

HARBERTON PARISH COUNCIL

Ordinary meeting of Harberton Parish Council
at 7.30pm on Tuesday 10th September 2024 at Harberton Parish Hall

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.
Members of the public and press are welcome to attend the meeting.

Public Session

Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Members of the public may not take part in the Parish Council meeting itself.

Agenda

1. Apologies

2. Declaration of Interests

- 2.1. Register of Interests To remind cllrs of the need to update their register of interests if any had changed.
- 2.2. Declaration of interests For cllrs to declare any interests (nature and scope) on items on the agenda.

3. Reports for information from:

- 3.1. County Councillor
- 3.2. District Councillor

4. Minutes Consider approval of the following minutes:

- 4.1. the Ordinary Meeting of Harberton Parish Council on 9th July 2024*
- 4.2. the EGM (Planning) of Harberton Parish Council on 16th August 2024*

5. Report Matters Arising from the Minutes *Not otherwise on the agenda and for information only*

- 5.1. Harberton Devon Air Ambulance clearance area sign (Clerk)
- 5.2. Snow Warden registration and training (Clerk)
- 5.3. Parish Lengthsman (Clerk)
- 5.4. Emergency Directory (Cllr Paine/Clerk)
- 5.5. New Parish Council Bank Account (Clerk)

6. Co-option of Parish Councillors

7. Planning

7.1. Consideration of planning applications

- 7.1.1. 2025/24/HHO Householder application for extension to rear of property comprising single & 2 storey elements at Brock Hill House, Harbertonford
- 7.1.2. 2645/24/TPO T1: Oak Tree - Pollard just above first limb approx 8m high by removing dead crown, T2: Oak Tree - Remove one dead branch approx 150mm diameter from mid crown at 20 Jordons Brook Totnes (Follaton)

7.2. Receive a report on planning or appeal decisions

7.3. Receive a report on enforcement cases (for information only)

8. Monthly reports

- 8.1. Finance Committee update
- 8.2. Community Land Trust update
- 8.3. Sustainable Harbourne Valley update
- 8.4. Neighbourhood Plan update
- 8.5. Harberton Playing Field Association (HPFA)
- 8.6. Harbertonford Play Area
 - 8.6.1. Update from Harbertonford Play Area Action Committee (HPAAC)
 - 8.6.2. Update on lease
- 8.7. Clerk's update
 - 8.7.1. TRAYE
 - 8.7.2. District Council Play Area Agreement 2024/24
 - 8.7.3. Landing Site Visits

9. Tree Condition Report*

- 9.1. Receive condition report and consider recommendations
- 9.2. Consider request from neighbour re stability of mature sycamore at Harbertonford Play Park

- 10. Neighbourhood Plan Housing Consultation Draft Document*** *To consider making comment on the first draft summary of consultation, and any considerations for the Neighbourhood Plan Steering group to take into account when formulating its proposed housing policy.*
- 11. Community Benefit Fund Guidelines*** *To review the application criteria*
- 12. Financial Regulations Review*** *Consideration of revised model regulations for adoption by the Council*
- 13. Correspondence***
- 13.1. 20240725 Temporary Traffic Order - Bluepost to Hazard, Hazard Cross to Fork Cross along ZC794, Fork Cross to Dorsley Barton & Dorsley Barton to Follaton Gate, Harberton, South Brent, Dartington, Totnes, Rattery, North Huish, Ugborough (TTRO2458579) *For information*
- 13.2. 20240801 South Hams bus service changes for 1st September 2024 *For information*
- 13.3. 20240807 #34 2024 DALC E-Bulletin *For information*
- 13.4. 20240813 Temporary Traffic Notice - Leigh Bridge to Broadpark Stile, Harberton TTRO2459043 *For information*
- 13.5. 20240815 #36 DALC E-bulletin *For information*
- 13.6. **20240820 Agenda item for September Support for Climate and Nature - Symposium 11th Oct** *For consideration*
- 13.7. **20240820 South Hams Festival** *For consideration*
- 13.8. 20240818 #38 DALC E-bulletin *For information*
- 13.9. 20240902 Statutory Review of Polling Districts and Places 2024 - South Hams *For information*
- 13.10. **20240904 #39 DALC E-bulletin** *For consideration*
- 14. Finance**
- 14.1. Annual Audit
- 14.1.1. Receive outcome of 2023/24 External Audit
- 14.1.2. Consider 2024/25 Internal Auditor arrangements
- 14.2. Notice of income and expenditure since last meeting.
- 14.3. To consider payments as per the September payment schedule*
- 15. E-Circulars for information** including Citizens Advice South Hams, Climate Change and Biodiversity Emergency, Devon Communities Together, Devon County Council Community News Round-up, Devon Home Choice, Emergency Planning newsletter, Green Lanes Environmental Action Movement (GLEAM), Harberton Village Email, Healthwatch Devon, Information Commissioners Office, One Devon NHS Integrated Care Board, Parish Online, Rural Services Network, SLCC Membership, South Hams Society.
- 16. Matters at the discretion of the Chairman:** Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.
- 17. Date and location of next ordinary meeting**

**indicates papers are provided.*