

Harberton Parish Neighbourhood Plan (HNP)
Meeting of the Steering Group
7.00pm Tuesday 7th April 2026 Harbertonford Village Hall

Public Session No members of the public were present

Steering Group Members Present: Jono Stirrup, Francesca Smith, Cat Radford (Clerk/Minutes Secretary), Guy Soulsby.

Working Group Members Present: None

Apologies: Anne Watson

Agenda

1. **Apologies** Were received as above.
2. **Steering Group Membership** No resignations from the committee or new members.
3. **Declaration of Interests**
 - 3.1. **Register of Interests:** Steering Group members were reminded of the need to update their register of interests if they have changed.
 - 3.2. **To declare any interests** No interests were declared on items on the agenda.
4. **Minutes** *Consider approval of the following minutes:*
Minutes of the meeting of the Harberton Parish Neighbourhood Plan Steering Group 2nd March 2026

RESOLVED: To approve the minutes as an accurate record without amendments

5. **Update from Working Group Meeting:** *Consideration of actions following closure of Regulation 14 Consultation includes processing of responses and changes to the Neighbourhood Plan Draft*

It was reported that the working group has created a respondents list of all members of the public and statutory consultees that have responded to the regulation 14 draft, detailing specific comments and broader observations. Key points of lengthier documents have been summarised.

This document has incorporated all public comments recorded at the Regulation 14 consultation event held at Harbertonford CE Primary school.

It was noted that members of the working group had been reviewing comments and identifying where comments should be upheld and alterations made to the draft, or recorded with rationale as to why proposed alterations would not be made.

It was noted that following receipt of comments on the Regulation 14 draft from the Local Planning Authority, a meeting has been arranged to take place on 21 April in order to discuss matters raised. This includes commentary on how changes to the National Planning Policy Framework has an impact on Neighbourhood Plans, and on allocation of sites for housing.

It was suggested that it could be possible to deliver a draft to the Parish Council in May, depending on the outcome of that meeting. A word document version of the updated Neighbourhood Plan showing tracked changes will be produced for Parish Councillors, ahead of the approved plan going updates to the designed layout.

6. **Neighbourhood Plan Workstream**** Not discussed.
7. **Summary of actions before next meeting**
 - For members to attend the meeting with the Neighbourhood Planning Officer
8. **Confirmation of next meeting date and venue**

It was agreed that because the next meeting will fall on a Bank Holiday to hold the next meeting of the Neighbourhood Plan Steering Group on Monday 11th May 2026, at Harberton Parish Hall.