

HARBERTON PARISH COUNCIL

Agenda for the ordinary meeting of Harberton Parish Council
at 7.30pm on Tuesday 9th June 2026 at Harbertonford Village Hall

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.
Members of the public and press are welcome to attend the meeting.

Public Session

Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Members of the public may not take part in the Parish Council meeting itself.

Agenda

1. Apologies

2. Declaration of Interests

- 2.1. Register of Interests To remind cllrs of the need to update their register of interests if any had changed.
- 2.2. Declaration of interests For cllrs to declare any interests (nature and scope) on items on the agenda.

3. Reports for information from:

- 3.1. County Councillor
- 3.2. District Councillor

4. Minutes Consider approval of the following minutes:

- 4.1. The Annual Meeting of Harberton Parish Council 12th May 2026*
- 4.2. Ordinary Meeting of Harberton Parish Council 12th May 2026*

5. Report Matters Arising from the Minutes *Not otherwise on the agenda and for information only*

- 5.1. Snow Warden registration and training (Cllrs Hambly)
- 5.2. Brockhills Cross Footway (Clerk)
- 5.3. Parish Councillor's Email Addresses
- 5.4. Parish Lengthsman Update (Clerk)
- 5.5. Defibrillator Update (Clerk)
- 5.6. Harbertonford Bus Stop maintenance update (Cllr Bowley)
- 5.7. Woodland Road Dog Waste Bin (Clerk)
- 5.8. Bus turning circle update (Clerk)

6. Parish Councillor Vacancies to receive nominations and co-opt to vacancies.

7. Planning

- 7.1. Receive a report on planning or appeal decisions
- 7.2. Receive a report on enforcement cases (for information only)

8. Monthly reports

- 8.1. Finance Committee update
- 8.2. Sustainable Harbourne Valley update
- 8.3. Neighbourhood Plan update
- 8.4. Harberton Playing Field Association
 - 8.4.1. General update
 - 8.4.2. Review of Annual Play Inspection Report*
- 8.5. Harbertonford Play Area update
- 8.6. Harberton ARK update
- 8.7. Tree Warden Update
- 8.8. Clerk's update

9. Conferring of honorary titles *To consider conferring the title of honorary freeman or honorary freewoman of Harberton Parish.*

10. Road Warden Scheme* *To consider the Parish Council becoming part of the road warden scheme*

11. GDPR Document review

- 11.1. Information and Data Protection Policy*
- 11.2. Subject Access Request Form*
- 11.3. Data Breach Reporting Form*
- 11.4. Document Retention and Disposal Policy*

- 11.5. HPC Retention of Documents Appendix A*
- 11.6. HPC General Privacy Notice*
- 11.7. HPC Staff, Councillors and Role Holders Privacy Notice*

12. 2025/26 Annual Governance and Accountability Return (AGAR)

- 12.1. Receive Internal Auditor's report and note observations
- 12.2. Annual Governance Statement*
 - 12.2.1. Consider the findings of the review by the members meeting as a whole
 - 12.2.2. Approve Governance Statement
- 12.3. Annual Accounting Statements*
 - 12.3.1. Consider the Accounts Statements by the members meeting as a whole
 - 12.3.2. Approve the Accounting Statements by resolution
 - 12.3.3. Ensure the accounting statements are signed and dated by the person presiding at the meeting
- 12.4. Consider Notice of Date of Commencement of Period for the Exercise of Public Rights

13. Confirmation of arrangements for insurance cover

14. Correspondence*

- 14.1. E-Circulars for information
- 14.2. Items of correspondence for information
 - 14.2.1. 20260527 Community Conversations- June event
 - 14.2.2. 20260603 Temporary Traffic Notice Moreleigh Road Hernaford Cross To Spanish Lane End TTRO2670342
 - 14.2.3. 20260604 Temporary Traffic Notice Englebourne to A381 & Road from Rolster Bridge Cross to Englebourne TTRO 2670374
- 14.3. Items of correspondence for consideration
 - 14.3.1. 20260603 Changes to requirements to publish members home addresses

15. Finance

- 15.1. To note receipts and payments made between meetings
- 15.2. Bus turning circle signage costs Review quotations if received
- 15.3. To consider payments as per the June payment schedule*

16. Date and location of next meeting

On meeting close: Informal opportunity for discussion and for cllrs to raise matters for the next agenda with the Clerk

**indicates papers are provided to councillors.*