

| 137 | Date defrayed | Min book ref | Payment ref | To whom paid | Paperwork ref | Particulars of payment | Multiple payment breakdown | Budget ref | Subtotal | Amount | Before VAT | VAT |
|------------------------------------|---------------|--------------|-------------|---|--|--|----------------------------|----------------------------|----------|----------|------------|--------|
| 2024-25 All expenditure above £100 | | | | | | | | | | | | |
| N | | 09/04/2024 | 2404_1 | Cat Radford | Payslip 20240322 | Salary | | | 871.02 | 871.02 | 871.02 | 0 |
| | 22/04/2024 | | 2404_1a | By standing order | 578.07 | | Clerk Salary April | Salary | 518.27 | | | |
| | as above | | 2404_1a | By standing order | | | NP Salary April | NP Salary | 59.8 | | | |
| | 15/04/2024 | | 2404_1b | By bank transfer | | | Overtime payment 1 of 3 | Overtime | 292.95 | | | |
| N | 15/04/2023 | 09/04/2024 | 2404_3 | Devon Association of Local Councils | Inv 5574 | Renewal of membership | | | 504.76 | 504.76 | 439 | 65.76 |
| N | | | | | | | NALC Affiliation Fee | Subs | 85.43 | | | |
| N | | | | | | | DALC Service Charge | Subs | 24.75 | | | |
| N | | | | | | NB Line incurs VAT | DALC Affiliation Fee | Subs | 394.58 | | | |
| N | 15/04/2023 | 09/04/2024 | 2404_4 | Jeremy Friar | Expenses form | Reimbursement for purchase of materials and refreshments for Neighbourhood Plan consultation on renewable energy | | Neighbourhood Plan | 122 | 122 | 122 | 0 |
| N | | | | | | Canva professional design fee | | | 12.99 | | | |
| | | | | | | Poster & A5 leaflet printing | | | 38 | | | |
| | | | | | | Printer ink | | | 11.99 | | | |
| | | | | | | Laminate pouches | | | 6 | | | |
| | | | | | | Stationary for event | | | 15.75 | | | |
| N | | | | | | Canva professional design fee | | | 12.99 | | | |
| N | | | | | | Cakes | | | 12.7 | | | |
| N | | | | | | Cakes & biscuits | | | 11.58 | | | |
| N | 15/04/2024 | 09/04/2024 | 2404_7 | South Hams District Council | | | | | 176.28 | 176.28 | 176.28 | 0 |
| | | | | | Inv 22293959 | Recharges in respect of the uncontested Parish/Town Council Election 4 May 2023 (HARBERTONFORD) | | Elections | 83.59 | | | |
| | | | | | Inv 22293940 | Recharges in respect of the uncontested Parish/Town Council Election 4 May 2023 (HARBERTON) | | Elections | 92.69 | | | |
| N | | 14/05/2024 | 2405_1 | Cat Radford | Payslip 20240322 | Salary | | | 871.02 | 871.02 | 871.02 | 0 |
| | 22/05/2024 | | 2405_1a | By standing order | 578.07 | | Clerk Salary May | Salary | 518.27 | | | |
| | as above | | 2405_1a | By standing order | | | NP Salary May | NP Salary | 59.8 | | | |
| | 28/05/2024 | | 2405_1b | By bank transfer | | | Overtime payment 2 of 3 | Overtime | 292.95 | | | |
| Y | 28/05/2024 | 14/05/2024 | 2405_3 | Sustainable Harbourne Valley | NA | Community Benefit Fund Grant approved on 9th April 2024 | | Community Benefit Fund | | 650 | 650 | |
| N | 28/05/2024 | 14/05/2024 | 2405_4 | Harbertonford CE Primary School PTFA | NA | Community Benefit Fund Grant approved on 9th April 2024 | | Community Benefit Fund | | 785 | 785 | |
| Y | 28/05/2024 | 14/05/2024 | 2405_5 | Jan Culf | NA | Community Benefit Fund Grant approved on 9th April 2024 | | Community Benefit Fund | | 224 | 224 | |
| N | 28/05/2024 | 14/05/2024 | 2405_6 | April Skies Accounting | INV-0241 | Final Audit 23-24 (Internal) | | Professional Fees | | 102.5 | 102.5 | 0 |
| N | 28/05/2024 | 14/05/2024 | 2405_7 | Godaddy | | Renewal of SSL Certificate for Parish Council website | | Website | | 179.98 | 149.98 | 30 |
