

HARBERTON PARISH COUNCIL

Meeting of the Finance Committee of Harberton Parish Council at 7.30pm on Tuesday 1st July 2025.
Harbertonford Village Hall meeting room.

Agenda

- 1. Apologies**
- 2. Minutes** consider approval of the minutes of the previous meeting
- 3. Receive and review end of Quarter 4 reports**
 - 3.1. 2025/26 Quarter 1 bank reconciliation for independent review and signature of reconciliation and of bank statements
 - 3.2. 2025/26 end of quarter 1 budget report for review
- 4. Reserves**
 - 4.1. Review of reserves*
 - 4.2. Review of the Harberton Parish Council Reserves Policy*
- 5. Review applications to the Community Benefit Fund and consider grant recommendations (if any)**
 - 5.1. Harbertonford Village Hall*
 - 5.2. Harberton Cricket Club*
 - 5.3. Any other applications received
- 6. Pension Enrolment Duties**
 - 6.1. Consideration of the Parish Council's duties to set up a Pension Scheme Reviewing the Clerk's Salary and trigger points for auto-enrolment
 - 6.2. Pension Scheme recommendation Consider available schemes in order to make a recommendation to the Parish Council
- 7. Personnel Issues**
 - 7.1. Consider Clerk overtime and holiday claims (if requested)
 - 7.2. HR issues and management of role
- 8. Confirmation of next meeting date**