

HARBERTON PARISH COUNCIL

Agenda for the ordinary meeting of Harberton Parish Council at 7.30pm on Tuesday 14th November 2023 at Harberton Parish Hall.

Public Session

Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Members of the public may not take part in the Parish Council meeting itself.

Agenda

1. Apologies

2. Declaration of Interests

- 2.1. Register of Interests To remind cllrs of the need to update their register of interests if any had changed.
- 2.2. Declaration of interests For cllrs to declare any interests (nature and scope) on items on the agenda.

3. Reports for information from:

- 3.1. County Councillor
- 3.2. District Councillor

4. Minutes Consider approval of the following minutes: Ordinary Meeting of the Parish Council 10th October 2023*

5. Report Matters Arising from the Minutes Not otherwise on the agenda and for information only

- 5.1. Harberton Devon Air Ambulance clearance area sign (Clerk)
- 5.2. Bank signatory updates (Clerk)
- 5.3. Snow Warden registration and training (Clerk)
- 5.4. Annual Tree Survey (quotes for tree work) (Clerk)
- 5.5. Parish Lengthsman (Clerk)

6. Co-option of Parish Councillors

7. Planning

- 7.1. Consideration of planning applications
 - 7.1.1. 2682/23/HHO READVERTISEMENT (amended description) Householder application for the construction of two front dormer window extensions & rear dormer window extension at 4 Mount Pleasant, Old Road, Harbertonford
 - 7.1.2. 3290/23/LBC Listed building consent for replacement conservatory at Dundridge House, Harberton
- 7.2. Receive a report on planning or appeal decisions
- 7.3. Receive a report on enforcement cases (for information only)

8. Monthly reports

- 8.1. Finance Committee update
- 8.2. Community Land Trust update
- 8.3. Sustainable Harbourne Valley update
- 8.4. Neighbourhood Plan update
- 8.5. Harberton Playing Field Association (HPFA)
- 8.6. Harbertonford Play Park Improvements Committee
- 8.7. Clerk's update

9. Renewal of Harbertonford Play Park Lease

10. Flooding in Harberton Parish*

- 10.1. General update on information shared since flooding event
- 10.2. Inter-agency meeting Update from meeting of 30th October
- 10.3. Funding opportunities Update on applications in process
- 10.4. Emergency Directory/Emergency Planning Update on progress of Emergency Plan/Emergency directory

11. Annual Review of GDPR Policy Documents Part 1*

- 11.1. Information and Data Protection Policy
- 11.2. Subject Access Request Form
- 11.3. Data Breach Reporting Form

12. Correspondence

- 12.1. **20231119 Fire service consultation For consideration**
- 12.2. **20231025 Church House Inn Harberton For consideration**

- 12.3. 20231026 Electoral Registration Canvassing Door Knocking For information
- 12.4. 20231026 Error in PC minutes Sept 12th For information
- 12.5. 20231031 Temporary Traffic Notice - LANE FROM HIGHER GROVE TO LOWER ASHRIDGE FARM, Harberton (TTRO2453325) For information
- 12.6. 20231101 Fire safety advice for people experiencing power cuts For information
- 12.7. 20231101 N2 Closure Order Harberton uUCR 302 For information
- 12.8. 20231102 #47 2023 DALC E-bulletin For information
- 12.9. 20231103 Temporary Traffic Order - East Moore Cross to West Leigh Cross, Harberton (TTRO2351789) For information
- 12.10. 20231106 Changes are coming to the recycling and food waste collection service in the South Hams For information
- 12.11. **20231107 DALC Newsletter #48 2023 For consideration**
- 12.12. **20231107 Land Rover For consideration**
- 12.13. **20231109 South Hams Corporate Strategy For consideration**

13. Finance

- 13.1. To consider raising staff salaries in line with the 2023/24 National Salary Award
- 13.2. Notice of income and expenditure since last meeting.
- 13.3. To consider payments as per the November payment schedule*

- 14. **E-Circulars for information** including Citizens Advice South Hams, Climate Change and Biodiversity Emergency, Devon Communities Together, Devon County Council Community News Round-up, Devon Home Choice, Emergency Planning newsletter, Green Lanes Environmental Action Movement (GLEAM), Harberton Village Email, Healthwatch Devon, Information Commissioners Office, One Devon NHS Integrated Care Board, Parish Online, Rural Services Network, SLCC Membership.

- 15. **Matters at the discretion of the Chairman:** Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

16. Date and location of next ordinary meeting

**indicates papers are provided.*