

HARBERTON PARISH COUNCIL

Agenda for the ordinary meeting of Harberton Parish Council at 7.30pm on Tuesday 13th February 2024 at Harbertonford Village Hall

Public Session

Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Members of the public may not take part in the Parish Council meeting itself.

Agenda

1. Apologies

2. Declaration of Interests

- 2.1. Register of Interests To remind cllrs of the need to update their register of interests if any had changed.
- 2.2. Declaration of interests For cllrs to declare any interests (nature and scope) on items on the agenda.

3. Reports for information from:

- 3.1. County Councillor
- 3.2. District Councillor

4. Minutes

Consider approval of the minutes of the Ordinary Meeting of the Parish Council 9th January 2024

5. Report Matters Arising from the Minutes *Not otherwise on the agenda and for information only*

- 5.1. Harberton Devon Air Ambulance clearance area sign (Clerk)
- 5.2. Bank signatory updates (Clerk)
- 5.3. Snow Warden registration and training (Clerk)
- 5.4. Parish Lengthsman (Clerk)
- 5.5. Emergency Directory (Cllr Paine/Clerk)
- 5.6. Actions from the multi-agency flood meeting (Clerk)
- 5.7. Tree works (Clerk)
- 5.8. Planning Training for Town and Parish Councils (Clerk)

6. Co-option of Parish Councillors

7. Planning

7.1. Consideration of planning applications

- 7.1.1. 4124/23/CLE Annexe Monkey Oak Barn Harberton Creation of single dwellinghouse through change of use of an existing dwellinghouse to form an additional single dwellinghouse.
- 7.1.2. 4224/23/FUL Erection of general purpose Agricultural Buildings Hatchlands Farm Harberton
- 7.1.3. 4018/23/PIP READVERTISEMENT (Site Location Plan) Application for permission in principle for nine new houses & associated infrastructure Land at SX 780 585, Meadow close, Harberton
- 7.1.4. 0275/24/FUL Agricultural Building and concreting of existing hardcore yard at Foales Leigh Farm, Harberton
- 7.1.5. 0082/24/HHO and 0083/24/LBC Householder application and Listed Building Consent application for works including: new slate roof, installation of solar PV array, masonry repairs, new lobby, demolition of rear toilet block, new flat roof and lantern over courtyard, new front & rear door, and internal alterations to first floor room at Maltsters House, Harbertonford
- 7.1.6. 0155/24/FUL General Purpose Agricultural Building at Hatchlands Farm, Harberton
- 7.2. Receive a report on planning or appeal decisions
- 7.3. Receive a report on enforcement cases (for information only)

8. Monthly reports

- 8.1. Finance Committee update
- 8.2. Community Land Trust update
- 8.3. Sustainable Harbourne Valley update
- 8.4. Neighbourhood Plan update
- 8.5. Harberton Playing Field Association (HPFA)
- 8.6. Harbertonford Play Park Improvements Committee
- 8.7. Clerk's update

9. Renewal of Harbertonford Play Park Lease *Update and consideration of any actions*

10. Internal Interim Audit* *Receipt of internal auditor's interim audit for review and response to recommendations*

11. Emergency Resilience Grant Fund *Consideration of application to the fund, deadline end March 2024*

- 12. Implementing the Harberton Parish Neighbourhood Plan: What role for the Parish Council?***
- 12.1. Neighbourhood Plan Chapter 1 draft *To note the draft introductory chapter*
- 12.2. The Parish Council's Role *To review options on the Parish Council's role in implementing the Neighbourhood Plan*
- 13. Annual update from Harbertonford Allotment Society** *Receive and acknowledge update*
- 14. Totnes Rural Area Youth Engagement Project** *To consider the proposal for a Memorandum of Understanding (MoU) and to agree the way forward in light of powers under Section 137 of the Local Govt Act 1972 and DALC advice for a grant application and monitoring process.*
- 15. Correspondence**
- 15.1. 20240110 #01 2024 DALC E-bulletin *For information*
- 15.2. **20240115 Bus Stop** ***For consideration***
- 15.3. 20240124 #03 2024 DALC E-bulletin *For information*
- 15.4. 20240126 District council supporting the community *For information*
- 15.5. 20240130 Web camera upgrade - Yeolands screen *For information*
- 15.6. **20240131 Composting Pilots** ***For consideration***
- 15.7. 20240131 #04 2024 DALC E-bulletin. *For information*
- 15.8. 20240201 DAA CLS - 3G Switch Off and GSM Testing *For information*
- 15.9. 20240207 Council launches new housing support for communities *For information*
- 15.10. **20240207 #05 2024 DALC E-bulletin** ***For consideration***
- 16. Finance**
- 16.1. Notice of income and expenditure since last meeting.
- 16.2. To consider payments as per the February payment schedule*
- 17. E-Circulars for information** including Citizens Advice South Hams, Climate Change and Biodiversity Emergency, Devon Communities Together, Devon County Council Community News Round-up, Devon Home Choice, Emergency Planning newsletter, Green Lanes Environmental Action Movement (GLEAM), Harberton Village Email, Healthwatch Devon, Information Commissioners Office, One Devon NHS Integrated Care Board, Parish Online, Rural Services Network, SLCC Membership.
- 18. Matters at the discretion of the Chairman:** Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.
- 19. Date and location of next ordinary meeting**

**indicates papers are provided.*