

HARBERTON PARISH COUNCIL

Meeting of the Finance Committee of Harberton Parish Council at 7.30pm on Tuesday 2nd April 2024.
Harbertonford Village Hall meeting room.

Agenda

- 1. Apologies**
- 2. Minutes** consider approval of the minutes of the previous meeting
- 3. Receive and review end of Quarter 4 reports**
 - 3.1. 2023/24 end of financial year bank reconciliation for independent review and signature of reconciliation and of bank statements
 - 3.2. 2023/24 end of year budget report for review
 - 3.3. 2023/24 end of year reserves report for review
- 4. Preparation of 2023/24 Annual Governance and Accountability Return**
 - 4.1. Parish Council Register of Assets review value of assets at end of year (31/02/24) for approval by Parish Council
 - 4.2. 2023/24 Draft Accounting Statement for review
 - 4.3. 2023/24 Explanation of Variances for review
- 5. Review applications to the Community Benefit Fund and consider grant recommendations**
 - 5.1. Sustainable Harbourne Valley
 - 5.2. Harbertonford CE Primary School PTFA
 - 5.3. Any other applications received
- 6. Personnel Issues**
 - 6.1. Consider Clerk overtime and holiday claims (if requested)
 - 6.2. Discuss increases to Clerk's leave allowance
- 7. Confirmation of next meeting date**