

Harberton Parish Neighbourhood Plan (HNP)

Meeting of the Steering Group

7.00pm Monday 20th May 2024 at Harbertonford Village Hall Meeting Room

Public Session

Agenda

1. **Apologies**
2. **Elect new members to the committee** (if any)
3. **Declaration of Interests**
 - 3.1. Register of Interests: Steering group members are reminded of the need to update their register of interests if they have changed.
 - 3.2. To declare any interests (nature and scope) on items on the agenda
4. **Approve minutes** of the meeting on 15th April 2024*
5. **Update on actions***
6. **Housing Chapter*** review and draft chapter (dated 3rd May 2024)
7. **Consultation plans** *Consideration of format of exhibitions, structure of in-person and online events (see proposed online event schema*), budget allocation, roles of committee and support required of AECOM and from the community*
8. **Response to AECOM on next steps in the Strategic Environment Assessment process***
9. **Next steps** *Includes agreement of next chapter for Parish Council review*
10. **'Check in' on steering group focus** *To ensure effective use of time in delivering a completed Neighbourhood Plan*
11. **Any other business**
12. **Summary of actions before next meeting**
13. **Date of next meeting**