

HARBERTON PARISH COUNCIL

Agenda for the ordinary meeting of Harberton Parish Council at 7.30pm on Tuesday 9th April 2024 at Harbertonford Village Hall

Public Session

Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Members of the public may not take part in the Parish Council meeting itself.

Agenda

1. Apologies

2. Declaration of Interests

- 2.1. Register of Interests To remind cllrs of the need to update their register of interests if any had changed.
- 2.2. Declaration of interests For cllrs to declare any interests (nature and scope) on items on the agenda.

3. Reports for information from:

- 3.1. County Councillor
- 3.2. District Councillor

4. Minutes

- 4.1. Consider approval of the minutes of the Ordinary Meeting of the Parish Council 12th March 2024
- 4.2. Review the minutes of the Finance Committee of the Parish Council 2nd April 2024

5. Report Matters Arising from the Minutes *Not otherwise on the agenda and for information only*

- 5.1. Harberton Devon Air Ambulance clearance area sign (Clerk)
- 5.2. Snow Warden registration and training (Clerk)
- 5.3. Parish Lengthsman (Clerk)
- 5.4. Emergency Directory (Cllr Paine/Clerk)
- 5.5. Parking in Harbertonford's south bound Bus Stop (Cllrs Bowley and Beamish)
- 5.6. Emergency Resilience Grant Fund (Clerk)
- 5.7. Seating on Harbertonford Green (Clerk)
- 5.8. Highways matters: Scrapings at Fork Cross and Footway at Brockhills Cross (Clerk)

6. Co-option of Parish Councillors

7. Planning

- 7.1. Consideration of planning applications
 - 7.1.1. 0972/24/CLP Certificate of lawfulness for proposed erection of building in the grounds of Maryland House for studio/Leisure purposes incidental to the host Dwelling at Maryland House, Harbertonford
 - 7.1.2. 0944/24/VAR Application for variation for condition 4 (Access Track) & 5 (Drainage) of planning consent 1812/23/VAR at Moore Farm, Harberton
- 7.2. Receive a report on planning or appeal decisions
- 7.3. Receive a report on enforcement cases (for information only)

8. Monthly reports

- 8.1. Finance Committee update
- 8.2. Community Land Trust update
- 8.3. Sustainable Harbourne Valley update
- 8.4. Neighbourhood Plan update
- 8.5. Harberton Playing Field Association (HPFA)
- 8.6. Harbertonford Play Park Improvements Committee
- 8.7. Clerk's update

9. Finance Committee Recommendations *Consider recommendations on:*

- 9.1. Review of Register of Assets at end of 2023/24 Financial Year
- 9.2. Personnel Issues: Clerk's overtime claim and proposed increase in leave allowance
- 9.3. Community Benefit Fund Grants

10. Neighbourhood Plan Chapter Review *To provide feedback on draft Transport Chapter of the Neighbourhood Plan*

11. Totnes Rural Area Youth Engagement Project* *To consider TRAYEs response to the Parish Council's resolution made at the March meeting*

12. Annual Parish Meeting *To consider date and arrangements*

13. Correspondence

- 13.1. 20240321 Notice of Election for Police and Crime Commissioner Election - 2 May 2024 *For information*
- 13.2. 20240327 DALC #12 2024 E-bulletin *For information*
- 13.3. **20240427 DALC Membership Renewal for 2024 25 *For consideration***
- 13.4. 20240328 Traffic and Transport Forum Agenda *For information*
- 13.5. **20240402 nkuku Carpark flooding *For consideration***
- 13.6. **20240402 Screw Lane drainage - document for April's PC *For consideration***

14. Finance

- 14.1. Opening new bank account *Update on matters arising and actions required*
- 14.2. 2023/24 Annual Governance and Accountability Return update
- 14.3. Notice of income and expenditure since last meeting.
- 14.4. To consider payments as per the April payment schedule*

15. E-Circulars for information including Citizens Advice South Hams, Climate Change and Biodiversity Emergency, Devon Communities Together, Devon County Council Community News Round-up, Devon Home Choice, Emergency Planning newsletter, Green Lanes Environmental Action Movement (GLEAM), Harberton Village Email, Healthwatch Devon, Information Commissioners Office, One Devon NHS Integrated Care Board, Parish Online, Rural Services Network, SLCC Membership.

16. Matters at the discretion of the Chairman: Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

17. Date and location of next ordinary meeting

**indicates papers are provided.*