| N | 28/05/2024 | 14/05/2024 | 2405_9 | Arthur J Gallagher Insurance Brokers Limited (AJGIBL) | Client Ref: 2141025 Policy Ref: 129493028 | AJG Community Schemes Hiscox Insurance Company Limited Contract No.: 8188245 Term: 01/06/24 - 31/05/25 | | Insurance | | 634.3 | 634.3 | 0 |
| N | 28/05/2024 | 14/05/2024 | 2405_10 | CAB South Hams | | Donation (Donation requested in previous financial year 2023-24 and not made until new financial year) | | Citizens Advice South Hams | | 300 | | |
| N | 06/06/2024 | 11/06/2024 | 2405_12 | Southern Timber | Order no. 445390 | Shed: 10x6 Apex shed timber construction (Devon Emergency Resilience Fund) | | Grant funded projects | | 669.04 | 557.53 | 111.51 |
| N | 06/06/2024 | 11/06/2024 | 2405_13 | Street Solutions | Invoice and Order #28242 | 750mm 2-Piece Traffic Cone CO-SS-2P750-ORA plus delivery (Devon Emergency Resilience Fund) | | Grant funded projects | | 123.6 | 103 | 20.6 |
| N | 06/06/2024 | 11/06/2024 | 2405_14 | AET Flood Defence Ltd | Inv 1671 | 275 Aquasac sos bags plus delivery | | Grant funded projects | | 1,462.50 | 1,218.25 | 244.25 |
| N | 06/06/2024 | 11/06/2024 | 2405_16 | Cat Radford | Reimbursement Claim 30/05/24 | Reimbursement for purchases made in respect of Devon Flood Resilience Grant | | Grant funded projects | | 382.42 | 382.42 | 0 |

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|---|------------|------------|----------|------------------------|----------------------------------|---|---|--|-------------------------|--------|--------|--------|---|--|
| | | | | | | | Merriway BH01738 Type 2A Heavy Duty Brenton Bolt Padbolt, 150mm -Black Pad | | | 4.78 | | | | |
| | | | | | | | Floor Squeegee Outdoor Heavy Duty, 45 cm Rubber Squeegee Broom with Long Handle 163cm for Cleaning Garage/Courtyard Bathroom Shower Glass Window Tile | | | 91.88 | | | | |
| | | | | | | | 6 X LED Rechargeable Work Light Portable Floodlight | | | 101.88 | | | | |
| | | | | | | | 2 x Astroplast 1047031 Green Box 20 Person First Aid Kit | | | 23.38 | | | | |
| | | | | | | | 3 x KAHEIGN 14Pcs Emergency Foil Blanket | | | 38.97 | | | | |
| | | | | | | | 4 x 1.3m Snow Shovel - Pusher, Scooper, Mucking Out Emergencies | | | 30.59 | | | | |
| | | | | | | | 1 x Squire Heavy Duty Padlock | | | 13 | | | | |
| | | | | | | | 2 x Bulldozer Broom 24" (610mm) | | | 33.98 | | | | |
| | | | | | | | 4 x Stiff Wooden Broom 18" (450mm) | | | 43.96 | | | | |
| N | | 11/06/2024 | 2406_1 | Cat Radford | Payslip 20240622 | Salary | | | | 871.02 | 871.02 | 871.02 | 0 | |
| | 24/06/2024 | | 2406_1a | By standing order | 578.07 | | Clerk Salary June | Salary | 518.27 | | | | | |
| | as above | | 2406_1a | By standing order | | | NP Salary June | NP Salary | 59.8 | | | | | |
| | 24/06/2024 | | 2406_1b | By bank transfer | | | Overtime payment 3 of 3 | Overtime | 292.95 | | | | | |
| N | | 09/07/2024 | 2407_1 | Cat Radford | Payslip 20240722 | Salary | | | 906.97 | 906.97 | 906.97 | 0 | | |
| | 22/07/2024 | | 2407_1a | By standing order | 578.07 | | Clerk Salary July | Salary | 518.27 | | | | | |
| | 22/07/2024 | | 2407_1a | By standing order | | | NP Salary July | NP Salary | 59.8 | | | | | |
| | 22/07/2024 | | 2407_1b | By bank transfer | | | Overtime payment 1 of 3 | Overtime (269.10 is NP Salary overtime) | 328.9 | | | | | |
| N | | 09/07/2024 | 2407_2 | Cat Radford | Clerk Expenses claim 20240704 | Clerk Expenses claim | | | NB ONLY PAID CAT 565.27 | 565.27 | 565.27 | 565.27 | 0 | |
