

Meeting of Harberton Parish Neighbourhood Plan Steering Group 25th September 2023

Item 5: Update on Actions

Item	ACTION	Owner	Progress
230904 6.2	To liaise with AECOM Design Code Consultant on finalising the draft design code and to go ahead with a meeting to discuss revising the Character Boundary as per the agreement made at the previous meeting.	Cat	In progress. Comments have been forwarded. AECOM consultant will be in touch in coming weeks.
230904 7.3.5	Forward the letter from Eden Property Group to the AECOM Site Options Assessment team as if there are inaccuracies within the draft report they should be corrected.	Cat	ACTIONED AECOM Site Options Assessment team is reviewing the draft in light on the comments received.
230904 7.3.5	When writing to AECOM SOA consultants to include comments made by the representative from the Ford Farm site with regard to suspected inaccuracies in the calculation made on housing density for the site.	Cat	ACTIONED AECOM Site Options Assessment team is reviewing the draft in light on the comments received.
230904 7.3.5	Contact Eden Property Group contact and request the Heritage report as referenced by as referred to within the letter.	Cat	Contact with Eden Property Group made, Heritage Report not yet received. Will chase.
230904 7.3.5	Contact South Hams District Council with regard to setting a meeting with representatives of the Local Planning Authority as soon as possible.	Cat	ACTIONED. Officers/members will attend meeting of 25/09/23
230904 7.3.5	Make contact with South Hams District Council Affordable Housing Officer to request a meeting to discuss the Site Options Assessment report.	Cat/Prana	ACTIONED. Officers/members will attend meeting of 25/09/23
230904 9.1	All individual members of the steering group were invited to make any detailed comments directly to Alex to enable him to absorb these when undertaking rewrites.	ALL	
230904 9.1	Alex and Prana agreed to collaborate on rewrites to the Housing Chapter, and that Prana would undertake a first draft before forwarding to Alex for the next phase.	Alex/Prana	
230904 9.1	Continue to undertake redrafts of the remainder of the plan.	Alex	For discussion on the agenda
230904 10.2	Respond to AECOM SEA consultants to ask if it would be preferable if a meeting was held before, during or after consultation with the community and after a meeting could been held with the Local Planning Authority.	Cat	ACTIONED AECOM SEA consultants keen for discussion after a meeting with the Local Planning Authority can be held. Dates in October are in circulation.
230904 10.2	Ask Nick Williams to draft a one page summary about the CLT for inclusion within the Neighbourhood Plan.	(unallocated)	ACTIONED. Circulated with agenda.
230710 6	Make contact with the owners of Little Owl Cottage and request information on the property as noted in the Design Code draft.	Jem/Cat	ACTIONED. Information received and shared with AECOM Design Code consultant.

	Cat agreed to contact the owners if no update were to come from Jem.		
230619 6.2.1.2	Think about possible questions to ask farmers and landowners.	Cat	<i>Ongoing</i>
230619 6.2.1.2	Talk with Cllr Richard Morris with regard to brokering conversations with farmer and other landowners.	Alex	