

## **Harberton Parish Neighbourhood Plan (HNP)**

### **Meeting of the Steering Group**

7.00pm Monday 4<sup>th</sup> September 2023 at Harbertonford Village Hall Meeting Room

#### **Public Session**

#### **Agenda**

- 1. Apologies**
- 2. Elect new members to the committee** (if any)
- 3. Declaration of Interests**
  - 3.1. Register of Interests: Steering group members are reminded of the need to update their register of interests if they have changed.
  - 3.2. To declare any interests (nature and scope) on items on the agenda (*Receive Alex Crowe's transparency message*)
- 4. Approve Minutes** of the last meeting
- 5. Update on actions** from the last meeting
- 6. Design Code**
  - 6.1. Receive draft 2 of Design Code and responses to comments made on draft 1.\*
  - 6.2. Consideration any further comments for AECOM before document sign off.\*
  - 6.3. Consideration of any actions for the Steering Group in light of responses received to queries raised.
- 7. Site Options Assessment**
  - 7.1. Receipt of final draft of Site Options Assessment and responses to comments on draft 2.\*
  - 7.2. Consideration of any actions for the Steering Group in light of responses received to queries raised (for example, undertaking a site assessment of Oak Tree Field)
  - 7.3. Receive any responses from landowners/agents to Site Options Assessment draft.
- 8. Stage 2 Community Consultation**
  - 8.1. **Community Energy** *Consideration of any actions towards October event.*
  - 8.2. **Farmers and Landowners** *Report back on actions for consideration.*
  - 8.3. **Site Options Assessment** *Consider actions in preparation for exhibition.*
- 9. Preparation for redrafts of Neighbourhood Plan**
  - 9.1. Receive redrafting framework *for consideration*
  - 9.2. Discuss outcomes of Steering Group members review of the most recent draft plan (dated 27<sup>th</sup> February 2020).
- 10. Any other business**
- 11. Summary of actions before next meeting**
- 12. Date of next meeting**