| | | | | | | | Mileage etc | Clerk expenses | 10.08 | | | | | |
| | | | | | | | Broadband | Broadband | 14.99 | | | | | |
| | | | | | | | Printing costs for Housing Consultation | Neighbourhood Plan (should have been 11.40, but paid 11) | 540.2 | | | | | |
| N | 22/07/2024 | 09/07/2024 | 2407_3 | Alex Crowe | Expenses form 20240617 | Reimbursement for print of HNP posters and fliers, and purchase of stock imagery | | Neighbourhood Plan | | | 126.5 | 126.5 | 0 | |
| N | 22/07/2024 | 09/07/2024 | 2407_5 | St Peter's Church PCC | NA | PCC Grant graveyard maintenance 2024/25 | | PCC Grants Harbertonford | | | 500 | 500 | 0 | |
| N | 22/07/2024 | 09/07/2024 | 2407_6 | St Andrew's Church PCC | NA | PCC Grant graveyard maintenance 2024/25 | | PCC Grants Harberton | | | 550 | 550 | 0 | |
| N | 22/07/2024 | 09/07/2024 | 2407_10 | Cat Radford | Payslip 20240822 | Salary | | | 906.97 | 906.97 | 906.97 | 0 | | |
| | 22/07/2024 | | 2407_10a | By standing order | 578.07 | | Clerk Salary August | Salary | 518.27 | | | | | |
| | 22/07/2024 | | 2407_10a | By standing order | | | NP Salary August | NP Salary | 59.8 | | | | | |

| | | | | | | | | | | | | | |
|---|------------|------------|----------|--|---------------------|----------|---|--|---|---------|---------|-----|--|
| | 22/07/2024 | | 2407_10b | By bank transfer | | | Overtime payment 2 of 3 | Overtime (269.10 is NP Salary overtime) | 328.9 | | | | |
| N | 11/12/2024 | 09/07/2024 | 2407_12 | Exeter Diocesan Board of Finance | | | | Harbertonford Playground Lease | | 440 | 440 | 0 | |
| | | | | | | | Balancing payment on 2023/24 lease (£250 - £60 already paid in 2023) | | 190 | | | | |
| | | | | | | | 2024/25 Lease Payment due before 23rd August 2024 | | 250 | | | | |
| N | 22/07/2024 | 09/07/2024 | 2407_13 | Harberton Parish Hall | | | Community Benefit Fund Grant (Gravel) | Community Benefit Fund | | 592.4 | | | |
| | 10/09/2024 | 09/07/2024 | 2407_14 | Greg Coe Carpentry | Invoice: No GC24-17 | | Community Benefit Fund Grant (Harbertonford Benches) | Community Benefit Fund | | 1000 | | | |
| | 10/09/2024 | 09/07/2024 | 2407_15 | Harbertonford Football Club | | | Community Benefit Fund Grant (replacement fire door) | Community Benefit Fund | | 1000 | | | |
| N | 23/09/2024 | 10/09/2024 | 2409_1 | Cat Radford | Payslip 20240922 | | Salary | | 906.97 | 906.97 | 906.97 | 0 | |
| | | | 2409_1a | By standing order | | 578.07 | | Clerk Salary September | Salary | 518.27 | | | |
| | | | 2409_1a | By standing order | | | | NP Salary September | NP Salary | 59.8 | | | |
| | | | 2409_1b | By bank transfer | | | | Overtime payment 3 of 3 | Overtime (269.10 is NP Salary overtime) | 328.9 | | | |
| N | 26/09/2024 | 10/09/2024 | 2409_3 | Dartforest Tree Works | Invoice C690 | | Undertake a ground based visual tree assessment of significant trees growing within Harbertonford Play Park, Harbertonford Football Club and Harberton Playing Fields, and produce a report | Ash Die Back Review/Annual Tree Inspection | | 690 | 575 | 115 | |
| N | 26/09/2024 | 10/09/2024 | 2409_4 | PKF Littlejohn LLP | Invoice 20240240 | | Limited assurance review of Annual Governance & Accountability Return for year ended 31 March 2024 | Professional Fees | | 252 | 210 | 42 | |
| N | 26/09/2024 | 10/09/2024 | 2409_6 | South Hams District Council | | | Annual insurance and inspection fee for Parish play areas | | 564 | 564 | 470 | 94 | |
