

## **HARBERTON PARISH COUNCIL**

Meeting of the Finance Committee of Harberton Parish Council at 6pm on Wednesday 3<sup>rd</sup> January 2024 at Harbertonford Village Hall Meeting Room

### **Agenda**

#### **1. Apologies**

#### **2. Receive and review end of quarter 3 reports**

2.1. 2023/24 end of quarter 3 financial year budget report\*

2.2. 2023/24 end of quarter 3 bank reconciliation\* for independent review and signature of reconciliation and of bank statements

#### **3. Consider the 2024/25 budget** to make recommendations to the Parish Council on the Precept Demand

*See budget preparation document and reserves document*

#### **4. Review applications to the Community Benefit Fund and consider grant recommendations (if any)**

4.1. Harbertonford Village Hall Chairs *Consideration of grant terms being met, and therefore if payment be made*

4.2. Harbertonford General Playpark Improvements and Upkeep *Consideration of application*

4.3. Any further applications received by deadline of 31<sup>st</sup> December 2023

#### **5. Personnel Issues**

5.1. Review Q3 clerk overtime and holiday tracker and consider overtime payment requests

5.2. Review response from DALC re Clerk Salary Pay Scale

#### **6. Confirmation of next meeting date**