself.

Agenda

1. Apologies

2. Local Elections

- 2.1. Notice of results of Local Elections
- 2.2. Requirements of Parish Councillors following the Local Election

3. Delivery by the Chairman of the Council and councillors of their acceptance of office forms

4. Co-option of Councillors for Harberton and Harbertonford Wards

5. Declaration of Interests

- 5.1. Submission of register of interests All cllrs are required to submit their register of interests
- 5.2. Declaration of interests For cllrs to declare any interests (nature and scope) on items on the agenda.

6. Reports for information from:

- 6.1. County Councillor
- 6.2. District Councillor

7. Minutes Consider approval of the minutes of the Ordinary Meeting of the Parish Council 11th April 2023*

8. Report Matters Arising from the Minutes Not otherwise on the agenda and for information only

- 8.1. Harberton Devon Air Ambulance clearance area sign (Clerk/Cllr Williams)
- 8.2. Screw Lane Drainage (Cllr Williams)
- 8.3. Parish Lengthsman (Clerk)
- 8.4. Proposed alternative layout for Harbertonford zebra crossing (Clerk)
- 8.5. Bank signatory updates (Clerk/Cllrs Beamish, Palmer, Bowley, Paine)
- 8.6. Harbertonford Playpark extension of lease (Clerk)
- 8.7. Snow Warden registration and training (Cllr Bowley)
- 8.8. Overgrown hedge on Morleigh Road, above Wheelwrights (Cllr Beamish)

9. Planning

9.1. Consideration of planning applications

- 9.1.1. [0769/23/HHO](#) and [0771/23/LBC](#) Householder application for solar PV panels to garage roof Little Belsford, Harberton
- 9.1.2. [1143/23/LBC](#) Listed Building Consent for internal layout alterations at Dundridge House, Harberton
- 9.1.3. [1206/23/FUL](#) General purpose agricultural building for housing of livestock at Hatchlands Farm, Harberton
- 9.1.4. [1211/23/FUL](#) General purpose agricultural building for housing of livestock at Hatchlands Farm, Harberton
- 9.1.5. [0982/23/FUL](#) Agricultural Storage Building extending to 32.00 x 13.72m, being 4.57m to ridge and 6.10m to ridge at Great Englebourne, Harberton
- 9.1.6. [0892/23/HHO](#) Householder application for garden room and home office (Resubmission 0163/22/FUL) at: Tailrace, Crowdy Mill, Harbertonford
- 9.1.7. [1135/23/HHO](#) Householder application for proposed incidental outbuilding (Hobby/Tennis-Associated Use) and ground-mounted PV panel array at: Maryland House, Harbertonford
- 9.1.8. [1136/23/HHO](#) Householder application for small front/porch extension, internal works & change of doors & windows to rear & side & demolition of small outbuilding (resubmission of 4411/22/HHO) at: 7 Bow Road, Harbertonford

9.2. Receive a report on planning or appeal decisions

9.3. Receive a report on enforcement cases (for information only)

10. Monthly reports

- 10.1. Finance Committee update
- 10.2. Community Land Trust update
- 10.3. Sustainable Harbourne Valley update

- 10.4. Neighbourhood Plan update
- 10.5. Harberton Playing Field Association (HPFA)
- 10.6. Harbertonford Play Park Improvements Committee
- 10.7. Clerk's update

- 11. Annual Tree Survey 2023** Consideration of quote provided.

- 12. 2022/23 Annual Governance and Accountability Return (AGAR)**
 - 12.1. Receive Internal Auditor's report and note observations
 - 12.2. Annual Governance Statement
 - 12.2.1. Consider the findings of the review by the members meeting as a whole
 - 12.2.2. Approve Governance Statement
 - 12.3. Annual Accounting Statements
 - 12.3.1. Consider the Accounts Statements by the members meeting as a whole
 - 12.3.2. Approve the Accounting Statements by resolution
 - 12.3.3. Ensure the accounting statements are signed and dated by the person presiding at the meeting
 - 12.4. Consider Notice of Date of Commencement of Period for the Exercise of Public Rights

- 13. 2023/24 Insurance** Consideration of insurance renewal quotation

- 14. Deed of Easement at Harberton Playing Field** Receipt of completion statement and final bill.

- 15. Correspondence***
 - 15.1. 20230412 Energy Advice Support for your Parish *For information*
 - 15.2. 20230417 Temporary Traffic Notice - Mill Cross to Tristford Farm, Harberton (TTRO2350247) *For information*
 - 15.3. 20230420 Moreleigh road - road closure *For information*
 - 15.4. 202230420 Temporary Traffic Notice A381 Harberton TTRO2350362 *For information*

- 16. Finance**
 - 16.1. Notice of income and expenditure since last meeting.
 - 16.2. To consider payments as per the May payment schedule*

- 17. E-Circulars for information**, including Citizens Advice South Hams, Climate Change and Biodiversity Emergency, Devon Communities Together, Devon County Council Community News Round-up, Devon Home Choice, Emergency Planning newsletter, Green Lanes Environmental Action Movement (GLEAM), Harberton Village Email, Healthwatch Devon, Information Commissioners Office, Parish Online, Rural Services Network, SLCC Membership, Torbay and South Devon NHS Foundation Trust.

- 18. Matters at the discretion of the Chairman:** Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

- 19. Date and location of next ordinary meeting**

**indicates papers are provided.*