| | | | | | | 22317358 | Annual insurance and inspection fee for Harberton play area 2024/25 | | 282 | | | | |
| | | | | | | 22317456 | Annual insurance and inspection fee for Harbertonford play area 2024/25 | | 282 | | | | |
| Y | 26/09/2024 | 10/09/2024 | 2409_7 | TRAYE Totnes Rural Area Youth Engagement Project | | | | | 1902 | 1902 | | | |
| | | | | | | | 2023/24 grant to TRAYE: Contribution to Parish delivery | | 1750 | | | | |
| | | | | | | | Donation to TRAYE from children at Harbertonford CE Primary School | | 152 | | | | |
| N | | 08/10/2024 | 2410_1 | Cat Radford | Payslip 20240922 | | Salary | | 777.4 | 777.4 | 777.4 | 0 | |
| | 22/10/2024 | | 2410_1a | By standing order | | 578.07 | | Clerk Salary October | Salary | 518.27 | | | |
| | 22/10/2024 | | 2410_1a | By standing order | | | | NP Salary October | NP Salary | 59.8 | | | |
| | 21/10/2024 | | 2410_1b | By bank transfer | | | | Overtime payment 1 of 3 | Overtime (all NP Salary overtime) | 199.33 | | | |
| Y | 21/10/2024 | 08/10/2024 | 2410_6 | Totnes Rural Area Youth Engagement Project | NA | | Grant | Community Benefit Fund | | 1000 | 1000 | 0 | |
| Y | 21/10/2024 | 08/10/2024 | 2410_7 | The Harbertonford Community Ltd (THCL) | NA | | Grant | Community Benefit Fund | | 555 | 555 | 0 | |
| Y | 21/10/2024 | 08/10/2024 | 2410_8 | St Peter's Church PCC | NA | | Grant | Community Benefit Fund | | 592 | 592 | 0 | |
| N | | 12/11/2024 | 2411_1 | Cat Radford | Payslip 20240922 | | Salary | | 1039.07 | 1039.07 | 1039.07 | 0 | |

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|---|------------|------------|---------|---|-------------------------------|---------|--|---|-----------------------------------|--------|--------|--------|-------|
| | 22/11/2024 | | 2411_1a | By standing order | | 602.43 | | Clerk Salary November | Salary | 540.11 | | | |
| | 22/11/2024 | | 2411_1a | By standing order | | | | NP Salary November | NP Salary | 62.32 | | | |
| | 18/11/2024 | | 2411_1b | By bank transfer | | | | Overtime payment 2 of 3 | Overtime (all NP Salary overtime) | 199.33 | | | |
| | 18/11/2024 | | 2411_1c | By bank transfer | | 237.31 | | Back pay to 01/04/24 | Clerk Salary | 152.89 | | | |
| | 18/11/2024 | | 2411_1c | By bank transfer | | | | Back pay to 01/04/24 | Neighbourhood Plan Salary | 17.64 | | | |
| | 18/11/2024 | | 2411_1c | By bank transfer | | | | Back pay to 01/04/24 | Overtime | 66.78 | | | |
| N | 18/11/2024 | 12/11/2024 | 2411_6 | Citizens Advice South Hams | NA | | | Grant payment | Citizens Advice South Hams | | 250 | 250 | 0 |
| N | | 10/12/2024 | 2412_1 | Cat Radford | Payslip 20240922 | | | Salary | | 801.77 | 801.77 | 801.77 | 0 |
| | 23/12/2024 | | 2412_1a | By standing order | | 602.43 | | Clerk Salary December | Salary | 540.11 | | | |
| | | | 2412_1a | By standing order | | | | NP Salary December | NP Salary | 62.32 | | | |
| | 11/12/2024 | | 2412_1b | By bank transfer | | | | Overtime payment 3 of 3 | Overtime (all NP Salary overtime) | 199.34 | | | |
| N | 11/12/2024 | 10/12/2024 | 2412_3 | UXG Contractors | | 826 | | Job 1: Remove rope swing at Harberton Playing Fields @£120 Job 2: Raise oak canopy Harbertonford Play @£20 | Maintenance (Including trees) | | 140 | 140 | 0 |
| N | 20/01/2025 | 14/01/2025 | 2412_5 | Waterman Tree Company | | | | Bracing of oak tree at Harberton Playing Fields | | | 540 | 450 | 90 |
| N | 11/12/2024 | 10/12/2024 | 2412_6 | Society of Local Council Clerks | MEM250980-1 | | | Annual Membership | Subs | | 144 | 144 | 0 |
