

## **HARBERTON PARISH COUNCIL**

Agenda for the ordinary meeting of Harberton Parish Council  
at 7.30pm on Tuesday 9<sup>th</sup> September 2025 at Harberton Parish Hall

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.  
Members of the public and press are welcome to attend the meeting.

### **Public Session**

Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Members of the public may not take part in the Parish Council meeting itself.

### **Agenda**

#### **1. Apologies**

#### **2. Declaration of Interests**

- 2.1. Register of Interests To remind cllrs of the need to update their register of interests if any had changed.
- 2.2. Declaration of interests For cllrs to declare any interests (nature and scope) on items on the agenda.

#### **3. Reports for information from:**

- 3.1. County Councillor
- 3.2. District Councillor

#### **4. Minutes** Consider approval of the minutes of:

- 4.1. The Ordinary Meeting of Harberton Parish Council 8th July 2025\*
- 4.2. The EGM (planning) of the Harberton Parish Council 14<sup>th</sup> August 2025\*

#### **5. Report Matters Arising from the Minutes** *Not otherwise on the agenda and for information only*

- 5.1. Snow Warden registration and training (Cllrs Bowley and Hambly)
- 5.2. New Parish Council bank account (Clerk)
- 5.3. Brockhills Cross Footway (Clerk)
- 5.4. Community Composting Scheme (Cllr Butterworth)
- 5.5. Parish Parks Site Visits (Clerk)
- 5.6. New IT Policy (Clerk)

#### **6. Planning**

- 6.1. Receive a report on planning or appeal decisions
- 6.2. Receive a report on enforcement cases (for information only)

#### **7. Monthly reports**

- 7.1. Finance Committee update
- 7.2. Sustainable Harbourne Valley update
- 7.3. Neighbourhood Plan update
- 7.4. Harberton Playing Field update
- 7.5. Harbertonford Play Area update
- 7.6. Harberton ARK update
- 7.7. Clerk's update

#### **8. Neighbourhood Plan Consultation** *To review proposed approach to consultation*

#### **9. Community Emergency Plan Meeting** *To note arrangement of the meeting on 24<sup>th</sup> September 2025*

#### **10. Lengthsman Services** *To consider updating the Lengthsman Tender document and circulation channels*

#### **11. Parish Councillor Email Addresses** *To consider adopting formal council email addresses*

#### **12. Correspondence**

- 12.1. E-Circulars for information
- 12.2. Items of correspondence for information
  - 12.2.1. 20250707 Temporary Traffic Order - ROAD FROM ROLSTER BRIDGE CROSS TO ENGLEBOURNE, ENGLEBOURNE TO A381 TTRO2564406
  - 12.2.2. 20250730 We welcome your views on the future of council services
  - 12.2.3. 20250805 Ground investigation works Moreleigh Rd 18 August 2025
  - 12.2.4. 20250814 South Hams Energy Assembly
  - 12.2.5. 20250814 Devon and Somerset Fire and Rescue Service - Community Conversations event.

12.2.6. 20250820 Harberton PC Play area renewal letter Sept 25

12.2.7. 20250826 South West Water Event

**13. Finance**

13.1. Notice of Conclusion of 2024/25 Annual Governance and Accountability Return

13.2. To consider raising staff salaries in line with the 2025/26 National Salary Award

13.3. Review pension arrangements

13.4. To consider payments as per the Sept payment schedule\*

**14. Date and location of meetings:**

14.1. Next ordinary meeting

14.2. Next meeting of the Finance Committee of Harberton Parish Council

*On meeting close: Informal opportunity for discussion and for cllrs to raise matters for the next agenda with the Clerk*

*\*indicates papers are provided to councillors.*