| N | 11/12/2024 | 10/12/2024 | 2412_7 | Paul Westlake | Inv 1076 | | | Grass cutting in Harbertonford Village green 14 cuts @ £30 Per cut and Play Area 17 cuts @ £30 Per cut | Harbertonford Grasscutting | | 930 | 930 | 0 |
| N | | 14/01/2025 | 2501_1 | Cat Radford | Payslip 20250122 | | | Salary | | 960.77 | 960.77 | 960.77 | 0 |
| | 22/01/2025 | | 2501_1a | By standing order | | 602.43 | | Clerk Salary January | Salary | 540.11 | | | |
| | | | 2501_1a | By standing order | | | | NP Salary January | NP Salary | 62.32 | | | |
| | 20/01/2025 | | 2501_1b | By bank transfer | | | | Overtime payment 1 of 3 | Overtime | 358.34 | | | |
| N | 20/01/2025 | 14/01/2025 | 2501_2 | Cat Radford | Clerk Expenses claim 20250109 | | | Clerk Expenses claim | | 257.91 | 257.91 | 218.38 | 39.53 |
| | | | | | | | | Mileage etc | Clerk expenses | 13.23 | | | |
| | | | | | | | | Broadband | Broadband | 7.5 | | | |
| | | | | | | | | Reimbursement for Microsoft 365 Email Essentials Renewal x 3 years (includes VAT) | Website | 237.18 | | | |
| N | 20/01/2025 | 14/01/2025 | 2501_3 | Parish Online: Geosphere Ltd | Invoice #18UG024-0004 | | | Dec 17, 2024 – Dec 17, 2025 Parish Online - Mapping Software (per Year) | | | 108 | 90 | 18 |
| N | 20/01/2025 | 14/01/2025 | 2501_5 | Dartforest Tree Works | C758 | | | Undertake a ground based visual tree assessment of recently failed sycamore tree and report back by email giving appropriate management recommendations for the tree. | Maintenance reserves | | 114 | 95 | 19 |
| N | | 11/02/2025 | 2502_1 | Cat Radford | Payslip 20250222 | | | Salary | | 960.77 | 960.77 | 960.77 | 0 |
| | 18/02/2025 | | 2502_1a | By standing order | | 602.43 | | Clerk Salary February | Salary | 540.11 | | | |
| | | | 2502_1a | By standing order | | | | NP Salary February | NP Salary | 62.32 | | | |
| | 18/02/2025 | | 2502_1b | By bank transfer | | | | Overtime payment 2 of 3 | Overtime | 358.34 | | | |
| N | 18/02/2025 | 11/02/2025 | 2402_5 | Colin Finch | NA | | | Allotment rent | Allotment | | 500 | 500 | 0 |
| N | 18/02/2025 | 11/02/2025 | 2402_6 | Sylvan Wood Tree Services (Mr Oliver Liam Walt) | | 2025112 | | Coppice Sycamore in Harbertonford Play Park, stack timber and chip brash wood | | | 1495 | 1495 | 0 |
| N | | 11/03/2025 | 2503_1 | Cat Radford | Payslip 20250322 | | | Salary | | 960.77 | 960.77 | 960.77 | 0 |
| | | | 2503_1a | By standing order | | 602.43 | | Clerk Salary March | Salary | 540.11 | | | |
| | | | 2503_1a | By standing order | | | | NP Salary March | NP Salary | 62.32 | | | |

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|---|------------|------------|---------|-----------------------------|--|--|--------------------------------------|-------------------------|--------|-------|-----|-------|
| | 17/03/2025 | | 2503_1b | By bank transfer | | | Overtime payment 3 of 3 | Overtime | 358.34 | | | |
| N | 17/03/2025 | 11/03/2025 | 2503_4 | Harbertonford Village Hall | | Hall hire for meetings between April 2024 - March 2025 | | | 315 | 315 | 315 | 0 |
| | | | | | | | Full Meetings 7 x £25 | Hall Hire | 175 | | | |
| | | | | | | | Finance Meetings 4 x £10 | Hall Hire | 40 | | | |
| | | | | | | | Neighbourhood Plan Meetings 10 x £10 | Neighbourhood Plan | 100 | | | |
| N | 17/03/2025 | 11/03/2025 | 2503_6 | South Hams District Council | | TO UNDERTAKE GROUNDS MAINTENANCE WORKS DURING 2024 | | Grass Cutting Harberton | | 820.8 | 684 | 136.8 |